

Month,Year	Destination	Reason for Journey/Expenditure	Class of travel	Cost of travel/expense	Number of nights in accommodation	Cost of accommodation	Method of payment
Aug-19							
Aug-19	Oxford to London	In advance of flight out the next day	Driver	£211.80			Account
Aug-19	London Gatwick to Oxford	Airport Transfer	Driver	£220.80			Account
Aug-19	Oxford to Heathrow	Airport Transfer	Driver	£116.40			Account
Aug-19	Heathrow to Oxford	Airport Transfer	Driver	£121.44			Account