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Council and Main Committees

Council of the University

Changes in Regulations

Council has made the following changes to regulations, to come into effect on **23 June**.

(a) Changes in regulations to disband the Careers Service Subcommittee and the Committee for the Language Centre

Explanatory Note

Council, on the recommendation of Education Committee and of General Purposes Committee, proposes that the Careers Service Subcommittee of the Education Committee and the Committee for the Language Centre be disbanded, on the basis that the work of the relevant services can be overseen through regular engagement with representatives of key constituencies, oversight by Education Committee and panels and subcommittees and normal line management arrangements.

Text of Regulations

1 In Council Regulations 15 of 2002, concerning committees reporting directly to Council or one of its main committees, delete Part 12 concerning the Careers Service Subcommittee of the Education Committee.

2 In Council Regulations 2 of 2004, concerning other university bodies, delete Part 3 concerning the Committee for the Language Centre.

(b) Curators of the University Parks

Explanatory Note

In Michaelmas term 2016, Council agreed in principle that a number of committees, which in the regulations either explicitly report directly to Council, or do so by default because they have no other reporting line, should report to other committees, subject to consultation with those concerned. One of these bodies was the Curators of the University Parks.

The Curators of the University Parks are currently required to submit an annual report to Council, a practice that has long since ceased. Given that the University Parks are part of the University estate, that the

Curators also have the care of land allocated to them from time to time by the Buildings and Estates Subcommittee (BESC), and that managerially as a department the Parks lie within Estates Services, it is proposed that the Curators' reporting line should change from Council to BESC, and that they should report to that subcommittee as required.

On the rare occasions in which the Curators would need to refer a matter further up, they would do so through BESC, which in turn reports to the Planning and Resource Allocation Committee, one of Council's five main committees which is chaired by the Pro-Vice-Chancellor (Planning and Resources).

Text of Regulations

In Part 10 of Council Regulations 2 of 2002 (Curators of the University Parks), amend regulation 10.4 as follows (new text underlined, deleted text struck through):

'10.4. The curators shall submit a report annually to Council report as required to the Buildings and Estates Subcommittee.'

(c) Amendments to regulations relating to aspects of academic staff governance

Explanatory Note

The following changes in regulations provide for revisions in the roles of certain bodies in relation to aspects of academic staff governance. The changes are made in order to rationalise administrative procedures, the current arrangements having developed piecemeal over many years. These changes are supported by the three main committees of Council involved - the Planning and Resource Allocation Committee (PRAC), Personnel Committee and General Purposes Committee (GPC) - and by the Conference of Colleges, and have been endorsed by Council.

Firstly, the changes provide for responsibilities currently assigned to PRAC in relation to the approval of changes in legislation governing statutory posts to be transferred to GPC, provided that, in respect of any proposal to establish a new statutory post, the academic and business case has been approved by PRAC as part of the annual planning round. GPC is already

responsible for other regulatory matters, including the approval of regulations relating to trust funds supporting statutory posts, and this change reduces unnecessary duplication.

Secondly, in respect of the ratification of college associations, the changes transfer responsibilities that are currently exercised by GPC (in relation to statutory posts), and by a joint panel of PRAC and Conference (in respect of other academic posts), to Personnel Committee, which will exercise these powers through a joint subcommittee with balanced representation between the University and the colleges, societies and Permanent Private Halls. By bringing these processes together under the aegis of Personnel Committee, the changes will reduce replication and inconsistencies in approach.

Text of Regulations

1 In Part 3 of Council Regulations 15 of 2002, concerning the General Purposes Committee, amend regulations 3.5 and 3.6 (new text underlined, deleted text struck through):

'3.5. The committee shall be responsible for considering matters of significance which do not fall wholly within the remits of the other committees of Council, in particular:

- (1) advising Council on matters of a reputational or ethical nature which are of material significance and do not fall wholly within the remits of the other committees of Council;
- (2) keeping under review:
 - (a) the University's compliance with legislation and regulatory requirements;
 - (b) policies in respect of issues or activities which are University-wide;
 - (c) procedures for identifying and managing risks across the University's activities;
 - (d) the governance and performance of the University's subsidiary companies;
 - (e) the University's relationships with external bodies;

(f) the public understanding of the aims and activities of the University;

(3) making, under the authority of Council, appointments by Council to University committees and other bodies, other than those to the General Purposes Committee itself, bearing in mind the gender balance on such committees and in general having regard to the appropriate representation of the various interests within the collegiate University;

~~(4) allocating statutory posts to a college or society and approving changes to such allocations or associations, on behalf of Council.~~

3.6. The committee shall have the power to make, amend and repeal regulations:

(a) under the authority, and on behalf, of Council in order to give effect to the committee's decisions and those of Council in relation to the matters and/or actions described in regulation 3.5 above. Such power shall not extend to the making, amending and repealing of regulations that relate substantively to the manner in which the committee and/or Council conduct their business; and

(b) concerning any of the following matters:

(i) the establishment of a new trust or other special fund for grants, lectures, prizes, the support of a statutory post, fellowships, scholarships, collections or similar matters, and any changes in existing regulations governing such funds (in cases in which the making of such provisions by regulation is permissible in law);

(ii) the establishment of a new statutory post, and any changes in regulations governing existing statutory posts (in cases in which the making of such provisions by regulation is permissible in law); and

(iii) (ii) the removal of anomalies in existing regulations, and the making of consequential amendments to existing regulations which have been overlooked in earlier legislation; and

(iii) changes in the allocation of a statutory post to a college or society, in cases in which a regulation is necessary.'

2 Ibid, in Part 4, concerning the Personnel Committee, amend regulation 4.4 (new text underlined, deleted text struck through):

'4.4. In particular, the committee shall:

(1) be responsible for the implementation and monitoring of those aspects of the University's Strategic Plan which relate to the Personnel Committee's remit;

(2) be responsible, in the light of employment legislation and other relevant requirements, and in liaison with the colleges, societies, and Permanent Private Halls as appropriate, for the development and review of policies on the employment of all University staff, including policies on recruitment and selection, staff development and training, equality of opportunity, and salaries and other conditions of service;

(3) oversee any centrally organised exercises relating to personnel matters, such as the conferment of the title of professor and the making of distinction awards for professors and readers;

(4) (i) be responsible for, and make recommendations to Council on, the policy in respect of joint appointments between the University and the colleges, societies, and Permanent Private Halls;;

(ii) allocate statutory posts to a college or society and approve changes to such allocations or associations, on behalf of Council;

(iii) ratify the allocation to a college or society of other posts that are entitled to hold a fellowship and ratify changes to such allocations or associations;

Personnel Committee shall exercise its responsibilities under (4) (i), (ii) and (iii) above exercising this responsibility through a subcommittee on which there shall be balanced representation as between the University and the colleges, societies, and Permanent Private Halls;

(5) monitor the implementation and effectiveness of the University's policies relating to personnel matters and equality and diversity matters relating to University staff; and

(6) oversee the relations between the University and its employees through recognised employee representatives.'

3 Ibid, in Part 5, concerning the Planning and Resource Allocation Committee, amend regulation 5.5 (deleted text struck through):

'5.5. The committee shall have power to make, amend and repeal regulations concerning any of the following matters:

(a) the University fees payable by Home/EU students and by overseas students, within such policy in that regard as may be laid down by Council from time to time; and

(b) the fees, other than fees under (a) above, payable by candidates for examinations, and related fees (such as fees in respect of degree certificates); and

~~(c) the establishment of a new statutory post, and any changes in regulations governing existing statutory posts (in cases in which the making of such provisions by regulation is permissible in law).~~

~~(2) The committee shall also have power to delegate to the divisional boards, at its discretion and within such guidelines as it may agree from time to time with the boards, authority to make regulations under (c) above.'~~

4 In Council Regulations 17 of 2002, concerning the functions and powers of Divisional Boards, amend regulation 1 (6) (new text underlined):

'(6) the settling, subject to ratification by a joint university/collegiate panel under the aegis of Personnel Committee, of collegiate associations for new and vacant academic posts, on the recommendation of the sub-units following liaison with colleges, societies, and Permanent Private Halls;'

5 In Council Regulations 3 of 2004, concerning the employment of University staff, amend regulation 22 (new text underlined, deleted text struck through):

'22. (1) Before each appointment is made, the relevant previous detailed provisions in respect of the post shall be reviewed by the divisional board and the college concerned in the light of general policy and practice;

(2) changes to the detailed provisions for an individual post shall be subject to the approval of the General Purposes Planning and Resource Allocation Committee of Council.

6 These regulations shall be effective from 1 September 2017.

(d) Membership of the Board of the Faculty of English Language and Literature

Explanatory Note

The following change, made on the recommendation of the English Faculty Board, amends the *ex officio* membership of the Faculty Board. The opportunity is also taken to replace the term 'chairman' with the gender-neutral term 'chair'.

