



# Gazette

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# Council and Main Committees

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## Council of the University

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### Changes in Regulations

Council has made the following changes in regulations, to come into effect on **25 November**.

#### (a) Amendment to the membership of the Joint Committee for the Recognised Independent Centres

##### *Explanatory Note*

A minor amendment is proposed to the regulations governing the membership of the Joint Committee for the Recognised Independent Centres (JCRIC) to allow the University members serving on the governing bodies of each of the Recognised Independent Centres to be *ex officio* members of the JCRIC. The opportunity is also taken to replace 'chairman' with the gender-neutral term 'chair'.

##### *Text of Regulations*

**1** In Council Regulations 2 of 2004, concerning other University bodies, in Part 12, concerning the Joint Committee for the Recognised Independent Centres, delete existing regulation 12.1 and substitute (deleted text struck through, new text underlined):

'12.1. The Joint Committee for the Recognised Independent Centres shall consist of:

- (1)–(3) three members appointed by the General Purposes Committee, none of whom shall have any prior interest in or involvement with the centres, of whom at least two shall be members of Council, and one of whom shall be appointed to act as **chairman** by the General Purposes Committee;
- (4) the Pro-Vice-Chancellor (Development and External Affairs);
- (5) the Pro-Vice-Chancellor (Education);
- (6) one of the Proctors or the Assessor as may be agreed between them;
- (7)–(11) the Directors of each of the Recognised Independent Centres; and
- (12)–(23) those University members serving on the Governing Body of each

of the Recognised Independent Centres *ex officio*.'

**2** Ibid, delete existing regulation 12.3 and renumber regulations 12.4–12.7 as 12.3–12.6 accordingly.

#### (b) Council Regulations 14 and 15 of 2002 (concerning committees and committees of Council) and Council Regulations 1 of 2010 (the Financial Regulations)

##### *Explanatory Note*

In Hilary term 2016, Council endorsed the recommendations in its Self-review of Effectiveness (Self-review)<sup>1</sup>. The Self-review called for a more consistent and appropriate level of delegation to all the main committees, their chairs and officers, considered against a common set of principles. In Trinity term, Council agreed a programme of work to be undertaken over the long vacation to implement that finding<sup>2</sup>. Council has now considered the outcome<sup>3</sup>. It proposes a number of changes to the general regulations concerning committees and committees of Council and to the regulations of the five main committees of Council<sup>4</sup>. Associated changes are proposed to the Financial Regulations.

The proposed changes provide the following.

##### (1) *General regulations concerning committees and committees of Council.*

These are brought together in a revised set of Council Regulations 14 of 2002 to avoid the confusion caused by having the general regulations for all committees on the one hand, and for committees of Council on the other, spread across Council Regulations 14 of 2002 and Part 1 of Council Regulations 15 of 2002. The substance of the general regulations is largely unchanged except for the following. They now make explicit the requirement for the main committees

of Council to have Standing Orders for the management of their business. Standing Orders have been drafted for the main committees stemming from common principles (see further below) and based on a common template<sup>5</sup>. These provide for the first time a clear delegation of powers to the Chairs of the main committees in cases of urgency, and clear statements of the powers delegated to the main committees in addition to those set out in their regulations, and by the main committees to other bodies and/or officers. The general regulations also revise the arrangements for self-reviews to be carried out by committees of Council. The same requirement to hold regular self-reviews is applied for the first time to all such committees, not just the main committees; the period between the self-reviews is extended from at least three to at least five years, but the scope of the self-reviews is broadened to include a requirement for the committee to consider whether or not to retain each of its sub-committees or panels, if any. These changes address the finding in Council's Self-review that the need for each committee should be kept under review.

(2) *Regulations of the main committees of Council and the Financial Regulations.* The regulations of the main committees in Parts 2–6 of Council Regulations 15 of 2002 have been reviewed as a whole against a common set of principles for the first time since their inception. The common set of principles is contained in Council's Standing Orders<sup>5</sup>, and as a preamble to the Standing Orders of each main committee. The changes clarify the level of responsibility that each main committee has for matters within its remit, increasing the scope for each main committee to take decisions without reference up to Council. Particular examples are: the transfer to General Purposes Committee (GPC) of the authority to make appointments to committees and other bodies on behalf of Council (except to GPC itself); where a substantive matter is agreed by Council, enabling GPC to make changes in regulations on Council's behalf (except where the regulations themselves govern

<sup>1</sup>[www.council.ox.ac.uk/meetings/2015-04-20](http://www.council.ox.ac.uk/meetings/2015-04-20) (login with Single Sign-on)

<sup>2</sup>[www.council.ox.ac.uk/meetings/2016-07-11](http://www.council.ox.ac.uk/meetings/2016-07-11) (login with Single Sign-on)

<sup>3</sup><https://www.council.ox.ac.uk/sites/default/files/%28C%2816%29117w%29.pdf>

<sup>4</sup>Education Committee, General Purposes Committee, Personnel Committee, Planning and Resource Allocation Committee and Research Committee

<sup>5</sup>[www.council.ox.ac.uk/sites/default/files/Council%20Standing%20Orders%202016-17.pdf](http://www.council.ox.ac.uk/sites/default/files/Council%20Standing%20Orders%202016-17.pdf)

the how GPC and Council conduct their business)<sup>6</sup>; and increasing the Planning and Resource Allocation Committee's and IT Committee's capital expenditure authority without the need for Council approval from £4m to £5m while requiring annual reports to Council on all their capital expenditure. Associated changes are made in the Financial Regulations. As a safeguard, the Standing Orders for all the main committees provide that the committees should refer to Council any matter that in their opinion requires Council's attention.

The opportunity is also taken to update the regulations of the main committees in other ways: replacing 'Chairman' with 'Chair'; revising Research Committee's regulations in line with its self-review in Hilary term 2016; and increasing Capital Steering Group's and IT Committee's capital expenditure thresholds without the need for a full business case from £100k to £300k.

Further changes are envisaged to alter the reporting lines of some committees from Council to main committees or another appropriate body. The committees concerned will be consulted and any resulting changes in regulations will be brought forward in due course.

#### *Text of Regulations*

**1** Delete existing Council Regulations 14 of 2002 (General Regulations of Council for Committees) and substitute:

### **'Regulations for Committees**

#### **Part 1**

### **General Regulations for all Committees**

1.1. These regulations shall apply to any "committee" of the University as defined in section 6 (3) of Statute I.

1.2. (1) No person appointed, elected or serving as a member of a committee while holding any academic post of the University or any other of the University or college posts specified in section 3 (6)-(9) of Statute IV shall continue to serve on that committee after having retired from that post (or, in the case of a person retiring at different dates from those University and college posts previously held by him or her, after the date of the later of those retirements), unless the General Purposes Committee of Council or, in cases falling within the Personnel Committee's delegated authority or cases concerning the membership of the General Purposes Committee, the

Chair of the Personnel Committee, shall otherwise determine in an individual case.

(2) No person who has previously retired from any of the University or college posts specified in section 3 (6)-(9) of Statute IV, and who does not continue to hold another such post, shall be appointed or elected a member of a committee, unless the General Purposes Committee of Council or, in cases falling within the Personnel Committee's delegated authority or cases concerning the membership of the General Purposes Committee, the Chair of the Personnel Committee, shall otherwise determine in an individual case.

(3) No other person appointed, elected or serving as a member of a committee while not holding such a University or college post shall continue to serve on that committee, and no such person shall be appointed or elected a member of a committee, after the 30 September immediately preceding his or her 66th birthday, unless the General Purposes Committee of Council or, in cases falling within the Personnel Committee's delegated authority or cases concerning the membership of the General Purposes Committee, the Chair of the Personnel Committee, shall otherwise determine in an individual case.

1.3. The person taking the chair at any committee meeting shall, in the absence of provision to the contrary in any statute or regulation, have a second or casting vote in the event of equality of voting.

1.4. (1) A vacancy about to be caused by lapse of time in any committee shall, in the absence of provision to the contrary in any statute or regulation, be filled by the appointing or electing body in the term before the vacancy will arise, and the person appointed or elected shall enter office on the first day of the following term.

(2) (a) A vacancy caused otherwise than by lapse of time shall be filled as soon as may be after the occurrence of the vacancy.

(b) The person appointed or elected shall enter office immediately upon appointment or election, and shall, in the absence of provision to the contrary in any statute or regulation, hold office for the unexpired residue only of the period of office of the person whom he or she replaces.

1.5. If at any time a vacancy arises in any committee through an appointing or electing body having failed to make an appointment or, in the case of an election, through insufficient nominations having been received by the due date or for any other reason, the Vice-Chancellor and Proctors shall appoint a person to the vacancy.

1.6. Existing membership of all committees shall terminate automatically on taking office as Proctor or Assessor.

1.7. When a person other than the Vice-Chancellor, a Proctor or the Assessor becomes by virtue of holding any office a member of a committee of which he or she was an appointed or elected member, he or she shall be deemed to have resigned from his or her former place.

### **Part 2**

### **General Regulations for Committees Reporting Directly to Council or to one of its Main Committees**

2.1. These regulations shall apply to committees reporting directly to Council or to one of its main standing committees ("Main Committees").

2.2. (1) Appointed, elected and co-opted members of committees of Council, other than student members, shall, in the absence of an alternative provision in these regulations or Council Regulations 15 of 2002 to the contrary, serve for three years.

(2) Student members shall, in the absence of an alternative provision in these regulations or Council Regulations 15 of 2002 to the contrary, serve for one year.

(3) Where it is a condition of an appointment that the person appointed is a member of Council or another committee, the period of appointment shall coincide with the appointee's known membership of the latter, provided that the period does not exceed the maximum term allowed.

(4) In the absence of provision in these regulations or Council Regulations 15 of 2002 to the contrary, appointed, elected, co-opted and student members shall serve no more than two consecutive full terms of office. Casual terms of office shall not count towards this limit.

