

## Course Information Sheet for entry in 2023-24: PGCert in Ecological Survey Techniques



### About the course

The Postgraduate Certificate (PGCert) in Ecological Survey Techniques is a one year, part-time course providing the knowledge, understanding and skills needed to conduct effective ecological field surveys and data analysis for a range of key taxa.

The course can be completed in one year (though two years is possible), and uses a mixture of online, face-to-face and experiential learning, including an independent field survey project, and is led by experienced academics and practitioners.

The PGCert provides the high standard of training needed to design, plan and implement effective ecological field surveys from beginning to end, including handling data and reporting results. The course supports research and professional development in the field, providing students with the skills needed to effectively assess and monitor biodiversity and ecosystems across all biomes.

The face-to-face week in September includes classroom and field work based teaching, as well as practical exercises including the use of GIS software, this is followed by core and option modules taught online and an independently-researched project with field work.

The PGCert comprises:

- one five-day core face-to-face module, 'Introduction to Ecological Survey Techniques in Oxford' consisting of classroom and field-based teaching;
- two online core modules in plant biodiversity and in data analysis;
- a choice of two out of four online option modules specialising in mammals and reptiles, bird, fish and amphibians, and invertebrate biodiversity. These online modules are five weeks in duration and will take no more than 100 hours to complete. Module tutors usually engage online for 6 hours per week distributed across each week and will focus on particular topics, questions and activities. There are no live lectures or set times to log in to accommodate students in different time zones; and
- a core field project which consists of one month preparation time, one-two weeks full-time (or equivalent) field work and one month project writing for submission in September

Further details regarding the face-to-face week, online modules and field project, including indicative dates, are available via the course page on the department's website (see *Further Information and Enquiries*).

Students are expected to spend around 10-15 hours per week in private study in addition to time spent in classes or participating in on-line learning. This may require careful scheduling at times to fit in with your other commitments. Good organisational and time management skills should contribute to successful completion of the course.

### Supervision

The allocation of graduate supervision for this course is the responsibility of the Department for Continuing Education and this role will usually be performed by the Course Director.

It is not always possible to accommodate the preferences of incoming graduate students to work with a particular member of staff. Under exceptional circumstances a supervisor may be found outside the Department for Continuing Education.

In the case of students who require specific help to adjust to an academic programme or to a new range of skills, the supervisor will work with them to ensure that they have additional support.

### Assessment

The course is assessed on a modular basis, with assessments reflecting the learning objectives of the course. During the course, after each module, you will be required to submit:

- one formative assignment, which will be marked with feedback but will not contribute credit towards formal course results;
- four assignments, up to two of which may be submitted as a PowerPoint poster or slide presentation depending on which option modules are chosen (10 CATS points each); and
- one field project and an online journal (20 CATS points).

The course is ideal for both UK-based and international students who wish to follow a flexible programme of study leading to an Oxford qualification. A choice of modules enables students to explore areas of interest and specialism, and areas which are

relevant to their professional needs. Drawing on a rich pool of expertise, teaching is conducted by a highly knowledgeable and diverse team of practitioners and academics engaged directly with ecological issues.

The course page on the department's website contains further information on key IT requirements for undertaking the course and spotlights on past students from the course.

### Changes to courses

The University will seek to deliver this course in accordance with the description set out above. However, there may be situations in which it is desirable or necessary for the University to make changes in course provision, either before or after registration. These may include significant changes made necessary by a pandemic (including Covid-19), epidemic or local health emergency. For further information, please see the University's Terms and Conditions (<http://www.graduate.ox.ac.uk/terms>) and our page on changes to courses (<http://www.graduate.ox.ac.uk/coursechanges>).

### Expected length of course

|                 | Part Time Only |
|-----------------|----------------|
| Expected length | 12 months      |

## Costs

### Annual fees for entry in 2023-24

| Fee status | Annual Course fees |
|------------|--------------------|
| Home       | £6,255             |
| Overseas   | £8,385             |

### Information about course fees

Course fees are payable each year, for the duration of your fee liability (your fee liability is the length of time for which you are required to pay course fees). For courses lasting longer than one year, please be aware that fees will usually increase annually. Information about how much fees and other costs may increase is set out in the University's Terms and Conditions (<http://www.graduate.ox.ac.uk/terms>).

Course fees cover your teaching as well as other academic services and facilities provided to support your studies. Unless specified in the additional cost information (below), course fees do not cover your accommodation, residential costs or other living costs. They also don't cover any additional costs and charges that are outlined in the additional cost information.

### Additional cost information

Please note that this course requires that you attend in Oxford for teaching, and you may incur additional travel and accommodation expenses for this. This includes a residential session in Oxford. Further, as part of your course requirements, you may need to choose a dissertation, a field project or a thesis topic. Depending on your choice of topic and the research required to complete it, you may incur additional expenses, such as travel expenses, research expenses, and field trips. You will need to meet these additional costs, although you may be able to apply for small grants from your department to help you cover some of these expenses.

## Living costs

In addition to your course fees, you will need to ensure that you have adequate funds to support your living costs for the duration of your course.

If you are studying part-time your living costs may vary depending on your personal circumstances but you must still ensure that you will have sufficient funding to meet these costs for the duration of your course.

The likely living costs for 2023-24 are published below. These costs are based on a single, full-time graduate student, with no dependants, living in Oxford. We provide the cost per month so you can multiply up by the number of months you expect to live in Oxford.

### Likely living costs for one month

|                          | Lower range | Upper range |
|--------------------------|-------------|-------------|
| <b>Food</b>              | £300        | £470        |
| <b>Accommodation</b>     | £715        | £860        |
| <b>Personal items</b>    | £180        | £305        |
| <b>Social activities</b> | £40         | £90         |
| <b>Study costs</b>       | £35         | £80         |
| <b>Other</b>             | £20         | £35         |
| <b>Total</b>             | £1,290      | £1,840      |

### Likely living costs for nine months

|                          | Lower range | Upper range |
|--------------------------|-------------|-------------|
| <b>Food</b>              | £2,700      | £4,230      |
| <b>Accommodation</b>     | £6,435      | £7,740      |
| <b>Personal items</b>    | £1,620      | £2,745      |
| <b>Social activities</b> | £360        | £810        |
| <b>Study costs</b>       | £315        | £720        |
| <b>Other</b>             | £180        | £315        |
| <b>Total</b>             | £11,610     | £16,560     |

### Likely living costs for twelve months

|                          | Lower range | Upper range |
|--------------------------|-------------|-------------|
| <b>Food</b>              | £3,600      | £5,640      |
| <b>Accommodation</b>     | £8,580      | £10,320     |
| <b>Personal items</b>    | £2,160      | £3,660      |
| <b>Social activities</b> | £480        | £1,080      |
| <b>Study costs</b>       | £420        | £960        |
| <b>Other</b>             | £240        | £420        |
| <b>Total</b>             | £15,480     | £22,080     |

When planning your finances for any future years of study at Oxford beyond 2023-24, it is suggested that you allow for potential increases in living expenses of 5% or more each year – although this rate may vary significantly depending on how the national economic situation develops.

More information about how these figures have been calculated is available at [www.graduate.ox.ac.uk/livingcosts](http://www.graduate.ox.ac.uk/livingcosts).

## Document accessibility

If you require an accessible version of the document please contact Graduate Admissions and Recruitment by email ([graduate.admissions@admin.ox.ac.uk](mailto:graduate.admissions@admin.ox.ac.uk)) or via the online form (<http://www.graduate.ox.ac.uk/ask>).