

## Course Information Sheet for entry in 2019~20

### Undergraduate Advanced Diploma in IT Systems Analysis and Design

#### About the course

The Advanced Diploma in IT Systems Analysis and Design is a one-year, part-time course at third-year undergraduate level (FHEQ Level 6) and is delivered entirely online.

The subject matter covers the analysis of software systems in terms of their data requirements, function, performance and usability. It also includes many of the basic modelling techniques used in modern software and data analysis. Students are also given the opportunity to apply these ideas through the analysis of a real problem – working in small teams to tight deadlines. The course will consist of four taught units and a team project.

#### *Course syllabus*

The following provides indicative content of the course units. This is regularly up-dated to reflect recent developments and feedback from students.

- The System Development Life-cycle and Management
- Systems Analysis and Design: Data Driven and Procedural Techniques
- Systems Analysis and Design: Data Organisation
- Systems Analysis and Design: Objects and Architectures
- Team Project

The course material is delivered entirely online in the form of five units, each of which involves seven weeks of study. This includes time to prepare the unit assignment. This is complemented by the use of virtual classrooms, online forums and tutorial support, in an allocated tutor group and with a personal tutor.

The study of a unit is guided by the online material and involves a mixture of reading web-based material, completing self-study exercises and participating in group exercises with other students, as well as writing the unit assignment. Some of these exercises involve interacting with other students, and to enable this to be effective these exercises may be scheduled to take place during a specified period. For this reason, and in order to help students follow a structured pattern of study, we issue a recommended unit timetable. Details of the unit timetable will be provided after enrolment.

It is a requirement of the award that students must participate in the various course activities to the satisfaction of their tutors, which they do by participation in the virtual classroom. Using the virtual classroom students are able to discuss any course related questions with their fellow students and the course tutors.

### *Tutorial Support*

A feature of study at the University of Oxford has always been the interaction with a dedicated tutor to assist each student with their studies. This tradition is continued with this online course. We believe that our attention to this sort of support is a distinctive feature and benefit of the course.

### *The Tutor Group*

Every student on the course is assigned to a tutor group under the supervision of a qualified tutor. The tutor's role is to provide general guidance on the progress of a student's studies and to assist with any problems encountered. The tutor also marks assignments and provides feedback on the progress of each student in their tutor group. Communication with an assigned tutor will normally be via the virtual classroom or email.

### **Assessment**

Assessment is based on

- four assignments of 4,000 words each (or equivalent), based on units 1 to 4 above;
- a team project report of 4,000 words (or equivalent), consisting of a team report and an individual submission.

The team project will be assessed through:

- a) Team project report (40%)
- b) An individual report (60%) of which
  - i) Up to 25% is awarded for a review of the team work and
  - ii) Up to 25% is awarded for a personal submission.

Students who fail to make meaningful participation to the team project will be awarded no marks for the team project report under a) and no marks for the review of the team work (b.i.).

The four assignments and the team project carry equal weight and candidates will be required to achieve an overall average mark of 40 per cent or more for these assessments to be awarded the Advanced Diploma. Candidates will be awarded a Merit for an overall mark of between 60 and 69%. The examiners will consider for the award of a Distinction those candidates who pass each item of assessment at the first attempt and obtain a final weighted average mark of 70% or more.

### **Participation**

Candidates are expected to participate actively in all aspects of the course and the group discussions. In particular, candidates who fail to participate to a meaningful extent in the team project will severely restrict their opportunities to be awarded marks for that unit.

### **Changes to courses**

The University will seek to deliver each course in accordance with the descriptions set out above.

However, there may be situations in which it is desirable or necessary for the University to make changes in course provision, either before or after registration. For further information, please see the University's Terms and Conditions.

**Expected length of course**

1 year

**Annual fees for entry in 2019-2020**

<b>Fee Status</b>	<b>Tuition fee</b>	<b>College Fee</b>	<b>Total annual fees</b>
Home/EU(including islands)	£2,715	N/A	£2,715
Overseas	£4,650	N/A	£4,650

The fees shown above are the annual tuition fees for this course for entry in the 2019- 20 academic year; for courses lasting longer than one year, please be aware that fees will usually increase annually. For details, please see our guidance on likely increases to fees and charges. College fees are not generally payable for non-matriculated courses although a small number of courses may permit college affiliation for which a charge will be made.

Tuition fees are payable each year for the duration of your fee liability (your fee liability is the length of time for which you are required to pay tuition fees).

**Additional cost information**

The fee includes all online course materials and tuition.