(5) In the absence of provision to the contrary, an appointed, elected, co-opted or student member of a committee of Council, who has served two consecutive

<sup>6</sup>This is in addition to GPC's existing powers to make regulations on certain specific matters (such as Trust Funds).

full terms of office under regulation (4) above, shall not be eligible to serve as an appointed, elected, co-opted or student member of that committee until a full term of office on that committee has passed from the end of his or her period of service.

(6) Notwithstanding regulations (4) and (5) above, in the case of appointed, co-opted and student members, the General Purposes Committee of Council or, in cases falling within the Personnel Committee's delegated authority or cases concerning the membership of the General Purposes Committee, the Chair of the Personnel Committee, may determine that one further consecutive period is permitted in an individual case.

2.3. The participation by student members in the business of committees of Council shall be subject to the same conditions (with any necessary substitutions) as are prescribed for the student member representatives at meetings of Council under regulations 4-11 of the Regulations for Council.

2.4. (1) Committees of Council shall be responsible under Council for such matters as Council lays down under the provisions of sections 23-26 of Statute VI.

(2) They shall make reports and recommendations to Council as they consider appropriate, subject to such policies and guidelines as Council lays down by regulation or otherwise.

2.5. (1) Each committee of Council shall carry out a self-review of its composition, operations and effectiveness

(a) shortly after its first year in existence;

(b) at least every five years; and

(c) shortly after its first year with a revised remit, where the responsibilities have been substantially changed.

(2) A review under regulation 2.5 (1) above shall include consideration by the committee of whether or not to retain each of its sub-committees or panels (if any).

(3) On completion of a review under regulation 2.5 (1) above, the committee shall report its findings and any recommendations arising out of the review to Council or, where appropriate, to the main committee of Council to which it reports.

2.6. (1) No business shall be transacted at any meeting of a committee reporting directly to Council or one of its main committees unless a quorum is present.

(2) In the absence of provision in these regulations or Council Regulations 15 of 2002 for a larger quorum, a quorum is one-third of those members eligible to vote upon the business of the committee in question (rounded to the nearest integer).

(3) A member who is participating in a meeting by telephone, video-conference or any other means of communication which permits all members simultaneously to hear one another, shall be considered present and therefore shall count towards the quorum.

2.7. If:

(1) a quorum is not present within half an hour from the time appointed for the meeting; or

(2) during a meeting a quorum ceases to be present,

the business or remaining business of that meeting shall be deferred to another meeting, whether already scheduled or to be scheduled, or shall be dealt with by the chair acting under delegated authority in accordance with the committee's standing orders.

2.8. (1) Each main committee of Council shall, and any other committee of Council may, lay down the procedure for the conduct of their business by standing order.

(2) Each main committees of Council shall also follow any principles set out by Council by standing order for the handling of business by Council's committees.'

**2** In Council Regulations 15 of 2002 (Committees Reporting Directly to Council or One of Its Main Committees), delete existing Part 1 and substitute:

#### **Part 1**

##### **General**

The general provisions for committees reporting directly to Council or one of its main committees are as set out in Part 2 of Council Regulations 14 of 2002.'

**3** Ibid, in Part 2 (Education Committee) amend regulations 2.1-2.3 as follows (new text underlined, deleted text struck through):

'2.1. The Education Committee shall consist of:

(1) the Pro-Vice-Chancellor (Education) who shall chair the committee;

(2)-(4) the Proctors and the Assessor;

(5), (6) two persons appointed by Council from among the members of Council;

(7), (8) two persons appointed by Council from the divisions to ensure appropriate disciplinary balance (one normally to be a Director of Graduate Studies);

(9) the Chairman or Vice-Chairman of the Conference of Colleges;

(10) the Chairman of the Senior Tutors' Committee of the Conference of Colleges;

(11) the Chairman of the Graduate Committee of the Conference of Colleges;

(12) the Chairman of the Admissions Committee of the Conference of Colleges;

(13) the Chairman of the Graduate Admissions Committee;

(14)-(17) the chairsmen of the Education Committees (or their equivalent) of each division;

(18) the Director of the Department for Continuing Education;

(19), (20) the Vice-President (Access and Academic Affairs) and the Vice-President (Graduates) of the Oxford University Student Union.

2.2. The committee may co-opt up to three additional members, one of whom may be an external member.

2.3. The committee shall be responsible for the following matters, in liaison with the divisions, colleges, societies and Permanent Private Halls as appropriate:

(1) the implementation and monitoring of the University's Strategic Plan in relation to educational matters;

~~(1)~~ defining and keeping under review in the context of the University's Mission Statement and Strategic Plan the educational philosophy, policy, and standards of the collegiate University including:

(a) undergraduate and graduate admissions;

(b) student funding and access;

(c) undergraduate and taught postgraduate course structure and curriculum design;



- (d) structure of doctoral programmes, and arrangements for the assessment of progression and examination of doctoral students;
- (e) teaching, learning and assessment (including all aspects of the practical arrangements for examination, in consultation with the Proctors, and the oversight of the standards of the degrees awarded across the University);
- (f) approval of new courses;
- (g) academic and pastoral support and guidance;
- (h) provision and use of learning resources;
- (i) collaborative provision;
- (j) the arrangements for part-time study and the oversight of programmes delivered in the name of the University of Oxford other than at degree level;
- (23) the establishment and keeping under review of structures and mechanisms for assuring the implementation of these policies, the management of learning opportunities, the maintenance of standards and the enhancement of good practice;
- (34) the administration of a programme for the regular review of divisions (in this context, including the Continuing Education Department) in conjunction with the Planning and Resource Allocation Committee and on behalf of Council and its Committees;
- (45) in conjunction with divisions, the administration and oversight of a programme of regular review of the divisions' faculties and departments by reference to international standards of excellence;
- (56) the oversight and co-ordination of activities necessary to meet the requirements of external agencies involved in educational standards, and advising Council in relation to Council's own responsibilities in relation to these matters;
- (7) monitoring the implementation and effectiveness of the University's policies in relation to equality and diversity matters relating to University students; and
- (68) in the light of all the above and on the basis of divisional ~~five~~three-year plans, the consideration of the overall balance of activity and provision of resources between graduate studies, undergraduate studies, and continuing education respectively, and the making of recommendations to Council through its Planning and Resource Allocation Committee.'
- 4** Ibid, in Part 3 (General Purposes Committee), amend regulation 3.1 (5) as follows (deleted text struck through):
- '(5) the Chairman of the Conference of Colleges;'
- 5** Ibid, delete existing regulations 3.4–3.7 and substitute:
- '3.4. The quorum<sup>11</sup> of the committee shall include at least one Head of Division and at least one of the three members appointed by Council.
- 3.5. The committee shall be responsible for considering matters of significance which do not fall wholly within the remits of the other committees of Council, in particular:
- (1) advising Council on matters of a reputational or ethical nature which are of material significance and do not fall wholly within the remits of the other committees of Council;
- (2) keeping under review:
- (a) the University's compliance with legislation and regulatory requirements;
- (b) policies in respect of issues or activities which are University-wide;
- (c) procedures for identifying and managing risks across the University's activities;
- (d) the governance and performance of the University's subsidiary companies;
- (e) the University's relationships with external bodies;
- (f) the public understanding of the aims and activities of the University;
- (3) making, under the authority of Council, appointments by Council to University committees and other bodies, other than those to the General Purposes Committee itself, bearing in mind the gender balance on such committees and in general having regard to the appropriate representation of the various interests within the collegiate University;

<sup>11</sup>Regulations 2.6 and 2.7 of Council Regulations 14 of 2002 specify that the quorum for all Council's committees, unless otherwise specified, is one-third of those members eligible to vote upon the business of the committee in question.

(4) allocating statutory posts to a college or society and approving changes to such allocations or associations, on behalf of Council;

3.6. The committee shall have the power to make, amend and repeal regulations:

(a) under the authority, and on behalf, of Council in order to give effect to the committee's decisions and those of Council in relation to the matters and/or actions described in regulation 3.5 above. Such power shall not extend to the making, amending and repealing of regulations that relate substantively to the manner in which the committee and/or Council conduct their business; and

(b) concerning any of the following matters:

(i) the establishment of a new trust or other special fund for grants, lectures, prizes, the support of a statutory post, fellowships, scholarships, collections or similar matters, and any changes in existing regulations governing such funds (in cases in which the making of such provisions by regulation is permissible in law);

(ii) the removal of anomalies in existing regulations, and the making of consequential amendments to existing regulations which have been overlooked in earlier legislation; and

(iii) changes in the allocation of a statutory post to a college or society, in cases in which a regulation is necessary.

3.7 The committee shall also be responsible for advising Council and its other committees as required on the establishment of new University legislation and on amendments to existing legislation.'

**6** Ibid, in Part 4 (Personnel Committee), amend regulation 4.1 (6) as follows (deleted text struck through):

'(6) the Chairman of the Committee of Senior Tutors;'

**7** Ibid, amend regulations 4.4 and 4.5 as follows (new text underlined, deleted text struck through):

'4.4. In particular, the committee shall:

(1) be responsible for the implementation and monitoring of those aspects of the University's Strategic Plan which relate to the Personnel Committee's remit;

~~(12)~~ be responsible, in the light of employment legislation and other

relevant requirements, and in liaison with the colleges, societies and Permanent Private Halls as appropriate, for the development and review of policies on the employment of all University staff, including policies on recruitment and selection, staff development and training, equality of opportunity, and salaries and other conditions of service;

(23) oversee any centrally organised exercises relating to personnel matters, such as the conferment of the title of professor and the making of distinction awards for professors and readers;

(34) be responsible for, and make recommendations to Council on, the policy in respect of joint appointments between the University and the colleges, societies, and Permanent Private Halls, exercising this responsibility through a subcommittee on which there shall be balanced representation as between the University and the colleges, societies and Permanent Private Halls;

(45) monitor the implementation and effectiveness of the University's policies in relation to personnel and equality matters and equality and diversity matters relating to University staff; and

(56) oversee the relations between the University and its employees through recognised employee representatives.