Text of Regulations

1 In Council Regulations 19 of 2002, concerning Faculty Boards, delete existing regulation 19 and substitute (new text underlined, deleted text struck through):

'19. The Board of the Faculty of English Language and Literature shall consist of:

- (1) the ~~chairman~~ of the English Faculty Board;
- (2) the ~~deputy chairman~~ of the English Faculty Board;
- (3) the board's Director of Graduate Studies;
- (3) the board's Director of Graduate Admissions;
- (4) the board's Director of Undergraduate Studies;
- (5) the board's Undergraduate Admissions Co-ordinator;
- (6) the board's Director of Research Strategy;
- (7) the board's Equality and Diversity Officer;
- (6) (8) the ~~chairman~~ of the Faculty;
- (79)–(157) nine persons elected by and from the members of the Faculty of English Language and Literature.'

2 These regulations shall be effective from 1 September 2017.

Congregation

16 May

(1) Topic for discussion: the future of the EJRA at Oxford

(2) Resolution: EJRA

A discussion and a debate and a vote on a resolution in relation to the Employer Justified Retirement Age (EJRA) took place at the Congregation meeting on 16 May.

Further details about the meeting and the two items of business can be found in *Gazette* No 5168, 11 May 2017.

Vote on the resolution

The text of the resolution is: 'The EJRA in the University of Oxford should be abolished.'

The result of the vote at the meeting was 64 votes in favour, 143 votes against.

Transcript

A transcript of the meeting was published with *Gazette* No 5170, 25 May 2017.

Postal vote on resolution

Since more than 50 members of Congregation have requisitioned a postal vote on the resolution, the rejection of the resolution in Congregation on 16 May is not confirmed, and a postal vote on the resolution will now take place.

Resolution: 'The EJRA in the University of Oxford should be abolished'

Signatories to requisition:

Endre Süli, Mathematical Institute
 Gregory Seregin, Mathematical Institute
 John Ball, Mathematical Institute
 Waldermar Schlackow, Mathematical Institute
 Jared Tanner, Mathematical Institute
 Raphael Hauser, Mathematical Institute
 Kathryn Gillow, Mathematical Institute
 Coralia Cartis, Mathematical Institute
 Jon Champman, Mathematical Institute
 Keith Gillow, Mathematical Institute
 Dominic Vella, Lincoln Radek Erban, Merton
 Benjamin Hambly, Mathematical Institute
 Christoph Reisinger, Mathematical Institute
 Xenia de la Ossa, Mathematical Institute
 Philip Candelas, Mathematical Institute
 Ben Green, Mathematical Institute
 Yves Capdeboscq, Mathematical Institute
 Alain Goriely, Mathematical Institute
 Peter Grindrod, Mathematical Institute
 Christopher Joyce, Mathematical Institute
 Nick Trefethen, Mathematical Institute
 Luc Nguyen, Mathematical Institute
 Minhyong Kim, Mathematical Institute
 Dmitry Belyaev, Mathematical Institute
 Melanie Rupflin, Mathematical Institute
 James Sparks, Mathematical Institute
 David Conlon, Mathematical Institute
 Andrew Wathen, Mathematical Institute
 Hugh Jenkyns, St Edmund Hall
 Heather Bouman, St John's
 Michael Searle, Worcester
 Rosalind Rickaby, Wolfson
 Lars Hansen, University
 Erin Saupe, St Hugh's
 Jonathan Wade, Earth Sciences

Bernard Wood, Earth Sciences
 Nicholas Tosca, St Peter's
 Chris Ballentine, St Hugh's
 Donald Porcelli, St Anne's
 Stuart Robinson, St Anne's
 Anthony Watts, Wolfson
 Barry Parsons, St Cross
 Steve Davies, Chemistry
 Timothy Donohoe, Chemistry
 Jeremy Robertson, Chemistry
 Veronique Gouverneur, Chemistry
 Hagan Bayley, Chemistry
 Paul Roberts, Chemistry
 James Thomson, Chemistry
 Jonathan Burton, Chemistry
 Darren Dixon, Chemistry
 Stephen Fletcher, Chemistry
 Martin Smith, Chemistry
 Peter Edwards, Chemistry
 Paul Ewart, Physics
 Peter Norreys, Physics
 Anthony Bell, Physics
 Axel Kuha, Physics
 Ben Williams, Jesus
 Gianluca Gregori, Physics
 Jonathan Jones, Physics

Voting papers

Voting papers were dispatched on 26 May. If any member of Congregation has not received a voting paper, they should contact the Council Secretariat at congregation.meeting@admin.ox.ac.uk as soon as possible. Every member of Congregation may vote in the postal vote regardless of whether they voted at the meeting on 16 May. Completed voting papers must be returned to the Registrar's Office (University Offices) to arrive no later than **noon on Friday, 9 June**. Voting papers received after this time will not be counted.

Replacement voting papers

Members of Congregation who wish to request a replacement voting paper may apply by email to congregation.meeting@admin.ox.ac.uk as soon as possible and before noon on Thursday, 8 June, at the latest. Replacements will be issued where voting papers have been lost, damaged or submitted in error and will be made available for collection at the reception desk at the University Offices.

Electronic voting papers

Members of Congregation who are away from Oxford and are unable to return their voting paper in hard copy by the above time may apply to the Proctors for permission to submit their voting paper electronically. Requests for permission must be made by email to congregation@proctors.ox.ac.uk as soon as possible and before noon on Thursday, 8 June, at the latest. The deadline

Congregation

for receipt of electronic voting papers is noon on Friday, 9 June. Emailed requests must confirm (i) the member's full name and college and/or department and (ii) that they are a member of Congregation. Voting papers may only be submitted electronically by members who have been granted permission by the Proctors under the procedure described above.

Further details

Further details of the meeting on 16 May are available on the Congregation website at www.admin.ox.ac.uk/councilsec/governance/congregation/congregation16may2017ejra.

Council of the University

Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

Appleton, H M, Balliol
Ardley, S J, Public Affairs Directorate
Cairns, B J, Nuffield Department of Population Health
Cheetham, M, IT Services
Field-Johnson, N A, St Edmund Hall
Gnatiuc, L, Green Templeton
Hallowell, N, Linacre
Hill, M, Wolfson
Kartsonaki, C, Nuffield
Knott, C, Nuffield Department of Population Health
Lingard, H K, Brasenose
Martinsson, P J, Christ Church
Offer, A R, Nuffield Department of Population Health
Raff, R J, Nuffield Department of Population Health
Rundell, K D B, All Souls
Staplin, N, Nuffield Department of Population Health
Stiglitz, M, Conservation and Collection Care, Bodleian
Teasdale, I, IT Services
Violato, M, Nuffield Department of Population Health
Walsh, S L, Faculty of Oriental Studies
Yang, L, Nuffield Department of Population Health

Congregation 8 June

Elections

CONTESTED ELECTIONS

Council
 Committees reporting to Council:
 Buildings and Estates Subcommittee
 Curators of the University Libraries
 Other Committees and University Bodies:
 Curators of the University Parks
 Divisional Boards:
 Medical Sciences Board

UNCONTESTED ELECTION

Council

Details are in 'Elections' section below.

Congregation 12 June

Degree by Resolution

This content has been removed as it contains personal information protected under the Data Protection Act.

Congregation 13 June

No notice of objection having been received by the deadline, the Vice-Chancellor will accordingly declare the resolutions at (1) and (2) below carried at the meeting. Practical arrangements for the topic for discussion, which will take place at the meeting, appear under (3) below.

(1) Resolution authorising the use of space at 3-5 Hythe Bridge Street

No notice of objection having been received by the deadline, the Vice-Chancellor will accordingly declare this resolution carried at the meeting.

(For explanatory note and text of the resolution see *Gazette* No 5170, 25 May 2017, p506.)

(2) Resolutions authorising the use of space for the Department of Experimental Psychology and Department of Zoology following the closure of the Tinbergen Building

No notice of objection having been received by the deadline, the Vice-Chancellor will accordingly declare these resolutions carried at the meeting.

(For explanatory note and text of the resolution see *Gazette* No 5170, 25 May 2017, p506.)

(3) Topic for discussion: 'what should the Audit and Scrutiny Committee scrutinize in the coming year?'

Congregation elects three of its members to the Audit and Scrutiny Committee, which oversees the University's audits and conducts 'structured inquiry or investigation into failures or alleged failures of the University's operations.' While members of Congregation and others can contact Committee members, there is no formal mechanism by which elected members report back to Congregation.

The undersigned, which include the current elected members, propose holding a discussion in which Congregation can hear from and talk with its elected members, and discuss the Committee's scope, how it might help improve the operation of the University, and potential themes for scrutiny for the next academic year (2017-18).

