**PARTICULARS OF A UNIVERSITY CLUB, SOCIETY OR OTHER ORGANISATION HAVING STUDENT MEMBERS – NEW REGISTRATION WITH THE PROCTORS**

**Term:** ……………………………….

**Name of Club**: …………………………………………………………………………….

**Aims or purpose of Club**: ……………………………………………………………........................

……………………………………………………………………………………………………………

**Website address**: ………………………………………………………………………………………

**Officers** (please use BLOCK CAPITALS):

NAME COLLEGE EMAIL

**Senior Member:** ……………………………….. …………………… …………………………………..

**President:** ……………………………………… …………………… …………………………………..

**Secretary:** ……………………………………… …………………… …………………………………..

**Treasurer:** ……………………………………… …………………… …………………………………..

*Please give details of IT Officer and Webmaster if using IT Services account and/or web site:*

**IT Officer:** ……………………………………… …………………… …………………………………..

**Webmaster:** …………………………………… …………………… …………………………………..

**Number of members on Club’s Register**: …………………..

***A copy of the club’s constitution must be attached***.

*Please attach a copy of your society’s term card if applicable.*

**Signature of Secretary**: ………………………………………………………

**Signature of Senior Member**:\*……………………………………………….

\*This form can be sent electronically (to clubs.office@proctors.ox.ac.uk) without the Senior Member’s signature provided they are copied in.

Are you willing to allow your name to be displayed on the World Wide Web as Secretary? YES □ NO □

**Please return to:**

The Clubs Officer   
Proctors’ Office,  
University Offices,  
Wellington Square,  
Oxford, OX1 2JD

Confirmation of registration will be emailed to the Club Secretary.