4.5. The committee shall have power to make, amend and repeal regulations concerning any of the following matters; on condition that it shall bring forward to Council for decision any case which it considers to raise particular difficulties:

(1) the appointment of individual members of boards of electors for the duration of proceedings to fill a particular vacancy (in cases in which a regulation is necessary);

(2) the conferment of the title of Visiting Professor or Visiting Lecturer (in cases in which a regulation is necessary);

(3) the amendment of the regulations governing the payment of special allowances to certain heads of departments, subject to the approval of the Planning and Resource Allocation Committee of Council as to the financial implications of each such proposed amendment; and

(4) the creation of a fixed-term University lecturership when a divisional board or the body responsible for another spending sector proposes to set up such

a post in a situation other than that of replacing a member of staff on leave or covering emergency teaching needs (in cases in which a regulation is necessary);'

8 In Council Regulations 15 of 2002 Part 5, concerning the Planning and Resource Allocation Committee, delete regulations 5.4–5.5 and substitute:

'5.4. The committee shall be responsible for monitoring and implementing the University's Strategic Plan, setting its annual budget, and resource allocation. In particular, it shall be responsible for the following matters:

#### **Recurrent planning and budgeting**

(1) the University's Strategic Plan, reporting annually to Council on its implementation and with any recommendations on updates, with reference to the divisional and service plans and with regard to financial sustainability; as part of this exercise, PRAC shall approve, or refer back, Key Performance Indicators and associated targets proposed by divisions, the Department for Continuing Education, Personnel Committee, Education Committee, Research Committee and the Oxford University Museums Board related to the implementation and monitoring of the University's Strategic Plan;

(2) recommending to Council the approval, or reference back, of three-year rolling plans and budgets prepared annually by the divisional boards, the Department for Continuing Education, and three-year rolling plans and budgets prepared annually by the services, and any other spending sectors, with reference to the University's financial sustainability and against the priorities set out in the University's strategic plan;

(3) making recommendations to Council on the University's annual budget in the light of the overall plan proposed by the Finance Committee and agreed by Council, the annual operating statements from the academic divisions and other spending sectors, and other relevant information;

(4) the development, implementation, refinement and monitoring of resource allocation procedures to enable annual budgets to be set;

(5) the monitoring of the work of the academic divisions, the Department for Continuing Education and the services against their approved plans and budgets;

#### **Student number planning**

(6) advising Council and Conference of Colleges, and collaborating with Education Committee, on the development of the University's student number planning policy, as set by Council and endorsed by Conference of Colleges;

#### **Value for money**

(7) the development and implementation of strategy, policy and guidance to promote and embed within the University's processes and culture greater economy and effectiveness, collectively known as "value for money" (VfM). The committee shall provide an annual report for consideration by the Audit and Scrutiny Committee and Council;

#### **Capital planning and budgeting**

(8) making recommendations to Council for a three-year rolling capital budget, to include an IT capital budget which will be set and updated on a three-year rolling basis and which will be managed by the IT Committee as set out in the regulations governing that committee;

(9) in accordance with the allocation limits set out in Statute XVI and the Financial Regulations:

(i) approval of expenditure on capital projects (other than those within the IT capital budget or other centrally run IT projects) and space allocations which do not require the approval of Council; and

(ii) submitting recommendations to Council for expenditure on capital projects (other than those within the IT capital budget or other centrally run IT projects) and space allocations that require the approval of Council;

#### **Other matters**

(10) the oversight of, and the making of recommendations to Council on, the institutional financial arrangements between the University and the colleges, societies and Permanent Private Halls in relation to the provision of teaching, research, administration and services;

(11) the consideration of termly reports on the progress of the University's fundraising for capital and recurrent purposes;

(12) the consideration of the use of any resources which are not delegated or allocated to the academic divisions, services, or other bodies (whether

trust funds, University reserves, unearmarked benefactions, capital funds or reserves of any other description), and recommending to Council major new initiatives regarding such use;

(13) the consideration of the financial relationships between the University, HEFCE and other external funding bodies, and advising Council on actions it considers necessary regarding such relationships;

(14) on the recommendation of the Buildings and Estates Subcommittee, and following consultation with Personnel Committee, the approval of charges for parking in University-controlled car parks.

5.5. (1) The committee shall have power to make, amend and repeal regulations concerning any of the following matters:

(a) the University fees payable by Home/EU students and by overseas students, within such policy in that regard as may be laid down by Council from time to time; and

(b) the fees, other than fees under (a) above, payable by candidates for examinations, and related fees (such as fees in respect of degree certificates); and

(c) the establishment of a new statutory post, and any changes in regulations governing existing statutory posts (in cases in which the making of such provisions by regulation is permissible in law).

(2) The committee shall also have power to delegate to the divisional boards, at its discretion and within such guidelines as it may agree from time to time with the boards, authority to make regulations under (c) above.'

<sup>9</sup> Ibid, delete Part 6 (concerning the Research Committee) and substitute:

#### **'Part 6: Research Committee**

6.1. The Research Committee shall consist of:

- (1) the Pro-Vice-Chancellor (Research and Innovation) who shall chair the committee;
- (2) one of the Proctors or the Assessor as may be agreed between them;
- (3), (4) two persons appointed by Council from among the members of Council;
- (5)–(8) four persons appointed by Council, one of whom shall be external to

the University and the other persons to be appointed from the divisions;

(9) one external member appointed by Council;

(10)–(17) two persons appointed by each divisional board and one person from the Gardens, Libraries and Museums;

(18), (19) two members of college governing bodies appointed by the Conference of Colleges;

(20), (21) two graduate student member representatives, appointed by the Graduate Committee of the Oxford University Student Union, normally one from the Medical Sciences Division or Mathematical, Physical and Life Sciences Division and one from the Humanities Division or Social Sciences Division.

6.2. The committee may co-opt up to three additional members for such periods as the committee shall deem appropriate (normally one of whom shall be nominee of the Chief Executive Officer of Oxford University Innovation Ltd).

6.3. In appointing the members at 6.1 (3)–(9) above, Council shall have regard to the need to ensure that the committee has sufficient knowledge of the operation of the research councils and the principal charities which fund research in UK universities, that it has sufficient expertise of funded research and innovation (including through collaboration with third parties) and that its membership includes members of the University's research staff.

6.4. The committee shall:

(1) be responsible for the implementation and monitoring of those aspects of the Strategic Plan which relate to the University's research and research-related activities (in consultation with the academic divisions and, where appropriate, the Education Committee and the Planning and Resource Allocation Committee);

(2) be responsible for University policy and planning issues relating to research, knowledge exchange, innovation, commercial and social entrepreneurship and public engagement with research;

(3) keep under review the external influences on the development of research (and closely related matters such as postgraduate research training (in consultation with Education Committee), knowledge exchange, innovation, commercial and social entrepreneurship and public engagement with research), advise

Council on the implications of these developments for the University and ensure that procedures are in place so that effective responses to external research policy reviews and research-related consultations are made on behalf of the University;

(4) in conjunction with the divisions, facilitate the preparation for external reviews of the quality of research produced by members of the collegiate University and its impact, and co-ordinate as appropriate the use of systems to assist in gathering the required data from across Oxford;

(5) be responsible, in conjunction with the Planning and Resource Allocation Committee, for the University's policies and procedures for costing and pricing of research, including full economic cost recovery and overheads;

(6) be responsible for policies which promote the responsible conduct of research and meet the relevant regulatory requirements and on the management of risk associated with these issues, and approve on behalf of Council the annual statement of compliance with the national Concordat to Support Research Integrity;

(7) approve the annual report of the Central University Research Ethics Committee (CUREC) and changes to the University's policies and procedures on research involving human participants and personal data as recommended to the committee by CUREC;

(8) make appointments to CUREC and CUREC's sub-committees as set out in Part 13 of Council Regulations 15 of 2002;

(9) receive for information divisional three-year rolling plans in so far as they relate to the research plans of the division to help inform and set University-level strategy and priorities;

(10) seek to promote and to facilitate interdivisional research and research-related activities and interaction with research activity in colleges;

(11) oversee and keep under review the University's membership of major international research alliances;

(12) be responsible for the development of the University's institutional strategies on innovation, knowledge exchange and public engagement with research, and the evaluation of institutional progress against those core strategies and plans.'

**10** In the Financial Regulations (Council Regulations 1 of 2010), delete existing Tables B, C and D and substitute (new text underlined, deleted text struck through):

**Table B Non-capital departmental expenditure\***

Limit £000	Authorising Body/Officer	Signatory
Unlimited	Council	Chairman of Council
<u>54,000</u>	PRAC	<u>Chairman of committee</u>
1,000*	Divisional board	Head of division
100*	Head of unit	Head of unit or delegated person

**Table C Capital expenditure (other than centrally run IT projects)\*\***

Limit £000	Requiring University Capital Funding	Not requiring University Capital Funding
Over <u>54,000</u>	<ul style="list-style-type: none"> <li>CSG recommends to PRAC</li> <li>PRAC recommends to Council</li> <li>Council approves</li> </ul>	<ul style="list-style-type: none"> <li>CSG recommends to PRAC</li> <li>PRAC recommends to Council</li> <li>Council approves</li> </ul>
1,000– <u>54,000</u> ***	<ul style="list-style-type: none"> <li>CSG recommends to PRAC</li> <li>PRAC approves and reports to Council</li> </ul>	<ul style="list-style-type: none"> <li>CSG recommends to PRAC</li> <li>PRAC approves and reports to Council</li> </ul>
<u>3100</u> –1,000	<ul style="list-style-type: none"> <li>CSG recommends to PRAC</li> <li>PRAC approves</li> <li>Formal business case is required</li> </ul>	<ul style="list-style-type: none"> <li>Sponsoring division may approve*</li> </ul>
Below <u>3100</u>	<ul style="list-style-type: none"> <li>CSG recommends to PRAC</li> <li>PRAC approves</li> <li>Formal business case not needed</li> </ul>	<ul style="list-style-type: none"> <li>Sponsoring unit may approve*</li> </ul>

\* Delegated authority given to divisional boards and heads of unit is subject to the overall budgetary limits approved by PRAC (see regulation 1.4 (1) above).

