

DISABILITY ADVISORY SERVICE

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Student Support Plan (SSP)

For information about the use and role of the SSP please see:

www.admin.ox.ac.uk/aad/swss/disability/aboutdisability/studentssupportplan

Name: XXX	Student ID: XXXXXX	College: XXXXXXXXX
Course: Ba English Language And Literature - Course I		Level: UGRAD
Dept/Faculty: English Faculty		Start / Finish: 2018 / 2021
Disability Advisor at DAS: XXXX		
Confidentiality: The student has given their consent for information about their disability to be shared on a need-to-know basis with appropriate staff in line with Data Protection Act requirements.		

Disability: Physical impairment or mobility issues	Disability Information: Tendinopathy
Disability Support Advice: introducing the impact of particular categories of disability on study, with informal recommendations and guidance about how to support a student www1.admin.ox.ac.uk/aad/swss/disability/aboutdisability/disabilitysupportadvice	
Impact on study: XXX has a diagnosis of tendinopathy. This makes it difficult for her to write or use a laptop for prolonged periods of time, which can particularly impact on exams. XXX needs to re-read at times, as it takes her slightly longer to process information, especially when she is in pain or tired. However, she does prefer to have the information in a paper format, so she is able to annotate, and highlight, whilst resting. XXX has pain in her body and has difficulties with carrying and supporting heavy items, such as books. Working opportunities can be impacted when she experiences fatigue as a result of her condition, affecting her concentration and intended schedule, something she manages by taking breaks when required. XXX experiences fatigue and pain in her body, which makes it difficult for her to sit in unsupportive seating for long periods and she struggles to sit comfortably. XXX summarises her main difficulties as; She has pain in her hands, arms, neck, upper back, shoulders, fingers and wrists. Handwriting and typing difficulties due to swelling and pain in the wrists Unable to hold heavy items Concentration and focus Cannot sit on chairs without support, as she can encounter pain in shoulders and in her upper back.	

Recommendations for adjustments to be made by the collegiate University

Information about the nature and impact of the disability to be shared with academic and support staff as necessary.

Teaching

- Access recommended to lecture capture facilities or permission to record formal teaching sessions (lectures, seminars, classes)
- Provision of reading lists, teaching materials and lecture handouts in advance
- Use of a supportive chair
- Targeted reading list/guidance on which chapters/sections to prioritise

IT and Library Provision

- College library staff made aware of disability related needs
- Privileged reader status in Bodleian libraries, including extended loans
- 1:1 induction
- Staff to be aware that XXX may need books lifting from shelves, and may need to use a book stand
- Use of supportive chair
- Priority booking of library study carrels, as relies on using voice recognition software

Recommendations for examination and assessment adjustments

Please note all recommendations are subject to Proctor approval. Staff should check e-vision records for approved alternative arrangements.

- Consideration of scheduling – no more than 1 exam per day
- Extra time: 25%
- Use of a word processor – with voice recognition software (spelling and grammar checkers disabled)
- Provision of ergonomic furniture – supportive chair

Recommendations for individual additional support to be facilitated by the DAS

The student has been advised to apply for a Disabled Students' Allowance (DSA); this process can take up to 12 weeks before the outcome is known. Any additional recommendations which arise will be included in the study needs assessment report, a copy of which will be supplied to the student.

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