It is anticipated that the discussion may raise issues which may be addressed not only by the Committee, but by other bodies and officers of the University; it is hoped the discussion will be useful to all such bodies and officers. It should also be noted that issues may still be raised by the usual confidential channels, including those to the Committee, the Proctors, Council, and others.

Signatories:

Jeff Tseng, Physics, St Edmund Hall
 Cigdem Issever, Physics, Lincoln
 Brian Huffman, Physics, Lady Margaret Hall
 Anthony Weidberg, Physics, St John's
 Roger Benson, Earth Sciences

Stephen Blamey, Philosophy, St Edmund Hall
 Outi Aarnio, Economics, St Edmund Hall
 Jennifer Nuttall, English, St Edmund Hall
 Christopher Williams, Medieval and Modern Languages, St Edmund Hall
 Luc Nguyen, Mathematics, St Edmund Hall
 Hugh Jenkyns, Earth Sciences
 Simon Costa, St Edmund Hall
 Philipp Podsiadlowski, St Edmund Hall
 Patrick Roche, Hertford
 Oliver Riordan, Mathematics, St Edmund Hall
 Amy Zavatsky, Engineering Science, St Edmund Hall
 Ronald Daniel, Engineering Science, Brasenose
 Peter Mirfield, Law, Jesus
 Caroline Warman, Medieval and Modern Languages, Jesus
 Patricia Daley, Geography, Jesus
 Richard Grenyer, Geography, Jesus
 James Tilley, Politics and International Relations, Jesus
 Andrew Dancer, Mathematics, Jesus
 Dariusz Wojcik, Geography, St Peter's
 Stuart White, Politics and International Relations, Jesus
 Henrike Lähnemann, Medieval and Modern Languages

Arrangements for the meeting

A meeting will be held at 2pm on 13 June in the Sheldonian Theatre for the discussion at (3) above.

ATTENDANCE AND TIMINGS

Attendance at the meeting is open to members of Congregation and to nominated representatives of the Oxford University Student Union (OUSU) as agreed in advance by the Vice-Chancellor. Admittance to the theatre will be on the production of a valid University card and will be on a first-come, first-served basis (places will be reserved for scheduled speakers). The doors of the Sheldonian Theatre will open at 1.45pm and will remain open throughout the meeting. The Vice-Chancellor has decided that the wearing of gowns shall be optional on this occasion.

Advance notice by speakers

Members of Congregation who wish to speak are asked to indicate this intention by emailing congregation.meeting@admin.ox.ac.uk by noon on Monday, 12 June, at the latest. It would be helpful if members of Congregation intending to speak would explain in no more than 25 words what issues they wish to cover to assist with determining the order in which speakers are called. Speakers will be expected to limit their contributions to 5 minutes. Owing to time constraints, it may not be possible to call all those who wish to speak. On the other hand, if time permits, those who have not indicated in advance may have an opportunity to speak.

Transcript

It is intended that a transcript¹ of the meeting will be published in a future issue of the *Gazette* and on the Congregation website. As a result of time constraints, it will not be possible to check the report of the proceedings with individual speakers before publication. Speakers are asked to provide their written texts by email to congregation.meeting@admin.ox.ac.uk by 9am on Wednesday, 14 June.

Further information

Further information about the meeting can be found on the Congregation Meetings website at www.admin.ox.ac.uk/councilsec/governance/congregation.

¹The transcript may be edited for legal reasons.

Congregation

27 June

¶ Members of Congregation are reminded that any two members may, not later than **noon on 19 June**, give notice in writing to the Registrar that they wish to oppose or amend the legislative proposal at (1) or the change to Congregation Regulations at (2) below (see the note on the conduct of business in Congregation below). If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the legislative proposal and changes to Congregation Regulations shall be declared carried, and the meeting may be cancelled.

(1) Voting on Legislative Proposal: Statute VI: Council

Explanatory Note

It is proposed to change the name of the Research Committee to the 'Research and Innovation Committee' to better reflect the University's key strategic aim of enhancing the academic-led culture of knowledge exchange, innovation and entrepreneurship across the University, in line with the recommendations made by the Oxford University Innovation Working Group.

WHEREAS it is expedient to change the name of the Research Committee to the Research and Innovation Committee, THE UNIVERSITY ENACTS AS FOLLOWS.

In Statute VI, concerning Council, delete existing section 23.1 (e) regarding the Research Committee and substitute (new text underlined):

'(e) Research and Innovation Committee.'

Changes in Regulations to be made by Council if the Statute is approved

1 In Part 5 of Council Regulations 15 of 2002, concerning the Planning and Resource Allocation Committee, delete section 5.4 (1) and substitute (new text underlined):

'(1) the University's Strategic Plan, reporting annually to Council on its implementation and with any recommendations on updates, with reference to the divisional and service plans and with regard to financial sustainability; as part of this exercise, PRAC shall approve, or refer back, Key Performance Indicators and associated targets proposed by divisions, the Department for Continuing Education, Personnel Committee, Education Committee, Research and Innovation Committee and the Oxford University Museums Board related to the implementation and monitoring of the University's Strategic Plan.'

2 Ibid, in Part 6, concerning the Research Committee, delete the heading and substitute (new text underlined):

'Part 6: Research and Innovation Committee'

3 Ibid, delete section 6.1 and substitute (new text underlined):

6.1. The Research and Innovation Committee shall consist of:

- (1) the Pro-Vice-Chancellor (Research and Innovation) who shall chair the committee;
- (2) one of the Proctors or the Assessor as may be agreed between them;
- (3), (4) two persons appointed by Council from among the members of Council;
- (5)–(8) four persons appointed by Council, one of whom shall be external to the University and the other persons to be appointed from the divisions;
- (9) one external member appointed by Council;
- (10)–(18) two persons appointed by each divisional board and one person from the Gardens, Libraries and Museums;
- (19), (20) two members of college governing bodies appointed by the Conference of Colleges;
- (21), (22) two graduate student member representatives, appointed by the Graduate Committee of the Oxford University Student Union, normally one from the Medical Sciences Division or Mathematical, Physical and Life Sciences Division and one from the Humanities Division or Social Sciences Division.’

4 Ibid, in Part 13, concerning the Central University Research Ethics Committee, delete section 13.1 (6)–(7) and (8)–(13) and substitute (new text underlined):

‘(6), (7) two external persons appointed by the Research and Innovation Committee of Council;

(8)–(13) up to six persons appointed by the Research and Innovation Committee of Council to ensure appropriate representation of areas of research involving human participants or personal data.’

5 Ibid, delete section 13.6 and substitute (new text underlined):

‘13.6. The committee shall report to the Research and Innovation Committee of Council:

- (1) as required on changes to the University’s policies on research involving human participants and personal data; and
- (2) annually on the matters set out in regulations 13.4 and 13.5 above.’

6 Ibid, delete section 13.8 (1), (2) and substitute (new text underlined):

‘(1), (2) Two persons appointed as chair and vice-chair of the subcommittee by the Research and Innovation Committee of Council, ideally one of whom shall not currently be involved in research involving human participants or personal data. The person appointed as vice-chair may be external.’

7 Ibid, delete section 13.11 and substitute (new text underlined):

‘13.11. Notwithstanding regulation 13.8 (1), (2) above, the Research and Innovation Committee of Council may, but is not obliged to, appoint a second vice-chair of each subcommittee on the recommendation of the chair of the Central University Research Ethics Committee. For the avoidance of doubt, the second vice-chair may be external.’

8 Ibid, in Part 18, concerning the Committee to Review Donations, delete section 18.2 (4) and substitute (new text underlined):

‘(4) consider any matter that raises issues of a reputational, ethical or similar nature referred to it by the Committee for Development and Alumni Relations, Research and Innovation Committee or Council.’

(2) Voting on changes to Congregation Regulations 3 of 2002: Religious Services and Sermons

Explanatory Note

The following minor changes to Part 6 of Congregation Regulations 3 of 2002, made on the recommendation of the Committee for the Nomination of Select Preachers, amend the regulations relating to Religious Services and Sermons to provide for the

preacher of the Latin Litany and Sermon to be nominated by the Faculty of Classics instead of each head of college or society in turn.

Text of Regulations

In Part 6 of Congregation Regulations 3 of 2002, concerning the conduct of ceremonies in Congregation and certain other ceremonies, delete the existing regulations 6.13–6.14 and substitute (new text underlined, deleted text struck through):

Latin Sermon

6.13 On the first day of Hilary Full Term a Latin Sermon (to be preceded by the Litany read by one of the Proctors or by another member of Convocation appointed by them) shall be preached in the Church of St Mary the Virgin by individuals nominated ~~in turn by the heads of the colleges and societies, in the customary order of seniority by the~~ Faculty of Classics.