\*\* For UAS capital projects, the Budget Subcommittee of PRAC is required to receive all proposals for review. University capital funding is defined as those funds set out in the University's Capital Plan submitted to PRAC and includes funds from the Press and HEFCE as well as the University Capital Fund.

\*\*\* The Property Management Subcommittee of PRAC has a delegated authority level for sales and purchases involving amounts of up to £2m that are for property not held as an investment and are unrelated to capital projects.

**Table D Capital expenditure (centrally run IT Projects)**

Limit £000	Within the IT Capital Budget****	Not requiring University Capital Funding
Over <u>54,000</u>	<ul style="list-style-type: none"> <li>IT Committee recommends to Council</li> <li>Council approves</li> </ul>	<ul style="list-style-type: none"> <li>IT Committee recommends to Council</li> <li>Council approves</li> </ul>
1,000–4,000	<ul style="list-style-type: none"> <li>IT Committee approves and reports to Council</li> </ul>	<ul style="list-style-type: none"> <li>IT Committee approves and reports to Council</li> </ul>
<u>3100</u> –51,000	<ul style="list-style-type: none"> <li>IT Committee approves</li> <li>Formal business case is required</li> </ul>	<ul style="list-style-type: none"> <li>IT Committee approves</li> <li>Formal business case is required</li> </ul>
Below <u>3100</u>	<ul style="list-style-type: none"> <li>IT Committee approves</li> <li>Formal business case not needed</li> </ul>	<ul style="list-style-type: none"> <li>IT Committee approves</li> <li>Formal business case not needed</li> </ul>

\*\*\*\* The IT Capital Budget is determined on a three-year annual rolling basis by Council on the recommendation of PRAC. In respect of the IT capital budget, CSG's role is to support PRAC in the development of the overall capital budget, of which the IT capital budget is part, but not to make recommendations on individual projects within the IT capital budget. The respective roles of IT Committee, Capital Steering Group and PRAC in respect of the IT capital budget are set out in the regulations governing those committees.

**11** These regulations shall take effect on 1 January 2017.



# Congregation

**Congregation** 7 November

## Degree by Resolution

*This content has been removed as it contains personal information protected under the Data Protection Act.*

## Council of the University

### Register of Congregation

The Vice-Chancellor reports that the following names have been added to the Register of Congregation:

- Buhrmester, M D**, School of Anthropology and Museum Ethnography
- David, H T**, St Anne's
- Geurds, A**, School of Archaeology
- Haase, C J**, St Catherine's
- Mayer, Z**, Subdepartment of Physical and Theoretical Chemistry
- Norman, M R**, Ashmolean Museum of Art and Archaeology
- Skoyles, M**, Graduate Admissions and Funding
- Stepien, R**, Wolfson
- Webster, A L**, Blavatnik School of Government

### Divisional and Faculty Boards

For changes in regulations for examinations see 'Examinations and Boards' below.

**Congregation** 24 November

## Elections

### CONTESTED ELECTIONS

Audit and Scrutiny Committee

### UNCONTESTED ELECTIONS

Audit and Scrutiny Committee  
Medical Sciences Divisional Board  
Board of the Faculty of Law

Details are in 'Elections' section below.

**Congregation** 29 November

Members of Congregation are reminded that any two members may, not later than **noon on 21 November**, give notice in writing to the Registrar that they intend to oppose or amend the legislative proposal below. If no such notice has been given, and unless Council has declared otherwise or the meeting has been adjourned, the legislative proposal shall be declared carried, and the meeting may be cancelled.

### Voting on Legislative Proposal: Statute XI: University Discipline

#### Explanatory Note

The following legislative proposal amends the legislation relating to the process for dealing with complaints made against an individual who has use of or access to University land, buildings, facilities or services. The amendments will provide for different processes for (a) those who are members of University staff, members of Congregation or students and (b) those who are not. The aim is to clarify the existing process for the former group and simplify the process for the latter group, including by providing for the matter to be dealt with at a departmental level. The opportunity is also being taken to amend an outdated reference.

*WHEREAS it is expedient to amend Statute XI concerning University discipline, THE UNIVERSITY ENACTS AS FOLLOWS.*

**1** In Statute XI, concerning University Discipline, amend section 2 (3) as follows (new text underlined, deleted text struck through):

'(3) Every member of the University shall, to the extent that such provisions may be applicable to that member, comply with the provisions of the Code of Practice on Freedom of Speech codes of practice issued from time to time by Council pursuant to the duty imposed by section 43 of the Education (No 2) Act 1986 and duly published in the *University Gazette*.'

**2** Ibid, delete existing section 48 and substitute (new text underlined, deleted text struck through):

'48. (1) If a person or body having charge of any land or building of the University, or of any facilities or services provided by or on behalf of the University has reasonable grounds to believe that someone a member of University staff, a member of Congregation or a student<sup>1</sup> who has the use of or access to the land, building, facilities or services in question has caused or is likely or threatens to cause damage to property or inconvenience to other users, that person or body shall may immediately make a complaint under the provisions of this section.

(2) Where the conduct of the individual concerned gives rise to a need for immediate action, the person or body referred to in sub-section (1) above may ban the member of University staff, member of Congregation or student concerned from the use of or access to the land, building, facilities or services in question forthwith pending further proceedings under this section, such a ban not to exceed twenty-one days.

(3) A complaint against a student member shall be made to the Proctors or to their nominee.

(3) If a complaint made to the Proctors falls within the provisions of section 43, it shall be considered under that section.

<sup>1</sup>"student" for the purposes of this section means either (a) a student member or (b) another individual to whom the Code of Discipline applies under the terms of a contract of study with the University.

(4) (a) ~~In any other case concerning a complaint against a student member Where appropriate, the Proctors shall consider the complaint expeditiously, in accordance with procedure set out in regulations made under section 26 as a complaint of a breach of the Code of Discipline as set out in sections 2-3 of this statute in accordance with the provisions of this statute, and any regulations made under it, and may impose a suspension or ban in accordance with section 43 of this statute.~~

(b) If the complaint is not of a breach of the Code of Discipline, the Proctors may nevertheless investigate the complaint and may ban the student member from the use of or access to the land, building, facilities or services in question for up to 42 days if it is just and reasonable to do so and for such period, not exceeding 42 days, as they think fit.

(5) (c) Where an order is made under sub-section (4) (3) (b) above, the student member shall have the right of appeal to the Student Disciplinary Panel.

(6) (4) A complaint against a ~~any other member of the University staff or a member of Congregation~~ shall be made to the Registrar who shall consider the complaint expeditiously, ~~and:~~

(a) in the case of a member of University staff subject to Statute XII if the Registrar may, if he or she thinks fit, he or she may refer this matter for further consideration under the provisions of that statute;

(b) in other cases the case of other members of University staff or other members of Congregation the Registrar shall refer the matter to the Vice-Chancellor for determination;

(c) the Vice-Chancellor shall consider any matter referred to him or her by the Registrar under sub-section 48(6)(4) (b) and may appoint another suitably qualified person or persons individual or individuals to act in his or her place; and

~~(a) the procedure to be adopted under sub-section 48 (4) (b) shall be determined by the person or persons considering the matter, giving due regard to the principles of natural justice.~~

~~(7) Where the person referred to in sub-section (1) is not a member of the University, a complaint shall be made to the Registrar who shall consider the complaint expeditiously, and refer the matter to the Vice-Chancellor for determination:~~

(a) the Vice-Chancellor shall consider any matter referred to him or her by the Registrar under section 48 (7) and may appoint another suitably qualified individual or individuals to act in his or her place:

(b) the procedure to be adopted shall be determined by the person or persons considering the matter, giving due regard to the principles of natural justice.

~~(8) Where the conduct of the person concerned gives rise to a need for urgent action, the person or body referred to in sub-section (1) above may ban the person concerned from the use of or access to the land, building, facilities, or services in question forthwith pending further proceedings under this section, such a ban not to exceed twenty-one days:~~

~~(9) (5) If the person referred to in sub-section (1) above is the Registrar, the functions assigned to the Registrar under sub-section (6) (4) shall be performed by the Vice-Chancellor.~~

~~(10) Nothing in this section shall prevent the University from proceeding against any person in a court of law.'~~

**3** Ibid, insert new section 49 as follows, re-number existing sections 49-50 as 50-51 and update any cross-references within the statute accordingly:

49. (1) If a member of University staff believes that an individual who is not a member of University staff or a member of Congregation or a student<sup>2</sup> who has the use of or access to any land or building of the University, or of any facilities or services provided by or on behalf of the University has caused or is likely or threatens to cause damage to property or inconvenience or distress to other users, that member of University staff may make a complaint under the provisions of this section.

(2) Where the decision-maker (as defined in sub-section (4) below) considers that the conduct of the individual concerned means that there is a significant and imminent risk of damage to property or distress or inconvenience to other users he or she may ban the individual concerned from the use of or access to the land, building, facilities or services for up to 42 days pending proceedings under this section.

(3) The use of or access to University land, buildings, facilities or services by an individual who is not a member of University staff, or a member of Congregation or a student is granted as a privilege.

(4) The complaint shall be made to a decision maker who shall be:

(a) the relevant Head of Department, or equivalent; or

(b) the Registrar where (a) does not apply.

(5) The decision-maker shall consider the complaint expeditiously and may appoint another suitably qualified person to act in his or her place.

(6) The decision-maker shall determine the procedure to be adopted and shall have the power to impose sanctions including, but not limited to, a temporary or permanent ban from the use of or access to the land, building, facilities or services in question.

<sup>2</sup>“student” for the purposes of this section means either (a) a student member or (b) another individual to whom the Code of Discipline applies under the terms of a contract of study with the University.

