To be returned with full supporting documentation to Student Fees and Funding, 3rd floor, 4 Worcester Street, Oxford OX1 2BX. Please note that this form is for current students enrolled at Oxford wishing to complete a period of study or research in China in 2019/20.

|  |  |  |  |
| --- | --- | --- | --- |
| **Section A – PERSONAL INFORMATION** | | | |
| Title | Mr  Mrs  Miss  Ms  Mx  Other (please specify) | | |
| First name(s) |  | Preferred name |  |
| Surname / family name |  | | |
| Date of birth |  | | |
| University email address |  | | |
| Correspondence address | | Permanent address (if different) | |
|  | |  | |
| Country of citizenship | | Country of residency (Please confirm your country of ordinary residency prior  to commencing your current degree at Oxford.) | |
|  | |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Section B – COURSE DETAILS** | | | |
| Student number |  | College |  |
| Department or faculty |  | | |
| Degree (e.g. DPhil) |  | Subject (e.g. English) |  |
| Start date of programme |  | Expected completion date |  |

|  |  |  |
| --- | --- | --- |
| **Section C – DETAILS OF PROPOSED STUDY IN CHINA** | | |
| Name of 1st choice host institution | |  |
| Name of 2nd choice host institution | |  |
| Name of 3rd choice host institution | |  |
| Proposed level of study in China | |  |
| Duration of study | |  |
| Subject / field of study |  | |

|  |
| --- |
| **Section D – SUPPORTING STATEMENT** |
| **Please provide details of your study or research plan in China, including why you have chosen a particular University and the course (minimum of 200 words for undergraduate students, 500 words for non-degree students, 800 words for graduate students). You may also use this as part of the application materials required by the China Scholarship Council.** |
|  |

|  |  |
| --- | --- |
| **Section E – REFEREES** | |
| Please provide two academic letters of reference to support your application. You may obtain the letters of  reference from your referees and attach them to your application, or these can be sent directly to  [studyabroad@admin.ox.ac.uk](mailto:studyabroad@admin.ox.ac.uk). Please note Student Fees and Funding will NOT request references on your behalf.  In case of queries, please give the name and contact details of your academic referees below. | |
| **Referee 1** | |
| Title | Prof.  Dr  Mr  Ms  Other (please specify) |
| First name |  |
| Surname |  |
| Position |  |
| Email address |  |
| **Referee 2** | |
| Title | Prof.  Dr  Mr  Ms  Other (please specify) |
| First name |  |
| Surname |  |
| Position |  |
| Email address |  |

|  |  |  |
| --- | --- | --- |
| **Section F – DECLARATION** | | |
| I declare that the information I have given on all parts of this application form is correct and complete to the best of my knowledge, and if information is knowingly incorrect my award could be revoked. I confirm that I have sought approval from my tutor or supervisor to undertake this period of study abroad.  Oxford University is the data controller for the data you have provided in this form. The University's Student Fees and Funding department adheres to University policy in matters of data protection (the University's policy on data protection is available at <http://www.admin.ox.ac.uk/councilsec/compliance/gdpr/universitypolicyondataprotection>). Personal data requested in this form will be used solely in the department for the purposes of your application, statistics and record keeping. We need to process your data for these purposes in order to take steps at your request prior to entering into a contractual relationship with you i.e. to consider your request for funding. If your application is unsuccessful, we will retain the data for as long as we need it to meet the University's legitimate interests in answering any complaints or queries that may arise in relation to your application, as well as for statistical purposes. The data will not be passed to any other third party without your consent, except when the University is required to do so by law. We will only retain your data for as long as we need it to meet our purposes, including any relating to legal, accounting, or reporting requirements.  Information on your rights in relation to your personal data are available at <https://www1.admin.ox.ac.uk/councilsec/compliance/gdpr/individualrights/>. If you wish to raise any queries or concerns about our use of your data, please contact Student Fees and Funding at [student.funding@admin.ox.ac.uk](mailto:student.funding@admin.ox.ac.uk). | | |
| Name: | Signature: | Date: |

|  |
| --- |
| **APPLICATION CHECKLIST**🖹 |
| Please ensure you submit the following documentation:  **All students:**  Completed Oxford application form in English  China Scholarship Council application form (this must be submitted at the same time as the Oxford  application form)  Two letters of recommendation from Oxford academics  Copy of your academic transcripts  The Chinese Embassy will require the following further supporting documents from you:  Notarised copy of your highest diploma  Notarised copy of your academic transcripts  Foreigner Physical Examination Form (only required for applicants planning to stay for more than six months)  Copy of the pre-admission letter from designated Chinese university (if available)  Copy of the HSK Certificate (if available)  **For Music Studies / Fine Art applicants only:**   One CD of your own work / six colour photographs of your own work on a CD (two sketches, two   colour paintings and two other works)  If you have any questions please email [studyabroad@admin.ox.ac.uk](mailto:studyabroad@admin.ox.ac.uk)or visit  <http://www.ox.ac.uk/students/fees-funding/international/scholarships-exchanges>  **Please send your application and supporting documentation to the following address :** Student Fees and Funding 3rd Floor, 4 Worcester Street  Oxford  OX1 2BX  **Deadline:**  Noon Friday 22 February 2019.  **Nominations:** We will inform you of the University’s decision to nominate you for the scholarship after the end of the application round. Please note that a nomination is no guarantee that the scholarship will be awarded, since the final decision is made by the China Scholarship Council. If successful, students will receive award notices from the Chinese Embassy. These should be forwarded to your chosen Universities to obtain a pre-admission notice. Pre-admissions notices then need to be submitted to the Chinese Embassy to confirm your scholarship. Students will receive the official documentation from the Chinese Embassy. |