6.14 ~~If the head of a college or society to whose turn it falls to nominate a preacher Faculty of Classics should fail to do so~~ nominate the preacher, or if the preacher nominated should be prevented by sudden illness or other urgent cause from preaching, the Vice-Chancellor shall appoint some other qualified individual to replace that preacher.’

Note on procedures in Congregation

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 (www.admin.ox.ac.uk/statutes/regulations/529-122.shtml). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: felicit.burchett@admin.ox.ac.uk); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: elections.office@admin.ox.ac.uk).

Notices

Consultative Notices

Review of the University's implementation of the Prevent duty

The Counter-Terrorism and Security Act 2015 creates a statutory duty for specified public authorities, including universities, to 'have due regard to the need to prevent people from being drawn into terrorism' (the Prevent duty). In complying with the Prevent duty, universities must 'have particular regard' to both 'the duty to ensure freedom of speech' and 'the importance of academic freedom'.

The University established a steering group, including representatives from the academic divisions, Congregation, UAS and the Conference of Colleges, to consider in detail how the University should respond, and give effect to, the statutory duty. As part of the risk assessment and action plan submitted to HEFCE (the body responsible for monitoring universities' compliance with the duty) in August 2016, Council undertook to conduct an annual review to:

'ensure that changes to University regulations and procedures associated with the Prevent legislation and any actions taken in relation to Prevent are not undermining, remain subject to, and are operating in a manner to secure and protect the rights of academics, students, staff and visiting speakers under existing law, including the Education (No 2) Act 1986, the Human Rights Act 1998, the Equality Act 2010 and data protection legislation.'

This review is being undertaken by Professor Hugh Collins, Vinerian Professor of English Law, All Souls. Professor Collins will consult with relevant parties (including, but not limited to, Student Welfare and Support Services, OUSU, the Equality and Diversity Unit and the Proctors' Office) on their experience of the University's implementation of the Prevent duty. Members of staff or students who have any comments or issues which they would like to be considered as part of this review within the terms of reference set out above should email these to prevent-review@admin.ox.ac.uk before **4pm on 9 June**.

Comments should be sufficiently detailed to allow the reviewer to give them full and proper consideration but will be treated in confidence.

As the University and each of the colleges are being separately monitored by HEFCE, this review will necessarily focus on the University's implementation of the Prevent duty. However, if any generic issues come to light as part of this review, which may have implications for the collegiate University as a whole, they will be shared with the Conference of Colleges as appropriate. Many college governing bodies are conducting similar internal reviews and any comments on college-specific matters should therefore be directed to the relevant college in the first instance.

Further information on the Prevent duty and on the University's approach can be found at <https://www1.admin.ox.ac.uk/councilsec/prevent>.

Appointments

Mathematical, Physical and Life Sciences

Dr Siddharth Ashok Parameswaran, PhD Princeton, has been appointed to the Associate Professorship of Quantum Condensed Matter Theory, Department of Physics, in association with a tutorial fellowship at Hertford, from 1 August 2017 until 31 July 2022.

Social Sciences

REAPPOINTMENTS

Professor Emma Cohen, PhD Queen's Belfast, Associate Professor of Cognitive Anthropology, School of Anthropology and Museum Ethnography, from 1 September 2017 until retirement.

Professor Tarunabh Khaitan, DPhil Oxf, Associate Professor of Law, Faculty of Law, from 1 August 2017 until retirement.

Graduate Awards and Prizes

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Lectures

Examinations and Boards

Colleges, Halls and Societies

University College

PANEL DISCUSSION

Ivor Crewe, Anne Deighton, Stephen Fisher and Iain McLean will hold a panel discussion 5–6.30pm on 14 June in the Lecture Room, 10 Merton Street. All welcome. More information: benjamin.jackson@univ.ox.ac.uk.

Subject: 'The 2017 General Election and what's next for British politics'

Examinations for the Degree of Doctor of Philosophy

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Colleges, Halls and Societies

*This content has been removed
as it contains personal
information protected under
the Data Protection Act.*

Examinations for the Degree of Master of Philosophy

*This content has been removed
as it contains personal
information protected under
the Data Protection Act.*

Changes to Examination Regulations

For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see www.ox.ac.uk/gazette/examinationregulations.

Continuing Education Board

UGDIP IN ENGLISH LOCAL HISTORY

- (a) change from weekly evening classes to mixed approach (key teaching in weekend residentials; online teaching in between)
- (b) change in title from 'English Local History' to 'English Social and Local History'
- (c) slight reduction in early medieval content and increase in modern content
- (d) some changes in relative length and weighting of the assessment

UGCERT IN HISTORY OF ART

- (a) movement of some pass/fail class tests from summative to formative
- (b) changes in length of some assignments to achieve greater consistency within each year

UGDIP IN HISTORY OF ART

- (a) replacement of written examination with summatively assessed presentation, to reduce current over-assessment and contribute to assessment diversity
- (b) change to weightings for different assessment items

Obituaries

Keble

- Eric James Britten**, 21 February 2017; 1942. Aged 91.
- Edward Berrie Bunker**, 24 April 2017; 1945. Aged 90.
- Dr Peter Christmas**, 8 November 2016; 1955. Aged 80.
- Dr Ronald James Clarke**, 30 March 2017; 1937. Aged 98.
- Glyn Robert Frederick Drew**, 5 May 2017; 1951. Aged 86.
- Peter Alexander O'Brien Hannon**, 21 March 2017; 1946. Aged 89.
- Dr Stephen Kelham**, 13 February 2017; 1970. Aged 66.
- The Rt Revd Michael Francis Perham**, 1 April 2017; 1971. Aged 69.
- The Rt Revd David Thomas**, 12 May 2017; 1960. Aged 74.
- Ronald Stephen Thomas**, 15 April 2017; 1948. Aged 90.
- Michael Lawrence Turner**, 16 March 2017; 1956. Aged 81.
- Dr Roger George Laurence Wheatcroft**, 12 January 2017; 1961. Aged 74.

St Hilda's

- Mrs Mary Waley (née King)**, 18 May 2017; 1941. Aged 93.

St Hugh's

- Susan Herbert (née Barwick)**; 1962. Aged 73.
- Mrs Dorothy 'Patty' Thirlwell (née MacLean)**, 10 May 2017; 1941. Aged 94.

Worcester

- Ronald Heapy**, 16 May 2017; 1956. Aged 82.
- Granville Brook Lynch**, 14 May 2017; 1962. Aged 81.
- Angus John Archibald Stewart**, 6 April 2017; 1939. Aged 95.

Elections

Contested Elections

8 June

The nomination period for these elections closed at 4pm on Thursday, 11 May 2017. The following elections will be contested and the results determined by postal ballot of the eligible electorate(s).

Council

One member of Congregation elected by Congregation from members of the faculties in the Divisions of Mathematical, Physical and Life Sciences and of Medical Sciences

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Professor L Tarassenko, St John's	MT 2017	MT 2021
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The following nominations have been received:

Tim Coulson, BSc York, PhD Dip Imp, Fellow of Jesus, Faculty of Zoology

Nominated by:

D D C Bradley, Jesus, Faculties of Physics and of Engineering Science
Y S Malhi, Oriel, Faculty of Anthropology and Geography
P N Mirfield, Jesus, Faculty of Law
B C Sheldon, Wolfson, Faculty of Zoology

Candidate statement:

I am a biologist based in the Zoology department with interests in understanding the dynamics of the natural world, in predicting the consequences of anthropogenic change on these dynamics, and in characterizing their impact for humanity. I am Professor of Zoology, Associate Head of Department, and a member of the Fellowship of Jesus College. I moved to Oxford from Imperial College in 2013, and now feel I have a sufficient understanding of the workings of the University that I can make useful contributions via Council membership. My motivation for standing for Council is a strongly held belief that senior academics have a duty to contribute to the governance, administration, and financial and asset management of the University. The next few years are likely to pose significant challenges for the University as Brexit plays

out, and council will have to consider how best to meet these challenges. I believe my experience of researching the dynamics and consequences of change, albeit in a different setting, provide me with a skillset appropriate for a member of Council during such times.