# Notices

(7) If the member of University staff making the complaint is the decision-maker, the functions assigned to the decision-maker under sub-sections (2), (4), (5) and (6) shall be performed by the Vice-Chancellor.'

**4** In ICTC Regulations 1 of 2002, concerning the use of IT facilities, delete existing regulation 14 (2) and substitute (new text underlined):

'14. (2) Access to facilities may be withdrawn under section 48 or 49 of Statute XI pending a determination, or may be made subject to such conditions as the Proctors or, the Registrar or other decision-maker (as the case may be) shall think proper in the circumstances.'

**5** In Council Regulations 2 of 2006, concerning Disciplinary Investigations by the Proctors under Statute XI, delete existing regulation 2 and substitute (new text underlined, deleted text struck through):

'2. Regulations 1-12 inclusive shall apply to the Proctors in the exercise of their powers and duties under sections 21, 22, 23, 35, 38 and ~~41~~ 48.'

**6** In Council Regulations 3 of 2006, concerning the Student Disciplinary Panel, delete the existing heading for Part 5 and regulation 5.1 and substitute (new text underlined, deleted text struck through):

## **'Part 5**

### **Appeals made under section 34 (2), 36 (2) or section ~~41(5)~~ 48 (3) (c)**

5.1. Any appeal made to the Panel under section 34 (2) or section ~~41(5)~~ 48 (3) (c) shall be made in writing to the Secretary setting out the reasons for the appeal.'

## **Note on procedures in Congregation**

¶ Business in Congregation is conducted in accordance with Congregation Regulations 2 of 2002 ([www.admin.ox.ac.uk/statutes/regulations/529-122.shtml](http://www.admin.ox.ac.uk/statutes/regulations/529-122.shtml)). A printout of these regulations, or of any statute or other regulations, is available from the Council Secretariat on request. A member of Congregation seeking advice on questions relating to its procedures, other than elections, should contact Mrs F Burchett at the University Offices, Wellington Square (telephone: (2)80199; email: [felicity.burchett@admin.ox.ac.uk](mailto:felicity.burchett@admin.ox.ac.uk)); questions relating to elections should be directed to the Elections Officer, Ms S L S Mulvihill (telephone: (2)80463; email: [elections.office@admin.ox.ac.uk](mailto:elections.office@admin.ox.ac.uk)).

## **Appointments**

### **Humanities**

With the approval of the Humanities Board, the following appointments and reappointments have been made.

### **APPOINTMENTS**

**Niall Duncan Allsopp**, BA MSt DPhil Oxf, Departmental Lecturer in English Literature, Faculty of English Language and Literature, from 1 October 2016 to 30 September 2017

**Christopher Roderick Bailey**, MPhil Camb, MA PhD Edin, Departmental Lecturer in the History of Medicine, Faculty of History, from 1 October 2016 to 30 September 2018

**Peter Barber**, MPhil DPhil Oxf, Departmental Lecturer in Classical Philology and Linguistics, Faculty of Classics and Faculty of Linguistics, Philology and Phonetics, from 1 October 2016 to 31 December 2016

**Gordon Robert Burgess Barrett**, BAH Mount Allison, MPhil Oxf, PhD Brist, Departmental Lecturer in Modern Chinese History and Politics, Faculty of History and Department of Politics and International Relations, from 1 October 2016 to 30 September 2019

**Denis Bühler**, MA Göttingen, MA PhD UCLA, Departmental Lecturer in Philosophy of Mind, Faculty of Philosophy, from 1 October 2016 to 31 July 2017

**Chiara Cappellaro**, MPhil DPhil Oxf, Departmental Lecturer in Italian Linguistics, Faculty of Linguistics, Philology and Phonetics, from 10 October 2016 to 9 August 2017

**Adam Edward Philip Caulton**, BA Oxf, MPhil PhD Camb, Associate Professor of Philosophy of Physics, Faculty of Philosophy, and Fellow of Balliol, from 1 September 2016 to 31 August 2021

**Megan Colleen Cavell**, BA Western Ontario, MA Toronto, PhD Camb, Departmental Lecturer in Old and Early Middle English Literature, Faculty of English Language and Literature, from 1 October 2016 to 30 September 2021

**Johanna Paula Monique Fikkert**, MA Groningen, PhD Leiden, Departmental Lecturer in Phonology, Faculty of Linguistics, Philology and Phonetics, from 1 October 2016 to 31 July 2017

**Kirstin Sarah Elizabeth Gwyer**, BA MSt DPhil Oxf, Departmental Lecturer in German, Faculty of Medieval and Modern Languages, from 1 September 2016 to 31 August 2020

**Anna-Maria Regina Hartmann**, MA Bamberg, MSt Oxf, PhD Camb, Departmental Lecturer in English Literature, Faculty of English Language and Literature, from 1 October 2016 to 30 September 2017

**Patrick Ronald Hayes**, BA MPhil DPhil Oxf, Associate Professor of English, Faculty of English Language and Literature, and Fellow of St John's, from 1 October 2016 to retirement

**Alexander Henley**, BA MA Durh, PhD Manc, Departmental Lecturer in Islam and the Study of Religion, Faculty of Theology and Religion, from 1 October 2016 to 31 March 2018

**Alexander Kaiserman**, BPhil MPhysPhil Oxf, Associate Professor of Epistemology and/or Metaphysics, Faculty of Philosophy, and Fellow of Balliol, from 1 October 2016 to 30 September 2021

**Ian Leslie Sonne Kiaer**, BA Slade, MA PhD RCA, Associate Professor of Fine Art, Ruskin School of Art, and Fellow of Brasenose, from 1 October 2016 to 30 September 2019

**Lucy Elizabeth Catherine Wooding Kostyanovsky**, BA DPhil Oxf, Clarendon Associate Professor of Early Modern British History, Faculty of History, and Fellow of Lincoln, from 1 October 2016 to 30 September 2019

**Manjusha Kuruppath**, BA PhD Leiden, BA MA Stella Maris College, Departmental Lecturer in Global Early Modern History (1450–1750), Faculty of History, from 1 October 2016 to 30 September 2017

**Katherine Anne Lebow**, BA Yale, MA PhD Columbia, Associate Professor of Modern History, Faculty of History, and Student of Christ Church, from 1 October 2016 to 30 September 2021

**Thomas Craig Marsden**, BA MPhil DPhil Oxf, Departmental Lecturer in Modern European History (1800–1945), Faculty of History, from 1 October 2016 to 30 September 2017

**Christopher Michael Simon Metcalf**, MA Edin, MPhil DPhil Oxf, Associate Professor of Classical Languages and Literature and Fellow of Queen's, from 1 October 2016 to 30 September 2021

**Conor John Morrissey**, BA LLB MA Galway, PhD Dub, Departmental Lecturer in Irish History, Faculty of History, from 1 October 2016 to 30 September 2018

**Nassima Neggaz**, MA PhD Georgetown, Departmental Lecturer in Islamic History, Faculty of Oriental Studies, from 1 October 2016 to 31 July 2017

**Hannah Lucy Elizabeth Osborne**, BA Sheff, MA SOAS, PhD Leeds, Departmental Lecturer in Japanese, Faculty of Oriental Studies, from 1 October 2016 to 31 July 2017

**Gascia Ouzounian**, BMus MMus Montreal, PhD San Diego, Associate Professor of Music, Faculty of Music, and Fellow of Lady Margaret Hall, from 19 September 2016 to 28 September 2021

**Sebastian Nicholas Page**, BA MSt DPhil Oxf, Departmental Lecturer in American History (1776–1914), Faculty of History, from 1 October 2016 to 30 September 2017

**Oliver James Ready**, BA DPhil Oxf, Departmental Lecturer in Russian, Faculty of Medieval and Modern Languages, from 1 October 2016 to 31 July 2017

**Graham Kyle Riach**, MA MLitt Glas, PhD Camb, Departmental Lecturer in World Literature in English, Faculty of English Language and Literature, from 1 October 2016 to 30 June 2017

**Andrew James Sillett**, BA MSt DPhil Oxf, Departmental Lecturer in Greek and/or Latin Languages and Literature, Faculty of Classics, from 1 October 2016 to 30 September 2017

**Natasha Simonova**, MPhil Camb, MA PhD Edin, Departmental Lecturer in English Literature, Faculty of English Language and Literature, from 1 September 2016 to 31 August 2017

**Francesca Emily Southerden**, BA MSt DPhil Oxf, Associate Professor of Italian, Faculty of Medieval and Modern Languages, and Fellow of Somerville, from 1 August 2016 to 31 July 2019

**Alan Leiper Strathern**, MA Lond, DPhil Oxf, Associate Professor of History, Faculty of History, and Fellow of Brasenose, from 1 October 2016 to retirement

**Jennifer Ruth Strawbridge**, BA Washington & Lee, MSt DPhil Oxf, MDiv Yale, Associate Professor of New Testament Studies, Faculty of Theology and Religion, and Fellow of Mansfield, from 1 October 2016 to 30 September 2021

**Barnaby Taylor**, BA MSt DPhil Oxf, Associate Professor of Classical Languages and Literature, Faculty of Classics, and Fellow of Exeter, from 1 October 2016 to 30 September 2021

**Gail Christiana Trimble**, MA DPhil Oxf, Associate Professor of Greek and Latin Languages and Literature, Faculty of Classics, and Fellow of Trinity, from 1 October 2016 to retirement

**Susan Valladares**, MA York, MA DPhil Oxf, Departmental Lecturer in English Literature (1550–1830), Faculty of English, from 1 September 2016 to 31 August 2019

**Robin Whelan**, BA MSt Oxf, PhD Camb, Departmental Lecturer in Early Medieval History, Faculty of History, from 1 October 2016 to 30 September 2017

**Seth Adam Whidden**, BA MA Ohio State, AM PhD Brown, Professor of French Literature (Associate Professor of French), Faculty of Medieval and Modern Languages, and Fellow of Queen's, from 1 October 2016 to 30 September 2018

**Emily Anne Winkler**, MSt DPhil Oxf, Departmental Lecturer in Early Medieval History, Faculty of History, from 1 October 2016 to 30 September 2017

