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| --- |
| **Title** (tick **one** box only): [ ]  Dr [ ]  Ms [ ] Mrs [ ]  Miss [ ]  Mr [ ]  Mx [ ]  Other |
| **Surname:**       | **First name(s):**       |
| **Nationality:**       | **Oxford email address:**       |
| **Telephone no:**       | **Full correspondence address:**        |
| **Section:**       | **Job title:**       |
| **Is this the first time you have applied for Erasmus funding?** [ ]  Yes [ ]  No |
| **If no, please provide details on any Erasmus+ funding you have applied for/received previously?**      |
| **Please tick this box if you have a disability or exceptional special needs that would significantly limit your ability abroad and would like to receive information about additional financial support that may be available 🞎**  |

**DETAILS OF PROPOSED TRAINING MOBILITY**

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| **Name of host organisation:**      **Country of host organisation:**       |
| **Dates of proposed travel/study (dd/mm/yyyy)****From:**       **To:**       |  **Language of interaction at host institution:**        |
| **Please tick to confirm that you have already contacted the university/institution you will be visiting and arranged an attachment:** [ ]   |
| **Name of line manager in Oxford:**      **Job title:**      **Oxford email address:**       |

**STATEMENT BY APPLICANT**

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| **Please give an outline of your proposal (max 500 words). You should ensure you cover the following areas in your statement:*** An overview of the activities/training that you propose to undertake abroad
* A brief overview of your current role at Oxford and how this is relevant to your proposal
* The benefits that your proposed activities/training abroad will bring to your role/department at Oxford
* Why you believe the host institution/organisation selected would best serve your needs
* How you plan to disseminate the outcomes of your mobility

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| **DECLARATIONI declare that the information I have given on all parts of this application form is correct and complete to the best of my knowledge, and if information is knowingly incorrect my funding could be revoked. I confirm that I have sought approval from my line manager to undertake this period of training abroad.** |
| **Print name:**       | **Date:**       |

**REFERENCE BY LINE MANAGER**

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| **Please provide a reference below supporting the proposed Erasmus+ training period (max 500 words).**      |
| **DECLARATIONBy typing my name below I declare that I am happy for the above member of staff to take part in the proposed Erasmus+ training programme as detailed within this application form, and confirm that their duties can be covered while they are away.**  |
| **Line manager name:**       | **Date:**       |