Freddie C Hamdy, MB ChB Alexandria, MA Oxf, MD Sheff, Fellow of Balliol, Faculty of Clinical Medicine

Nominated by:

Sir John Bell, Christ Church, Faculty of Clinical Medicine
Dame Kay Davies, Hertford, Faculties of Physiological Sciences and of Clinical Medicine
G A P Holländer, Jesus, Faculty of Clinical Medicine
S H Kennedy, Green Templeton, Faculty of Clinical Medicine
I M C Tracey, Pembroke, Faculties of Psychological Studies and of Clinical Medicine

Candidate statement:

As a practising academic surgeon and trainer of surgeon scientists, head of the Nuffield Department of Surgical Sciences and Director of the Division of Surgery & Oncology at the Oxford University Hospitals NHS Trust, I will bring to Council skills from an old academic discipline, which is becoming critically important through innovation technology and cutting edge minimally invasive interventions, closing the loop from basic science to the bedside and operating room. This has been achieved by strong, multidisciplinary inter-departmental and cross-divisional links, successfully forged over the past 8 years. I also sit at the heart of an important interface between academia and healthcare delivery, bridging the gaps between the University and the NHS at Oxford and beyond. With insight into the many opportunities, difficulties and financial challenges faced by our academic institution in research, teaching, training and administration, I will be pleased and well-placed to serve Council.

Professor Jennifer J Kurinczuk, BSc MB ChB MD Leic, MSc Lond, Faculty of Clinical Medicine

Nominated by:

J M Armitage, Faculty of Clinical Medicine
B S Casadei, Faculty of Clinical Medicine
Professor Sir Rory Collins, St John's, Faculty of Clinical Medicine
J M Green, Faculty of Clinical Medicine
C P Jenkinson, Harris Manchester, Faculty of Clinical Medicine
M Knight, Faculty of Clinical Medicine
M J Parker, St Cross, Faculty of Clinical Medicine
M A Quigley, Faculty of Clinical Medicine
S Shepperd, Kellogg, Faculty of Clinical Medicine
S B Ziebland, Green Templeton, Faculty of Clinical Medicine

Candidate statement:

As an institution which prides itself on academic excellence the University requires access to the very best researchers and teachers to enable delivery of the highest quality research and teaching. A central focus of my work is on ensuring that my generation of researchers and teachers is replaced by the very best of the next generation. To do this, we need to remove structural and cultural barriers, and positively support the development of all staff and students, particularly early career researchers. With encouragement from the Athena SWAN Charter many of the STEM Units and Departments, including my own, have made great strides in this direction. However, it is vital that leadership, and investment, for the development of a positive and supportive culture, and systemic change to ensure that all University staff work in an environment which values equitably their contribution and supports them to achieve their best comes from the very top of the organisation. I want to participate in achieving this goal and is one of the reasons I am standing for election to Council.

As Director of the National Perinatal Epidemiology Unit I have successfully led national and international research collaborations bringing together multi-disciplinary groups to work together. This

involves leadership of individuals and groups who often start from a different perspective. We live in politically and economically turbulent times and in responding to, and pre-empting, events the University will require flexible and innovative leadership. I look forward to contributing to that leadership if elected to Council.

One member of Congregation, not necessarily being a member of any division and not in any case being nominated in a divisional capacity, elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor Sir Rick Trainor, Exeter	MT 2017	MT 2021

The following nominations have been received:

Tania Boyt, MBA Open, Department of Physiology, Anatomy and Genetics

Nominated by:

C A Manning, University College, Faculty of Psychological Studies
 J Y Martin, Department of Pharmacology
 D J Paterson, Merton, Faculty of Physiological Sciences
 M S Wilkins, Sir William Dunn School of Pathology

Candidate statement:

I am currently the Head of Administration and Finance in the Department of Physiology, Anatomy and Genetics. Since joining the University in 2001, I have been the Departmental Administrator/Head of Administration and Finance for five different departments across two divisions. Undertaking these roles has provided me vast experience in all the key departmental administrative areas including HR, finance, research, infrastructure, teaching and student administration. My background is in human resources but I am able to cover all aspects of university administration.

During my University departmental experience, I have relished the variety of challenges that each department has offered. I pride myself of being able to work across the whole width and breadth of administration from strategic to the coal face and across every discipline.

As a member of Congregation, I believe it is important and an obligation to participate in the operation of the University community. I currently sit on numerous University sub-groups and working parties and these add to my growing breath of knowledge. I feel I would be a valued member of the

Committee and would welcome the opportunity to bring my operational expertise and experience to assisting the wider University.

Professor Brian Foster, BSc Lond, MA DPhil Oxf, Fellow of Balliol, Faculty of Physics

Nominated by:

Professor Sir Drummond Bone, Master of Balliol, Faculty of English Language and Literature
 R J Cashmore, Brasenose, Faculty of Physics
 S C Cooper, St Catherine's, Faculty of Physics
 A M Cooper-Sarkar, St Hilda's, Faculty of Physics
 F C Kirwan, Balliol, Faculty of Mathematics
 I P J Shipsey, St Catherine's, Faculty of Physics

Candidate statement:

I believe that my experience on the Councils of a Research Council (PPARC), the Institute of Physics and currently the Royal Society give me the experience and insight to contribute strongly to Council. In the uncertainty of the evolving Brexit, my international perspective as a leader of large international collaborations and my knowledge of European science institutions, particularly in Germany, where my research is currently based, will be of use to Council's discussions on future international relationships. I also have experience with funding arrangements in many other countries, particularly the USA, China and Japan. I am currently a member of the Royal Society Higher Education and Research contact group, concerned with issues such as the Higher Education Bill and the future of REF and TEF. As a member of Main Panel B and Chair of the Physics Committee for REF2014, I have experience with research evaluation methodologies. I am also a member of Royal Society working group with the French and German Scientific Academies on Research Evaluation. I serve on the Royal Society's Public Engagement Committee and have been strongly involved in public engagement throughout my career. As the founder and Chair of Trustees of the Oxford May Music Festival, a registered charity, I have experience of the interconnections between the sciences, arts and humanities and of the voluntary sector. If elected I will work hard to ensure that Oxford's core values of scholarship, internationalism and openness to all talents are maintained and strengthened in these challenging times.

Antone Martinho, AB Harvard, MA DPhil Oxf, Fellow of Magdalen, Faculty of Zoology

Nominated by:

P D Elbourne, Magdalen, Faculty of Philosophy
 A Kacelnik, Pembroke, Faculty of Zoology
 D T LaValle, Magdalen, Faculty of Classics
 G Varelli, Magdalen, Faculty of Music
 R C S Walker, Magdalen, Faculty of Philosophy

Candidate statement:

I am standing for Council because I believe in this university: its deep and storied history and the promise of a future still more successful and exciting. I will bring energy and industry to this role and dedicate myself to improving our university and keeping it in its deserved spot atop world rankings.

I am particularly interested in improving the experience of our graduate students to ensure that Oxford is an enticing academic home for the best blossoming scholars. We have a great asset in our varied Colleges, which support well-fitted, nurturing environments for excellence.

I believe in making the blessings of an Oxford education available to deserving students regardless of their financial circumstances, and will advocate for improved financial aid for those in need, a resource critical to our continuing to keep pace with the provisions offered by our peer institutions.

Oxford's unique character and academic resources have made it home to top class scholarship and attracted the world's great thinkers for centuries. We must continue to ensure that a career at Oxford remains an attractive and promising prospect to researchers worldwide. This is particularly true of our junior academics and post docs, whose better provision and intergration into university life I would make a priority.

Our university faces uncertainties in the coming years, and will require committed and energetic leadership to ensure we are an unimpeachable community of learning. I believe I can contribute to upholding this responsibility of good stewardship of this ancient and modern institution.

Professor Jonathan Michie, MSc Lond, MA DPhil Oxf, President of Kellogg, Continuing Education

Nominated by:

Professor Sir Rick Trainor, Rector of Exeter, Faculty of History
 Baroness Helena Kennedy of the Shaws, Principal of Mansfield, Faculty of Law
 R W Ainsworth, Master of St Catherine's, Faculty of Engineering Science
 Dame Elish Angiolini, Principal of St Hugh's, Faculty of Law
 A M Buchan, Corpus Christi, Faculty of Clinical Medicine
 Dame Kay Davies, Hertford, Faculties of Physiological Sciences and of Clinical Medicine
 R J Goodman, St Antony's, Faculties of Anthropology and Geography and of Oriental Studies
 R Hobbs, Harris Manchester, Department of Primary Care Health Sciences
 K J Humphries, All Souls, Faculty of History
 K E O'Brien, University College, Faculty of English Language and Literature

Candidate statement:

I'm Director of the Department for Continuing Education and President of Kellogg College; this experience means I bring a fresh perspective to the deliberations of council regarding the future direction of the University. I'm fully supportive of the University's *Strategic Plan*, which, beyond teaching and research embraces a commitment to civic engagement. As Professor of Innovation & Knowledge Exchange, I believe in the importance of interdisciplinarity and widening engagement activities which look outwards beyond academe.

The growth in the Department for Continuing Education over the past nine years means Oxford is leading developments in this area globally. I'm committed to strive for recognition of how such activities can increase the diversity of the student body and enrich the culture of the University - and the lives of participating students, plus through media and other channels, influence policy makers and politicians.