**Samuel James Peter Wolfe**, BA MPhil PhD Camb, Departmental Lecturer in French Linguistics, Faculty of Medieval and Modern Languages, from 1 October 2016 to 30 September 2019

**Katherine Grace Zieman**, BA BMus Oberlin College, PhD Berkeley, Departmental Lecturer in Palaeography, Faculty of English Language and Literature, from 1 October 2016 to 31 March 2017

#### REAPPOINTMENTS

**Dominic Parviz Brookshaw**, BA DPhil Oxf, Associate Professor of Persian Literature, Faculty of Oriental Studies, and Fellow of Wadham, from 1 September 2016 to retirement

**Daron Lee Burrows**, BA MSt DPhil Oxf, Associate Professor of Medieval French, Faculty of Medieval and Modern Languages, and Fellow of St Peter's, from 1 October 2016 to retirement



**Ian Benjamin Phillips**, BA BPhil DPhil Oxf, Associate Professor of Philosophy, Faculty of Philosophy, and Fellow of St Anne's, from 1 October 2016 to retirement

**Jan Westerhoff**, BA MPhil PhD Camb, Associate Professor of Religious Ethics, Faculty of Theology and Religion, and Fellow of Lady Margaret Hall, from 1 October 2016 to retirement

## Social Sciences

### RHODES PROFESSORSHIP IN RACE RELATIONS

*Corrigendum:*

**Adewale Adebani**, BSc Lagos, MPhil PhD Camb, MSc PhD Ibadan, Associate Professor, Program in African American and African Studies, California at Davis, has been appointed to the Rhodes Professorship in Race Relations in the School of Interdisciplinary Area Studies with effect from 1 July 2017. Professor Adebani will be a Fellow of St Antony's.

## Visiting Professorships

### Social Sciences

The Social Sciences Division has, on the recommendation of the Blavatnik School of Government, reconferred the title of Visiting Professor on **Professor Joseph Nye** for 2 years from 1 October 2016.

The Social Sciences Division has, on the recommendation of the Blavatnik School of Government, conferred the title of Visiting Professor on **Professor Michael Ross** for 3 years from 1 October 2016.

## Musical and other Events

### Pitt Rivers Museum/Museum of Natural History

7-10pm, 18 Nov: Hopes and Fears: Life, Death, Extinction & Invasion (part of the national Being Human Festival). The Pitt Rivers Museum will look at how different cultures negotiate hopes and fears around life and death through ritual, material culture and community; the Museum of Natural History will explore hopes and fears through the concepts of extinction and invasion in the animal world. Music, comedy, workshops and a licensed bar. Tickets: £3 from [www.ticketsoxford.com/whats-on/exhibitions/late-night-hopes-and-fears/3349#](http://www.ticketsoxford.com/whats-on/exhibitions/late-night-hopes-and-fears/3349#)

# Lectures

## Romanes Lecture

**Baroness Scotland of Asthal**, Secretary-General of the Commonwealth of Nations, will deliver the 2016 Romanes Lecture at 5.45pm on 5 December in the Sheldonian. Free but registration required: [www.ox.ac.uk/romanes](http://www.ox.ac.uk/romanes).

*Subject:* 'The Commonwealth of Nations'

## Mathematical, Physical and Life Sciences

### Department of Chemistry

#### PHYSICAL AND THEORETICAL CHEMISTRY LABORATORY

*Soft Matter, Biomaterials and Interfaces seminars*

*Corrigendum:*

The seminar to be given by **Dr Silke Henkes** at 3pm on 29 November will now take place in the PTCL Lecture Theatre.

*Subject:* 'Dynamical patterns for polar and nematic particles on a sphere'

## Social Sciences

### Saïd Business School

#### DISTINGUISHED SPEAKER SEMINAR

**Michael R Bloomberg**, Founder of Bloomberg LP and former Mayor of New York City, will deliver a Distinguished Speaker Seminar at 5.45pm on 17 November at Saïd Business School. More information and to register: <https://dss-michael-bloomberg.eventbrite.com>.

*Subject:* In conversation with Peter Tufano

## Institutes, Centres and Museums

### Oxford Martin School

#### PUBLIC LECTURE

**Achim Steiner** will deliver an Oxford Martin School public lecture at 5pm on 29 November in the Oxford Martin School, corner of Catte and Holywell Streets. More information and to register: [www.oxfordmartin.ox.ac.uk/event/2380](http://www.oxfordmartin.ox.ac.uk/event/2380) or 01865 287437.

*Subject:* 'Towards a green economy: pathways through politics, culture and economics'

## Colleges, Halls and Societies

### Balliol

#### LADY DERVORGUILLA SEMINAR

**Emeritus Professor Linda Scott** will deliver the Lady Dervorguilla Seminar at 8pm on 24 February at Holywell Manor, Manor Road. More information: [www.balliolmcr.com/content/lady-dervorguilla-seminars](http://www.balliolmcr.com/content/lady-dervorguilla-seminars).

*Subject:* 'This will change everything: the sweeping impact of women's economic empowerment'

### St Antony's

#### ASIAN STUDIES CENTRE

**Park Won Soon**, Mayor of Seoul, will lecture at 2.30pm on 15 November in the Nissan Lecture Theatre. Co-hosted by the Blavatnik School of Government in collaboration with the Oxford University Korea Society. Registration required: [mayorpark.eventbrite.co.uk](http://mayorpark.eventbrite.co.uk). More information: [asian@sant.ox.ac.uk](mailto:asian@sant.ox.ac.uk). Convener: Professor Rosemary Foot

*Subject:* 'Easing tensions and building peace on the Korean peninsula'

### St Catherine's

#### ALAN TAYLER LECTURE

**Professor Gilbert Strang** will give the annual Alan Tayler Lecture at 5pm on 28 November in the Bernard Sunley Lecture Theatre. All welcome; tea will be served in the foyer from 4.15pm.

*Subject:* 'Matrices of data and singular values'

# Examinations and Boards

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**Supplications for the Degree of Doctor of Letters**

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**Examinations for the Degree of Doctor of Philosophy**

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**Examinations for the Degree of Master of Science**

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**Examinations for the Degree of Master of Philosophy**

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**Examinations for the Degree of Master of Studies in Legal Research**

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**Changes to Examination Regulations**

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For the complete text of each regulation listed below and a listing of all changes to regulations for this year to date, please see [www.ox.ac.uk/gazette/examinationregulations](http://www.ox.ac.uk/gazette/examinationregulations).

**Medical Sciences Board**

**MSC IN INTEGRATED IMMUNOLOGY**

change to assessment requirements of one paper

# Elections

## Contested Elections 24 November

The following election will be contested.

### Audit and Scrutiny Committee

One member of Congregation elected by Congregation from among members of the faculties in the Divisions of Mathematical, Physical and Life Sciences and of Medical Sciences who shall not serve on Council or on any committee which in the view of Council has mainline executive authority within the University, or hold any office in the University or any college which involves executive authority

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Professor Jim Davies, Kellogg	HT 2021
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*The following nominations have been received:*

**Professor Sally L Collins**, BSc East Ang, BM BCh DPhil Oxf, Faculty of Clinical Medicine

#### *Nominated by:*

C M Becker, Faculty of Clinical Medicine  
L Dorrell, Faculty of Clinical Medicine  
K Hellner, Faculty of Clinical Medicine  
C C Roehr, Faculty of Clinical Medicine

#### *Candidate statement:*

The University of Oxford has a reputation for academic excellence. In the current climate of austerity, I believe it also has a duty to ensure this is achieved in an ethical and financially sustainable manner.

As PI on a \$3.3 million grant from the National Institute of Health I understand the requirement for robust audit to ensure the most efficient and effective use of research resources.

As an obstetrician I am involved in clinical audit, undertaken to ensure patient safety by appropriate adherence to relevant protocols and guidelines. I also have considerable experience in risk management and clinical governance. I believe that this experience, allied with strong communication skills, will enable me to be an effective member of this committee.

I have a strong track record in bringing together academics from different backgrounds to generate exciting new

collaborations. I established and lead an international collaboration for placental research and am the UK representative on the European Working Group for Abnormally Invasive Placentation. I believe that my ability to work collaboratively will prove invaluable to the committee.

I am proud to have been educated by Oxford University and have worked hard to become an active teacher and mentor for both pre-clinical and clinical students. I am also the University internal examiner for the O&G finals.

I look forward to being part of the team working towards ensuring the University has a transparent and rigorous HEFCE audit process.

**Professor Jane Kaye**, BA ANU, LLB Melbourne, DPhil Oxf, Faculty of Law, Faculty of Clinical Medicine

#### *Nominated by:*

A M Buchan, Corpus Christi, Faculty of Clinical Medicine  
Dame Fiona Caldicott, Somerville, Faculty of Clinical Medicine  
A R McLean, All Souls, Faculty of Zoology  
S J Whatmore, Keble, Faculty of Anthropology and Geography

#### *Candidate statement:*

The University of Oxford carries out an ambitious program of building works and research and teaching activities that runs into the millions of pounds per annum. These activities have an impact on thousands of people's lives and we have a responsibility to ensure that such spending furthers the goals in the University, but also meets the highest standards of risk management, accountability, transparency and audit. In these difficult times, it is imperative that as an institution we spend and manage finances wisely and strategically, demonstrating efficiency, effectiveness and value for money. Statute requires that we have governance processes and procedures in place, such as the Audit and Scrutiny Committee, to provide accountability for spending to our funders and benefactors and, as a public body, to society at large. I would bring to this committee expertise gained from

my legal training, my academic research on regulation and governance and my experience as a senior academic running a research centre and serving on a number of internal, national and international advisory bodies. I would aim to provide a critical, 'independent, objective and non-executive' perspective, which reflected the concerns of Congregation and benefitted the work and deliberations of the Audit and Scrutiny Committee and the University as a whole.

