|  |  |
| --- | --- |
| **Title** (tick **one** box only):  Dr  Ms Mrs  Miss  Mr  Mx  Other | |
| **Surname:** | **First name(s):** |
| **Nationality:** | **Oxford email address:** |
| **Telephone no:** | **Full correspondence address:** |
| **Section:** | **Job title:** |
| **Is this the first time you have applied for Erasmus funding?**  Yes  No | |
| **If no, please provide details on any Erasmus+ funding you have applied for/received previously?** | |
| **Please tick this box if you have a disability or exceptional special needs that would significantly limit your ability abroad and would like to receive information about additional financial support that may be available 🞎** | |

**DETAILS OF PROPOSED TRAINING MOBILITY**

|  |  |
| --- | --- |
| **Name of host organisation:**  **Country of host organisation:** | |
| **Dates of proposed travel/study (dd/mm/yyyy)**  **From:**        **To:** | **Language of interaction at host institution:** |
| **Please tick to confirm that you have already contacted the university/institution you will be visiting and arranged an attachment:** | |
| **Name of line manager in Oxford:**  **Job title:**    **Oxford email address:** | |

**STATEMENT BY APPLICANT**

|  |  |
| --- | --- |
| **Please give an outline of your proposal (max 500 words). You should ensure you cover the following areas in your statement:**   * An overview of the activities/training that you propose to undertake abroad * A brief overview of your current role at Oxford and how this is relevant to your proposal * The benefits that your proposed activities/training abroad will bring to your role/department at Oxford * Why you believe the host institution/organisation selected would best serve your needs * How you plan to disseminate the outcomes of your mobility | |
| **DECLARATION I declare that the information I have given on all parts of this application form is correct and complete to the best of my knowledge, and if information is knowingly incorrect my funding could be revoked. I confirm that I have sought approval from my line manager to undertake this period of training abroad.** | |
| **Print name:** | **Date:** |

**REFERENCE BY LINE MANAGER**

|  |  |
| --- | --- |
| **Please provide a reference below supporting the proposed Erasmus+ training period (max 500 words).** | |
| **DECLARATION By typing my name below I declare that I am happy for the above member of staff to take part in the proposed Erasmus+ training programme as detailed within this application form, and confirm that their duties can be covered while they are away.** | |
| **Line manager name:** | **Date:** |