As head of house, I participate in Conference of Colleges. I'm a co-opted member of the Social Sciences Divisional Board and also serve on the following University Committees: Education, Finance, Student Number Planning, Student Fees & Support, Impact & Knowledge Exchange, and the Natural History Museum Board. I'm Treasurer to the Oxford Society [the University's alumni association]. I was

delighted to receive an OUSU 'Outstanding Supervisor' Award for 2015-16.

Beyond Oxford I serve on the Council of the Academy of Social Sciences (whose Audit Committee I chair); the Economic Advisory Board of Defra; and the United World Colleges (UWC) Council. I am Chair of Governors of UWC Atlantic College.

Richard Ovenden, BA Durh, MA Lond, MA Oxf, Fellow of Balliol, Faculty of History

Nominated by:

Dame Hermione Lee, President of Wolfson, Faculty of English Language and Literature
 A J Carr, Worcester, Faculty of Clinical Medicine
 H F Hamerow, St Cross, Faculty of History, Subfaculty of Archaeology
 L How, Bodleian Libraries Directorate
 A J Hurrell, Balliol, Faculty of Social Studies
 T F Melham, Balliol, Faculty of Computer Science
 G L Swafford, St Cross, Research Services
 A E Trefethen, St Cross, Faculty of Computer Science
 L Van Broekhoven, Linacre, Faculty of Anthropology and Geography
 I A Walmsley, St Hugh's, Faculty of Physics

Candidate statement:

I would like to offer myself as a candidate for election to Council.

I have been in Oxford since 2003, in a variety of roles in the Bodleian, since 2014 as Bodley's Librarian. I have held fellowships at two colleges, and have enjoyed and greatly benefitted from those two communities. I have also had experience of working with colleagues on projects and initiatives in all Divisions, including major research projects, and have an appreciation of the challenges that face the University from a variety of perspectives: academically, financially, operationally, and also from the collegiate, and institutional perspectives. Over the years I have served on Personnel Committee, Research Committee, BESEC, and IT Committee and would like to bring this experience, drawn from my perspective of knowledge across the institution, to bear on the decisions made in Council.

In my role I am fortunate to see the best aspects of the University: the sheer intellectual power of the place, the extraordinary size and range of our endeavours, the enormous dedication of staff at all levels, and the way in which our decision-making structures, unique and imperfect though they are, have tended to support our continued intellectual success.

I would like to have the opportunity serve the University, at this especially challenging time, by contributing to the work of the University on Council.

Balázs Szendroi, BA CASM PhD Camb, Fellow of St Peter's, Faculty of Mathematics

Nominated by:

M D Damazer, Master of St Peter's
 M R Bridson, Magdalen, Faculty of Mathematics
 A M Etheridge, Magdalen, Faculties of Statistics and of Mathematics
 D S Gangjee, St Hilda's, Faculty of Law
 C S Mawson, Wadham
 P Rothwell, St Peter's, Faculty of Medieval and Modern Languages
 N Sud, Wolfson, Faculty of Social Studies
 L Tarassenko, St John's, Faculty of Engineering Science
 U L Tillmann, Merton, Faculty of Mathematics
 A A Williams, St Peter's, Faculty of English Language and Literature

Candidate statement:

I have been a University Lecturer at the Mathematical Institute and Fellow and Tutor in Pure Mathematics at St Peter's College since 2005, with Professorial title awarded in 2014. I have served my College as Tutor for Admissions (2008-2013) and Senior Tutor (since 2015), and have had long stints on a variety of College and Departmental Committees including Academic Affairs, Investment and Art. My research interests lie in algebraic geometry; I was awarded the Royal Society Leverhulme Trust Senior Research Fellowship in 2013.

For a number of years, I have been coordinating various research training and development activities in Africa, working with an annual budget in the region of \$100K p.a. raised from a variety of sources. I have served on the Council of the African Institute of Mathematical Sciences, Cape Town, since 2014, and have recently been engaged by the Swedish International Development Coordination Agency to evaluate two of their programmes in East Africa. I am a member of the Steering Committee of AfOx, the Africa Oxford Initiative.

If elected, I would aim to work for the causes I believe in: preserving the values of the tutorial system, while helping it adapt to modern expectations; the training of young scholars and scientists, including those from the Global South; meeting the challenges of a post-Brexit Oxford; and upholding academic freedom for all members, junior and senior, of the Collegiate University.

Committees reporting to Council

BUILDINGS AND ESTATES SUBCOMMITTEE

One person elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Professor R G Ratcliffe, MT 2017 MT 2020
New College

The following nominations have been received:

Paul C Adams, Department of Pharmacology

Nominated by:

- K A Dora, Worcester, Faculty of Physiological Sciences
- N J Emptage, Lincoln, Faculty of Physiological Sciences
- C J Garland, Magdalen, Faculty of Physiological Sciences
- J Y Martin, Department of Pharmacology

Candidate statement:

I have worked within the University for nineteen years; formerly at the Department of Chemistry and, since 2009, at the Department of Pharmacology.

I would like to offer the committee my ten years' worth of experience in the role of a Building and Facilities Manager - a role in which I experience the day-to-day reality of the practices, regulation and decisions made by BESC and other Estate's committees from a 'customer' perspective. This is a perspective I believe the committee may lack at present.

Professor Martin C J Maiden, BA R'dg, MA status Oxf, PhD Camb, Fellow of Hertford, Faculty of Zoology

Nominated by:

- W N Hutton, Principal of Hertford
- R H V Jones, Estates Services
- P Klenerman, Green Templeton, Faculty of Clinical Medicine
- B C Sheldon, Wolfson, Faculty of Zoology

Candidate statement:

I joined the Department of Zoology as a Wellcome Trust Senior Fellow in 1997, having spent 9 years (1988-1997) working as a Senior Scientist for the NHS at the National Institute for Biological Standards and Control in Hertfordshire. In October 2004 was appointed Professor of Molecular Epidemiology and a Governing Body Fellow of Hertford College, where I am currently Tutor for Graduates. As a medical microbiologist, I have a long-standing interest in laboratory infrastructure and I have particular experience in the construction refurbishment and maintenance of containment laboratories. Since the closure of the Tinbergen Building on 10th February 2017, I have been working very closely with many members of the Estates Department on the decant of the building and the provision of short and medium term solutions my Department. I have wide experience of working within the MPLS Division and have collaborated extensively with colleagues in the Division of Medicine. Through my work at Hertford I have enjoyed close working relationships with colleagues from the Humanities and Social Sciences and I am confident that I am well placed to represent the interests of both graduate and undergraduate students. I am strongly of the view that it is important that academics active in both teaching and research should contribute to the wider administration of the University and that the development and maintenance of an excellent estate is central to the University's success.

CURATORS OF THE UNIVERSITY LIBRARIES

One member of Congregation elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Dr L J Smith, MT 2017 MT 2021
Harris Manchester

The following nominations have been received:

Emma Smith, MA DPhil Oxf, Fellow of Hertford, Faculty of English Language and Literature

Nominated by:

- Professor Sir Rick Trainor, Rector of Exeter, Faculty of History
- W N Hutton, Principal of Hertford
- H R Woudhuysen, Rector of Lincoln, Faculty of English Language and Literature
- M J Snowling, President of St John's, Faculty of Psychological Studies
- M H Conway, Balliol, Faculty of History
- S J Wheale, Bodleian Special Collections

Candidate statement:

I've been a Bodleian reader for almost thirty years. More recently I have worked with colleagues across its many different departments: collections, exhibitions, publications, communications, digital, fundraising, and conservation. This has given me an increased awareness of the importance of the Bodleian Libraries, not just to my own and other scholarly research, but to the University's wider cultural engagement. I also know something of the financial pressures under which this work is taking place. The libraries have worked hard to absorb these constraints but cannot continue their work if annual budgets are always being reduced. We need to remind ourselves that the Libraries are an extraordinary international asset - and have been for centuries. I'd be keen to be part of the Libraries' work towards a sustainable financial strategy, perhaps underpinned by endowment income.

I would bring my love of the Bodleian Libraries together with my experience as an

academic involved in teaching and research. I also have administrative understanding from the University's Education Committee, and from the Education IT Board and the Taught Degrees Panel, both of which I chair. Since 1602 the Bodleian has been at the heart of the University, as a laboratory for generating and interrogating knowledge across all the disciplines. It has always adapted, and must to continue to do so, but there are also some fundamental ways in which it needs to remain the same. As a Curator, I think I could be an advocate for the Libraries and help to balance these competing necessities.