#### **Notes:**

Nominations in writing for the elections on 24 November, by four members of Congregation other than the candidate, were received by the Elections Office, University Offices, Wellington Square, up to 4pm on Thursday, 27 October.

Candidates were invited to include with their nomination forms a written statement of no more than 250 words, setting out their reasons for standing and qualifications for the office being sought. These statements are now available online at [www.admin.ox.ac.uk/elections/elections.shtml](http://www.admin.ox.ac.uk/elections/elections.shtml) and published in this issue of the *Gazette*. Voters may wish to wait until they have read these statements before returning their ballot papers.

Ballot papers will be sent out to members of Congregation as soon as possible. Completed ballot papers must be received by the Elections Office not later than **4pm on 24 November**.

For further information, please contact the Elections Officer ([shirley.mulvihill@admin.ox.ac.uk](mailto:shirley.mulvihill@admin.ox.ac.uk)).



## Uncontested Elections

Nominations for these elections closed at 4pm on Thursday, 27 October 2016. As the number of nominations received is no more than sufficient to fill the following vacancies, the candidates nominated below shall be deemed to be duly elected as of Thursday, 27 October 2016 (as per Congregation Regulations 2 of 2002, regulations 8.2(3) and 8.2(6); Council Regulations 17 of 2002, regulations 22 and 26; and Council Regulations 19 of 2002, regulations 40 and 44). For the purposes of elections, academic standing is as defined in Council Regulations 22 of 2002, Part 2: Academic Precedence and Standing, made by Council on 26 June 2002.

### Audit and Scrutiny Committee

One member of Congregation elected by Congregation from among members of the faculties in the Divisions of Humanities and Social Sciences who shall not serve on Council or on any committee which in the view of Council has mainline executive authority within the University, or hold any office in the University or any college which involves executive authority

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Professor Sarah Whatmore, Keble HT 2021

*The following nomination has been received:*

**Dr Catherine MacKenzie**, MA Oxf, MEd Sydney, PhD ANU, Faculty of Law

*Nominated by:*

D A Lievesley, Principal of Green Templeton

J Michie, President of Kellogg, Continuing Education

N D Brown, Principal of Linacre, Faculty of Plant Sciences

P M Berry, Mansfield, Faculty of Anthropology and Geography

H R J Daniels, Green Templeton, Faculty of Social Studies

A B Hawkins, Faculty of History

E L Hsu, Green Templeton, Faculties of Anthropology and Geography and of Oriental Studies

L B Leaver, Green Templeton, Faculty of Clinical Medicine

C Sauer, Green Templeton, Faculty of Management

G Walford, Green Templeton, Faculty of Social Studies

## Medical Sciences Divisional Board

One person from the Department of Biochemistry and the Nuffield Department of Clinical Medicine who is also a member of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences or the Faculty of Psychological Studies, elected by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies

<i>Current/Retiring Member</i>	<i>To hold office until</i>
--------------------------------	-----------------------------

Professor Peter Ratcliffe, Magdalen, Faculty of Clinical Medicine

MT 2017

*The following nomination has been received:*

**Professor Mark Sansom**, MA DPhil Oxf, Fellow of Corpus Christi, Faculty of Biochemistry

*Nominated by:*

F A Barr, Trinity, Faculty of Biochemistry

R A Dwek, Exeter, Faculty of Biochemistry

M J A Freeman, Lincoln, Faculty of Physiological Sciences

K A Nasmyth, Trinity, Faculty of Biochemistry

One person from the Department of Physiology, Anatomy and Genetics and the Radcliffe Department of Medicine who is also a member of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences or the Faculty of Psychological Studies, elected by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Professor Peter A Robbins, Queen's, Faculty of Physiological Sciences

MT 2017

*The following nomination has been received:*

**Professor Hugh Watkins**, MA Oxf, PhD MD Lond, Fellow of Merton, Faculty of Clinical Medicine

*Nominated by:*

A H Banham, St Catherine's, Faculty of Clinical Medicine

S K Neubauer, Christ Church, Faculty of Clinical Medicine

D J Paterson, Merton, Faculty of Physiological Sciences

P R Riley, Jesus, Faculty of Physiological Sciences

One person from the Nuffield Department of Clinical Neurosciences, the Department of Experimental Psychology, the Department of Pharmacology and the Department of Psychiatry who is also a member of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences or the Faculty of Psychological Studies, elected by the members of the Faculty of Biochemistry, the Faculty of Clinical Medicine, the Faculty of Physiological Sciences and the Faculty of Psychological Studies

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Professor Christopher Kennard, Brasenose, Faculties of Psychological Studies and of Clinical Medicine

MT 2017

*The following nomination has been received:*

**Anna Christina Nobre**, MA Oxf, PhD Yale, Fellow of St Catherine's, Faculty of Psychological Studies

*Nominated by:*

N J Emptage, Lincoln, Faculty of Physiological Sciences

J R Geddes, Faculty of Clinical Medicine

A J King, Merton, Faculties of Physiological Sciences and of Psychological Studies

I M C Tracey, Pembroke, Faculties of Psychological Studies and of Clinical Medicine

## Board of the Faculty of Law

One Official Member elected by all members of the faculty and from the persons qualified to be Official Members as per Regulation 10 of Council Regulations 19 of 2002

<i>Current/Retiring Member</i>	<i>To hold office until</i>
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Professor Paul Craig, St John's

MT 2017

*The following nomination has been received:*

Professor Catherine Redgwell, LLB British Columbia, BA Winnipeg, MSc Lond, MA Oxf, Fellow of All Souls

*Nominated by:*

Professor H G Collins, All Souls

Professor L Enriques, Jesus

Professor J Herring, Exeter

Professor E Peel, Keble

# Advertisements

## Advertising enquiries

Email: [gazette.ads@admin.ox.ac.uk](mailto:gazette.ads@admin.ox.ac.uk)

Telephone: 01865 (2)80548

Web: [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising)

## Deadline

Advertisements are to be received by **noon on Wednesday** of the week before publication (ie eight days before publication). Advertisements must be submitted online.

## Charges

Commercial advertisers: £30 per insertion of up to 70 words, or £60 per insertion of 71–150 words.

Private advertisers: £20 per insertion of up to 70 words, or £40 per insertion of 71–150 words.

Advertisements which are placed only in the online edition of the *Gazette* are reduced to £20 per insertion for commercial advertisers and £10 per insertion for private advertisers for 70-word advertisements (or £40 and £20 respectively for 150-word advertisements).

See our website for examples of whether an advertisement is considered commercial or private: [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising).

## Online submission and payment

Advertisements must be submitted and paid for online, using a credit card or debit card, through a secure website. For details, see [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising).

## Extracts from the terms and conditions of acceptance of advertisements

### General

1. Advertisements are accepted for publication at the discretion of the editor of the *Gazette*.

*Note.* When an advertisement is received online, an acknowledgement will be emailed automatically to the email address provided by the advertiser. The sending of this acknowledgement does not constitute an acceptance of the advertisement or an undertaking to publish the advertisement in the *Gazette*.

2. The right of the *Gazette* to edit an advertisement, in particular to abridge when necessary, is reserved.

3. Advertisements must be accompanied by the correct payment, and must be received by

the deadline stated above. *No refund can be made for cancellation after the acceptance of advertisements.*

4. Once an advertisement has been submitted for publication, no change to the text can be accepted.

5. Voucher copies or cuttings cannot be supplied.

### Charges

6. Two separate charging arrangements will apply, for commercial and private advertisers. The rates applicable at any time will be published regularly in the *Gazette*, and may be obtained upon enquiry. The rates, and guidance on applicability of each rate, are also available online.

The editor's decision regarding applicability of these rates to an individual advertiser will be final.

### Disclaimer

**7. The University of Oxford and Oxford University Press accept no responsibility for the content of any advertisement published in the *Gazette*. Readers should note that the inclusion of any advertisement in no way implies approval or recommendation of either the terms of any offer contained in it or of the advertiser by the University of Oxford or Oxford University Press.**

### Advertisers' Warranty and Indemnity

#### 13. The advertiser warrants:

(i) **Not to discriminate against any respondents to an advertisement published in the *Gazette* on the basis of their gender, sexual orientation, marital or civil partner status, gender reassignment, race, religion or belief, colour, nationality, ethnic or national origin, disability or age, or pregnancy.**

(ii) That the advertisement does not contravene any current legislation, rules, regulations or applicable codes of practice.

(iii) That it is not in any way illegal or defamatory or a breach of copyright or an infringement of any other person's intellectual property or other rights.

*You are advised to view our full Terms and Conditions of acceptance of advertisements. Submission of an advertisement implies acceptance of our terms and conditions,*

*which may be found at [www.ox.ac.uk/gazette/classifiedadvertising](http://www.ox.ac.uk/gazette/classifiedadvertising), and may also be obtained on application to Gazette Advertisements, Public Affairs Directorate, University Offices, Wellington Square, Oxford OX1 2JD.*

## Publication in online *Gazette*

16. Unless the advertiser stipulates otherwise, all advertisements will be published in the online *Gazette* in addition to the printed *Gazette*. At the time of submission of an advertisement, the advertiser may stipulate that he or she does not wish the advertisement to be included in the online *Gazette*. This stipulation: (i) must be made at the time of submission of the advertisement; (ii) cannot later be altered; (iii) will apply to all instances of publication of an advertisement arranged at the time of submission of that advertisement. Please note that advertisements form part of the online *Gazette* as published and cannot be removed or amended after publication.

## Miscellaneous

### Craft Courses

**Ardington School of Crafts** offers short courses with practising craftspeople in beautiful surroundings near Wantage. 200 courses between 1 and 3 days, from stained glass and silver jewellery to textiles and carving, all held in our well-equipped workshops. Unearth your hidden talents and discover why people keep coming back to Ardington School of Crafts. Gift vouchers available. See: [www.ardingtonschoolofcrafts.com](http://www.ardingtonschoolofcrafts.com). Tel: 01235 833433.

