

# German Scholarships - Cambridge Students 2024/25

## **Application form for travel in the 2024/25 academic year**

This form is only for students at Cambridge University to apply for the German Scholarships. You must apply using a Cambridge email address.

Please note that it is not possible to save an application and return later, therefore you are advised to read through the form initially and ensure you have the relevant information / attachments to hand before starting your application.

It is your responsibility to ensure that your application is submitted by the deadline of midday Friday 26 January 2024.

This form is also available in alternative formats, should this be required for accessibility reasons. Please email [studyabroad@admin.ox.ac.uk](mailto:studyabroad@admin.ox.ac.uk) for more information.

\* Required

## Scholarships

1. Please ensure you have read the guidance notes first to check your eligibility. Please note that if you apply for a Hanseatic Scholarship you will also be considered for a 'You and Europe' Scholarship

Please tick the scholarship(s) that you wish to be considered for. \*

☐

Hanseatic Scholarship - As part of this application you will be considered for a 'You and Europe' Scholarship

☐

Theodor Heuss Research Fellowship

## Personal Information

2. Title

Select your answer



3. First name(s) \*

4. Preferred name

5. Surname \*

6. Date of birth \*



7. University email address \*

8. Correspondence address \*

9. Permanent address (if different)

10. Country of citizenship \*

11. Country of residency (please confirm your country of ordinary residence prior to commencing your current degree at Cambridge).

## Course details - Student only

12. Student number \*

The value must be a number

13. College \*

14. Department or Faculty \*

15. Degree (e.g. DPhil) \*

16. Subject (e.g. English) \*

17. Start date of current programme of study \*



18. Expected completion date \*



19. Project or thesis title \*

## Details of proposed travel / study

20. Name of host institution \*

21. Country of host institution \*

22. Start date of proposed travel / study \*



23. End date of proposed travel / study \*



24. Have you already contacted the university / institution about your proposed travel / study? \*

Select your answer



25. If yes, please give the name and position of the person you have contacted and provide details of the outcome of this contact:

26. Language of instruction at host institution \*

27. Please list your level of competence in any other language than English: \*



## Award and financial information

28. Is this the first time you are applying for this award? \*

Select your answer



29. Have you previously been in receipt of an award?

☐ Yes

☐ No

30. Academic year of the award

31. Have you applied for or secured any other funding for your period abroad? \*

Select your answer



32. Please give details of any funding you have applied for or confirmed to support the proposed travel/study abroad. State the funding organisation, amount in GBP £ and current status (pending or confirmed). Please list ALL other funding that may be available to you, as failure to do so may result in any Oxford award being reduced or withdrawn. \*

## Expected expenditure

Please give information on the costs related to proposed travel / study abroad. Please put £0 in the rows that do not apply to you and complete additional rows for any costs not already listed in the table below. The level of any award given will be determined by the information provided here.

33. Travel to/from country in £ \*

The value must be a number

34. Local travel in £ \*

The value must be a number

35. Visa in £ \*

The value must be a number

36. Accommodation in £ \*

The value must be a number

37. Subsistence/living costs in £ \*

The value must be a number

38. Costs for language training proposed at host institution in £ \*

The value must be a number

39. Standard tuition or registration fees at host institution in £ \*

The value must be a number

40. Other in £

The value must be a number

41. Other in £

The value must be a number

42. Other in £

The value must be a number

43. Total expected expenditure in £ \*

The value must be a number

## Supporting statement

44. Please give an outline of your proposal (max 500 words). You should ensure you cover the following areas in your statement:

An overview of the activities / study that you will be undertaking abroad

Justification as to why you believe the host institution selected would best serve your needs

The benefits that your proposed activities / studies abroad will bring to your studies at Cambridge

A short explanation outlining how the period abroad would be relevant to your future career plans

Please include a brief overview of your current study / research at Cambridge if this is relevant to your proposal

Please note that this is not intended to be a detailed outline of your research interests and should be written in language which can be understood by a non-specialist. \*

## Referees

Please provide two academic letters of reference to support your application. You may obtain the letters of reference from your referees and share them with us via a secure link which will be shared with you once you have submitted this application form. Please note that Student Fees and Funding will NOT request references on your behalf. In case of queries, please give the name and contact details of your academic referees below.

### 45. Title \*

Referee 1

Select your answer



### 46. First name \*

Referee 1

### 47. Surname \*

Referee 1

### 48. Position \*

Referee 1

49. Email address \*

Referee 1

50. Title \*

Referee 2

Select your answer



51. First name \*

Referee 2

52. Surname \*

Referee 2

53. Position \*

Referee 2

54. Email address \*

Referee 2

## Attachments

To support your application(s), you will need to upload the following documents to us via a secure link which will be shared with you after this application form has been submitted. All attachments should be saved in PDF format before being uploaded. Please note that incomplete applications will not be accepted under any circumstances. Please ensure that you upload all the documents by the application deadline.

CV - including a list of publications (if any), prizes, and academic history (full details of school and university education), along with brief details of your extra-curricular activities and interests.

A copy of any correspondence with the host institution regarding your proposed travel/study, if available.

Copies of transcripts - for current and any previous University education.

Two academic letters of reference to support your application



## Declaration

Oxford University is the data controller for the data you have provided in this form. The University's Student Fees and Funding department adheres to University policy in matters of data protection (the University's policy on data protection is available at

<http://www.admin.ox.ac.uk/councilsec/compliance/gdpr/universitypolicyondataprotection>).

Personal data requested in this form will be used solely in the department for the purposes of your application, statistics and record keeping. We need to process your data for these purposes in order to take steps at your request prior to entering into a contractual relationship with you i.e. to consider your request for funding. If your application is unsuccessful, we will retain the data for as long as we need it to meet the University's legitimate interests in answering any complaints or queries that may arise in relation to your application, as well as for statistical purposes. The data will not be passed to any other third party without your consent, except when the University is required to do so by law. We will only retain your data for as long as we need it to meet our purposes, including any relating to legal, accounting, or reporting requirements. Information on your rights in relation to your personal data are available at

<https://www1.admin.ox.ac.uk/councilsec/compliance/gdpr/individualrights/>. If you wish to raise any queries or concerns about our use of your data, please contact Student Fees and Funding at [student.funding@admin.ox.ac.uk](mailto:student.funding@admin.ox.ac.uk).

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55. Name \*

# Thank you for applying for the Hanseatic Scholarship / Theodor Heuss Research Fellowship

If you have any questions please email [studyabroad@admin.ox.ac.uk](mailto:studyabroad@admin.ox.ac.uk).

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