Professor Lesley Smith, BSc MSc LSE, MA DPhil Oxf, Fellow of Harris Manchester, Faculty of History

Nominated by:

R Waller, Principal of Harris Manchester, Faculty of Theology
L J Gullifer, Harris Manchester, Faculty of Law
S A Killoran, Harris Manchester
N F Palmer, St Edmund Hall, Faculty of Medieval and Modern Languages

Candidate statement:

I'm standing for re-election as a Curator of the University Libraries as I hope to build on the knowledge I've gained during my first term. Excepting illness and dates that coincided with undergraduate Admissions, I've been to every meeting and taken part in the Away Day on the five-year strategic plan. I've learned a lot about the range and depth of the Libraries' business, which includes not only book provision, but digitization projects, big data management, and managing Oxford's Open Access requirements. In addition, I've been to some of the Libraries' technical services departments to find out how the staff deal with the 3,000+ items that arrive every week.

As a regular reader of Special Collections, I already knew a lot about that side of the Libraries' provision, but I'm now much more able to comment on the needs of other users, including those who never physically come to a library building. I've also taken it as one of my duties during these three years to try to consider the needs of the

Libraries' staff and to make sure these are considered by Curators. As cuts continue, but demands increase, this is a crucial period for Libraries' development, including the newest requirement for public engagement. Libraries' strategy has been (rightly, in my view) not to retrench; but it's important that this not be at the expense of staff morale.

Other Committees and University Bodies

CURATORS OF THE UNIVERSITY PARKS

One person elected by Congregation

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
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Professor N J Kruger, Pembroke	MT 2017	MT 2023
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The following nominations have been received:

Richard Briant, MA Camb, MA Oxf, Fellow of St Cross, Saïd Business School

Nominated by:

J Friedrichs, St Cross, Faculty of Social Studies
D N J MacCulloch, Kt, St Cross, Faculties of History and of Theology
R E Makepeace, St Cross
S Strand, St Cross, Faculty of Social Studies

Candidate statement:

The University Parks give great pleasure to a great number of people, all year round and in many different ways. The Parks are wonderful and I love them! My aim is to help ensure that they continue to be an excellent resource for our diverse communities.

Nicholas J Kruger, MA Oxf, PhD Camb, Fellow of Pembroke, Faculty of Plant Sciences

Nominated by:

L Dolan, Magdalen, Faculty of Plant Sciences
N P Harberd, St John's, Faculty of Plant Sciences
R G Ratcliffe, New College, Faculty of Plant Sciences
J A C Smith, Magdalen, Faculty of Plant Sciences

Candidate statement:

I have been a Curator of the University Parks since 2011, and I welcome the possibility of serving for a second term. My aims over the past six years have been to ensure that the University Parks can be enjoyed as a valuable outdoor amenity by members of the University as well as the wider local community, and to support the activities of the Superintendent of Parks and his team in developing and maintaining the Parks (as well as many other areas throughout the university for which they are responsible). If re-elected I would continue with similar objectives.

Having trained as a plant biologist, I have an informed interest in the University Parks, and being based in the Department of Plant Sciences, I am ideally located to monitor activities in the Parks as I have done regularly throughout my tenure as a Curator. Moreover, as the son of a Parks Superintendent, I have been aware from an early age of the challenges involved in meeting the contrasting requirements of these areas as horticultural havens and sites for recreational activities.

With the imminent retirement of the current Superintendent after many years of successful guardianship of the Parks, a major responsibility of the Curators in the immediate future will be to support the induction of his replacement to ensure continued effective stewardship of this precious resource and the other work of the Parks staff. Continuity within the membership of the Board of Curators will help in facilitating this transition.

Luke Pitcher, MA Oxf, PG Cert Durh, Fellow of Somerville, Faculty of Classics

Nominated by:

A J Parker, Somerville
S M Rayner, Somerville, Faculty of Physics
F J Stafford, Somerville, Faculty of English Language and Literature
A M V Suerbaum, Somerville, Faculty of Medieval and Modern Languages

Candidate statement:

The Parks are the pride of the University, and the chief adornment of the City. Commitment and experience are needed for their oversight. As a Somerville College resident, I live within five minutes' walk from the Parks, and therefore have a personal interest in their proper running. I have previous experience of the Board from my recent term as University Assessor, in which I became familiar with every aspect of University governance. I hope, then, that I can count on your votes as your representative in caring for the Parks that we love.

Divisional Boards

MEDICAL SCIENCES BOARD

One person from among the members of staff who are not Heads of Department or statutory professors who are members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies, elected jointly by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies

<i>Current/Retiring Member</i>	<i>To hold office from</i>	<i>To hold office until</i>
Professor Kate Nation, St John's, Faculty of Psychological Studies	MT 2017	MT 2021

The following nominations have been received:

Professor Colin Baigent, BM BCh MA Oxf, MSc Lond, Faculty of Clinical Medicine

Nominated by:

Sir John Bell, Christ Church, Faculty of Clinical Medicine
Professor Dame Valerie Beral, Green Templeton, Faculty of Clinical Medicine
C P Conlon, Oriel, Faculty of Clinical Medicine
C W Pugh, Kellogg, Faculty of Clinical Medicine
S Shepperd, Kellogg, Faculty of Clinical Medicine

Candidate statement:

I wish to stand for election for the Medical Sciences Board because I believe I can make a valuable contribution to strategic planning and management of the Medical Sciences Division. I am Director of the MRC Population Health Research Unit (PHRU; 53 staff), and Deputy Director of the Clinical Trial Service Unit and Epidemiological Studies Unit (250 staff), both of which are part of the Nuffield Department of Population Health (NDPH). I have experience in all aspects of directing a large medical group, including funding and budgeting, directing scientific and administrative staff, career development and training, and strategic planning. I have raised over £80 million in funding during my career. I was responsible for coordinating the REF 2014 return for the NDPH, in collaboration with the Department of Primary Health Care Sciences, which was rated top nationally in Population Health and Primary Care, and believe that I would be able to make a strong contribution to planning for the next REF exercise. I serve as joint Athena SWAN coordinator for NDPH, and during my tenure we have successfully obtained bronze and silver awards. I have served on national funding panels, and I am currently vice-Chair of the BHF Clinical Studies Committee, and as Director of MRC PHRU I am involved in discussions within the MRC about national funding strategy. In summary, I believe that my experience and skills will be valuable to the Division in maintaining its competitive strength, and

would welcome the opportunity to serve on this Divisional Board.

Professor Jonathan L Rees, BM BS MD Lond, MA Oxf, Fellow of Pembroke, Faculty of Clinical Medicine

Nominated by:

A J Carr, Worcester, Faculty of Clinical Medicine
A M Furger, Pembroke, Faculty of Biochemistry
J C Taylor, St Edmund Hall, Faculty of Clinical Medicine
B P Wordsworth, Green Templeton, Faculty of Clinical Medicine

Candidate statement:

I have been part of the Faculty of Medicine in the Nuffield Department of Orthopaedics, Rheumatology and Musculoskeletal Science (NDORMS) for the last 12 years. For part of that time I have been Head of Education in NDORMS and also Director of the undergraduate medical student programme for Orthopaedics, Rheumatology, Trauma and Emergency Medicine.

I have also sat on Royal College Research Committees, National Surgical Society Councils and other national committees. I have been involved at this level in strategic planning and the delivery of new projects. I have authored a number of national guidelines, national reports and national policies that standardise and improve patient care.

I now want to use these experiences and the skills learnt to make a greater contribution within the University and the Medical Sciences Division.

Advertisements

Professor Kevin Talbot, BSc MB BS Lond,
DPhil Oxf, Faculty of Clinical Medicine

Nominated by:

K M Channon, Exeter, Faculty of Clinical
Medicine

G A P Holländer, Jesus, Faculty of Clinical
Medicine

I M C Tracey, Pembroke, Faculties of
Psychological Studies and of Clinical
Medicine

M J A Wood, Somerville, Faculty of
Physiological Sciences

Candidate statement:

In my current role as Head of the Division of Clinical Neurology, within the Nuffield Department of Clinical Neurosciences, I am responsible for overseeing the academic leadership of basic and clinical research in neurology and related disciplines. I have a strong track record of mentoring the careers of others, and in undergraduate teaching at both pre-clinical and clinical level, including serving on the examination boards of the pre-clinical (BM) exams and the MSc in Neuroscience. I have considerable experience in managing cross-departmental research projects, and for 10 years my research group was based in DPAG, before moving to the Headington campus. I am therefore one of a very few clinician scientists in Oxford who has direct experience of both the South Parks Rd and hospital based research environments in the Medical Sciences Division, and I am strongly committed to improving integration across the Division. As a clinically active academic I am well versed in navigating through the challenges of delivering high quality research and education within the NHS environment. I am currently a member of the Joint University/OUHFT R and D Committee. I would now like to build on this experience through membership of the Medical Sciences Divisional Board.

Notes:

Nominations in writing for the elections on 8 June, by four members of Congregation other than the candidate, were received by the Elections Office at the University Offices, Wellington Square, up to 4pm on 11 May.

Candidates were invited to include with their nomination forms a written statement of no more than 250 words, setting out their reasons for standing and qualifications for the office being sought. These statements are now available online at www.admin.ox.ac.uk/elections/elections.shtml and published in this issue of the *Gazette*. Voters may wish to wait until they have read these statements before returning their ballot papers.

Ballot papers were sent out to members of Congregation on 19 May. Completed ballot papers must be received by the Elections Office not later than **4pm on 8 June**.

Uncontested Election

Council

One member of Congregation elected by Congregation from members of the faculties in the Divisions of Humanities and of Social Sciences

Professor Smith's nomination having been withdrawn on 2 June 2017, Professor Johnson has been deemed elected unopposed (as per Congregation Regulations 2 of 2002, regulations 8.2 (3)).

For further information, please contact the Elections Officer (shirley.mulvihill@admin.ox.ac.uk).

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Telephone: 01865 (2)80548

Web: www.ox.ac.uk/gazette/classifiedadvertising

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(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions, which may be found at www.ox.ac.uk/gazette/classifiedadvertising, and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.

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Miscellaneous

Couple seeking egg donor

We are a couple who require an egg donor in order to have a family. For ethical reasons, we do not seek an undergraduate egg donor. Any kind person considering donation should make a carefully considered and informed decision. We seek a mature Oxbridge graduate between the ages of 22 and 35 years to donate. I have an Oxbridge PhD, blue eyes and enjoy the outdoors. We are looking for someone altruistic enough to help me become a mother. We have undergone IVF unsuccessfully, together. I am told that I am healthy and able to carry a child. However, my egg quality has declined, so we seek the help of a kind donor. My partner is similar to me but with demonstrably high fertility. We would consider donating sperm in a reciprocal arrangement with an egg donor. If you would consider helping us, please email: seeking797@gmail.com.

Oxford Centre for Spiritual Growth

Oxford Centre for Spiritual Growth will hold 'The art of faith - a day of prayer and reflection on faith' with the paintings of Eularia Clarke, 10am-4pm on Wed, 21 Jun, at St Giles' Church. Further details are available at: www.ocsg.uk.net.

Research participants sought

Project participants sought to explore older people's daily activities and what might help them to stay independent. We would like to interview people 65+ who don't see and hear too well, or have problems with their memory, as well as anyone who supports or cares for people with these conditions. All responses will be anonymous. If interested, please contact: Kate Hamblin, Oxford Institute of Population Ageing: 01865 612816 or kate.hamblin@ageing.ox.ac.uk.

Groups and societies

The Oxford University Newcomers' Club at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal coffee mornings are held in the club every Wednesday 10.30-12 (excluding the Christmas vacation). Newcomers with children (0-4) meet every Fri in term 10.15-11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: www.newcomers.ox.ac.uk.

Oxford Research Staff Society (OxRSS)

is run by and for Oxford research staff. It provides researchers with social and professional networking opportunities, and a voice in University decisions that affect them. Membership is free and automatic for all research staff employed by the University of Oxford. For more information and to keep up to date, see: web: www.oxrss.ox.ac.uk; Facebook: <http://fb.me/oxrss>; Twitter: @ResStaffOxford; mailing list: researchstaff-subscribe@maillist.ox.ac.uk.

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John Hulme undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

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Houses to let

Recently renovated Victorian mid-terrace house on Marlborough Rd (OX1). Only c20-min stroll to the city centre. 3 bedrooms | 2 reception rooms | kitchen/ breakfast room with rangemaster cooker | garden with terrace | double glazing | friendly neighbours. £1,650 pm, fully furnished. Available from Jul or Sept 2017. Would suit couple, young family or individual. No HMO. Email kate.kettle@icloud.com to enquire and request a brochure.

Lovely terrace house in St Clement's area (OX4) cul-de-sac. Would suit a professional couple or single. Part furnished. Bathroom, 1 double bedroom, 2 small (single bed/study) rooms upstairs. Open-plan living room, kitchen, toilet, garden. Non-smokers only. £1,100 pcm excluding bills and council tax. Available Jul for minimum 12 months' initial contract. Email: brendaadkins299@hotmail.com.

Flats to let

1-bedroom central Oxford waterside furnished flat in Empress Court: lovely large, bright 2nd-floor flat with a balcony over the Millstream. Very quiet location in the centre with local shop opposite, 5 mins' walk from train station and city centre. Suit postgraduate student or couple. Available from 27 Jun for 12 months: £1,395 pcm. Contact john.briggs@chch.ox.ac.uk or 07469 940254.

2-bedroom central Oxford ground-floor flat

with outdoor seating by the river and allocated parking space: large 22ft sitting room, 2 double bedrooms, separate kitchen. Millbank is in a quiet leafy location 3 mins' walk from the train station and a short distance from the new shopping centre. Decent supermarket close. Available from early Jul for 12 months: £1,395 pcm. Contact john.briggs@chch.ox.ac.uk or 07469 940254.

Accommodation offered

Graduate Accommodation Office

The Graduate Accommodation Office provides affordable accommodation to full-time graduate students of the University. Please see www.admin.ox.ac.uk/graduateaccommodation. Academic visitors, staff and part-time students may wish to register for Student Pad, a website where private landlords advertise for tenants associated with the University: www.oxfordstudentpad.co.uk.

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Accommodation sought

University Accommodation Office

Landlords - do you have a spare room, flat or house to let? Oxford University Accommodation Office seeks all types of short- and long-term accommodation for students, academic visitors, postdocs and members of the University. Our Studentpad software allows landlords to quickly advertise properties online, amend details and upload photos. See: www.admin.ox.ac.uk/accommodation/landlord. For information: 01865 280923.

University of Oxford academic editor

(single, male, non-smoker) is looking for reasonably priced accommodation in Oxford from October 2017; would consider house-sitting. Utterly reliable. References available. Email: georges.pilard@voltaire.ox.ac.uk or tel: 07804 250264.

Self-catering apartments

Visiting Oxford? Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at www.shortletspace.co.uk. Contact us by email on stay@shortletspace.co.uk or call us on 01993 811711.

Holiday lets

Midhurst. Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm - woods, valleys, river, bluebells, deer. Available weekends; discounts for junior academics. Pictures at www.wakehamfarm.com or email haroldcarter@mac.com.

Cornwall, cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: gabriel.amherst@btconnect.com. See: www.cornwallcornwall.com.

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Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see www.ox.ac.uk/about_the_university/jobs.

The University is committed to equality and valuing diversity.

University of Oxford

Any department in either the Humanities or Medical Sciences Divisions; George Eastman Visiting Professorship for 2019–20; £66,693; 9 October; www.ox.ac.uk/about/jobs/academic/index/ac24419j or professorships@admin.ox.ac.uk

Colleges, Halls and Societies

All Souls; Examination Fellowships; up to £15,480 plus £5,509 housing allowance if eligible; 4pm, 4 September; www.asc.ox.ac.uk/examination-fellowships-further-particulars

All Souls; Visiting Fellowships 2018–19; accommodation, a college study and free lunches and dinners; 4pm, 25 August; www.asc.ox.ac.uk/visiting-fellowships-2018-2019-further-particulars

All Souls; Senior Research Fellowships in Classics, Literature in English, and Theoretical Physics; £100,086–£109,361 including £6,308 housing allowance if eligible; noon, 15 September; www.asc.ox.ac.uk/senior-research-fellowships-2018-further-particulars

Exeter; fixed-term Academic Support Officer; £24,565–£29,301; noon, 9 June; www.exeter.ox.ac.uk/academic-support-officer-fixed-term-contract.html

Exeter; non-stipendiary Monsanto Senior Research Fellowship; £8,577 pa housing allowance; 5pm (BST), 19 June; www.exeter.ox.ac.uk/monsanto-senior-research-fellowship.html

Hertford; fixed-term stipendiary Lecturer in Management; £8,684–£9,767 plus benefits; noon, 26 June; www.hertford.ox.ac.uk/about/vacancies/fixed-term-stipendiary-lectureship-4-hours-in-management-finance-and-accounting

Jesus; Career Development Lecturer in Philosophy; £8,684–£9,767; noon, 26 June; www.jesus.ox.ac.uk/vacancies/academic-vacancies

Mansfield; Deputy Head Chef; £32,000; noon, 14 June; www.mansfield.ox.ac.uk

Merton; part-time Student Support Administrator (0.6 FTE); £28,000 pro rata; noon, 28 June; www.merton.ox.ac.uk/vacancies

Wolfson; Minibus Driver; £7.64 ph; 16 June; www.wolfson.ox.ac.uk/vacancies

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Next Gazette: Thursday, 15 June.

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