### Shezan Restaurant

**Mughal Indian cuisine** at Shezan: 1st floor, 135 High St, Oxford. From our kitchen to your table, we bring you fresh herbs, spices, roots, fragrances and the Mughal tradition of passion for good food. Serving as dining rooms since 1915. Open daily noon–3pm and 5.30–11pm. Tel: 01865 251600. Website: [www.shezanoxford.co.uk](http://www.shezanoxford.co.uk).

### Oxford University Newcomers' Club

**The Oxford University Newcomers' Club** at the University Club, 11 Mansfield Rd, OX1 3SZ, welcomes the wives, husbands or partners of visiting scholars, of graduate students and of newly appointed academic and administrative members of the University. We offer help, advice, information and the opportunity to meet others socially. Informal

coffee mornings are held in the club every Wednesday 10.30-12 (excluding the Christmas vacation). Newcomers with children (0-4) meet every Fri in term 10.15-11.45. We have a large programme of events including tours of colleges, museums and other places of interest. Other term-time activities include a book group, informal conversation group, garden group, antiques group, opportunity to explore Oxfordshire and an opportunities in Oxford group. Visit our website: [www.newcomers.ox.ac.uk](http://www.newcomers.ox.ac.uk).

### Restoration and conservation of antique furniture

**John Hulme** undertakes all aspects of restoration. 30 years' experience. Collection and delivery. For free advice, telephone or write to the Workshop, 11A High St, Chipping Norton, Oxon, OX7 5AD. Tel: 01608 641692.

### Sell your unwanted books

**We buy academic and non-academic used books.** If you are moving office or home, leaving the University or just need more space, we can help. We are most interested in arts, history and social sciences and also buy classical or jazz CDs. Good prices paid for large or small collections and we collect from anywhere in the Oxford area. Please contact Ross on 07720 288774 or [bd@beadledavies.co.uk](mailto:bd@beadledavies.co.uk).

### Services offered

**Big or small, we ship it all.** Plus free pick up anywhere in Oxford. Also full printing services available (both online and serviced), 24-hour photocopying, private mailing addresses, fax bureau, mailing services and much more. Contact or visit Mail Boxes Etc, 266 Banbury Rd, Oxford. Tel: 01865 514655. Fax: 01865 514656. Email: [staff@mbesummertown.co.uk](mailto:staff@mbesummertown.co.uk). Also at 94 London Rd, Oxford. Tel: 01865 741729. Fax: 01865 742431. Email: [staff@mbeheadington.co.uk](mailto:staff@mbeheadington.co.uk).

**Carpenter/joiner.** For bookcases, wardrobes, etc, made on site to your specifications. Portfolio available. Call Rob Guthrie on 01608 677423 (evening) or 07961 444957 (daytime). Email: [rob.s.guthrie@gmail.com](mailto:rob.s.guthrie@gmail.com). Web: [www.rob.guthrie.co.uk](http://www.rob.guthrie.co.uk).

### Situations Vacant

**Oxford Brookes:** 2 vacancies. Development Manager (Major Gifts) ([www.jobs.ac.uk/job/AVH426/development-manager-major-gifts](http://www.jobs.ac.uk/job/AVH426/development-manager-major-gifts)) and Development Manager (Trusts, Foundations & Corporate Giving) ([www.jobs.ac.uk/job/AVH435/development-manager-trusts-foundations-and-corporate-giving](http://www.jobs.ac.uk/job/AVH435/development-manager-trusts-foundations-and-corporate-giving)) - salary £33,943-£37,075; closing date 20 Nov. Oxford Brookes is looking for two motivated and engaging Development Managers to help

spearhead its growing fundraising activity. If you're willing to be creative in your approach to donors and work as part of a small and focused team, we'd love to hear from you!

### Houses to let

**3-bedroom furnished** detached Victorian house available for short-term let. Our delightful home is situated a short walk from South Parks Rd. The house has 2 reception rooms and kitchen on the ground floor, double bedroom and single bedroom and family bathroom on second floor and double bedroom on the third floor. Rent is £500 pw and includes all bills. Available now until mid-Jan 2017. Contact: [mosspeat99@gmail.com](mailto:mosspeat99@gmail.com).

### Accommodation offered

#### Graduate Accommodation Office

The Graduate Accommodation Office provides affordable accommodation to full-time graduate students of the University. Please see [www.admin.ox.ac.uk/graduateaccommodation](http://www.admin.ox.ac.uk/graduateaccommodation). Academic visitors, staff and part-time students may wish to register for Student Pad, a website where private landlords advertise for tenants associated with the University: [www.oxfordstudentpad.co.uk](http://www.oxfordstudentpad.co.uk).

**scottfraser** - market leaders for quality Oxfordshire property. Selling, letting, buying, renting, investing - we are here to help. Visit [www.scottfraser.co.uk](http://www.scottfraser.co.uk) for more information or call: Headington sales: 01865 759500; Summertown sales: 01865 553900; East Oxford sales: 01865 244666; Witney sales: 01993 705507; Headington lettings: 01865 761111; Summertown lettings: 01865 554577; East Oxford and student lettings: 01865 244666; Witney lettings: 01993 777909.

**Bright, quiet, good-sized upstairs bedroom** in Divinity Rd house with Wi-Fi, use of kitchen and garden and view of the spires in home of friendly, retired professional couple. Available from early Jan for quiet, non-smoking postgraduate or academic. Close to bus stop and shops. Bathroom arrangements mean would best suit a woman. £500 pcm including charges. Contact Dr Gray at [pgray258@gmail.com](mailto:pgray258@gmail.com) or on 248513.

### Self-catering apartments

**Visiting Oxford?** Studio, 1-, 2- and 3-bed properties conveniently located for various colleges and University departments. Available from 1 week to several months. Apartments are serviced, with linen provided and all bills included. Details, location maps and photos can be found on our website at [www.shortletspace.co.uk](http://www.shortletspace.co.uk). Contact us by email on

[stay@shortletspace.co.uk](mailto:stay@shortletspace.co.uk) or call us on 01993 811711.

**Sunny north Oxford studio apartment** with parking available for short/medium-term lets, ideal for 1 person. Immaculate newly built with French doors opening on to south-facing garden. Wi-Fi/TV provided. Lounge/dining area, fully equipped kitchenette with fridge/freezer/hob/microwave. Separate access with own hallway including washer/dryer, beautiful bathroom with shower. Fresh linen regularly, £60 per night, bills included, minimum 3 nights. £25 surcharge for second person. Email: [enquiries@studioflatnorthoxford.com](mailto:enquiries@studioflatnorthoxford.com). Tel: 0044 (0)7764 574700. Web: [www.studioflatnorthoxford.com](http://www.studioflatnorthoxford.com).

**The Tidmarsh** is a Visit England 5\*-rated 1-bedroom apartment in the Oxford Castle complex, recently refurbished for its 10th anniversary. A quiet, central location, so ideal for professional and academic short-term lets. Wi-Fi, all utilities, highest thread-count linen changed weekly, fully fitted kitchen, full laundry facilities, underfloor heating with finest quality furniture and fittings ensure a comfortable, practical environment. Web: [www.pmcdomus.co.uk](http://www.pmcdomus.co.uk). Email: [pat@pmcdomus.co.uk](mailto:pat@pmcdomus.co.uk). Tel: 01869 277557.

### Holiday lets

**Midhurst.** Romantic, primitive, 2-bedroom gamekeeper's cottage up a muddy farm track in national park at the foot of the South Downs. Open fire, polished floor, simple kitchen; dishwasher, washing machine; broadband, no TV, large study. On own 190-acre organic farm - woods, valleys, river, bluebells, deer. Available weekends; discounts for junior academics. Pictures at [www.wakehamfarm.com](http://www.wakehamfarm.com) or email [haroldcarter@mac.com](mailto:haroldcarter@mac.com).

**Cornwall,** cottage and restored chapel in quiet hamlet on South-west Coastal Footpath within 100m of the sea and minutes from Caerhays and Heligan. Each property sleeps 6. Comfortably furnished, c/h, wood burner and broadband. Ideal for reading, writing, painting, walking, bathing, bird watching. Beautiful beach perfect for bucket and spade family holidays. Short winter breaks available from £250. Tel: 01865 558503 or 07917 864113. Email: [gabriel.amherst@btconnect.com](mailto:gabriel.amherst@btconnect.com). See: [www.cornwallcornwall.com](http://www.cornwallcornwall.com).

**Choose from over 11,000 holiday villas** and apartments in Spain with Clickstay. We make it easy for you to make the perfect choice with our verified renter reviews and a dedicated customer services team. You can choose from modern apartments in Mallorca to whitewashed traditional fincas in Tenerife from just £73 pw! Many of our rental properties have private pools, sea views and large gardens with BBQ facilities. See: [www.clickstay.com/spain](http://www.clickstay.com/spain).

# Notifications of Vacancies

Please refer to the website, or contact the email address shown, for further details of the vacancy. For a full list of vacancies in the University and colleges, see [www.ox.ac.uk/about\\_the\\_university/jobs](http://www.ox.ac.uk/about_the_university/jobs).

The University is committed to equality and valuing diversity.

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## University of Oxford

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Saïd Business School in association with Green Templeton; Associate Professorship in Management Science; from £45,066; noon, 5 December; [www.ox.ac.uk/about/jobs/academic/index/ac22599j](http://www.ox.ac.uk/about/jobs/academic/index/ac22599j)

Saïd Business School in association with Green Templeton; Associate Professorship in International Business; from £45,066; noon, 9 January; [www.ox.ac.uk/about/jobs/academic/index/ac22577j](http://www.ox.ac.uk/about/jobs/academic/index/ac22577j)

Faculty of Law; Professorship of Jurisprudence; 15 December; [www.ox.ac.uk/about/jobs/academic/index](http://www.ox.ac.uk/about/jobs/academic/index)

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## Colleges, Halls and Societies

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New College; Chef de Partie; c£25,000; [www.new.ox.ac.uk/chefdepartie](http://www.new.ox.ac.uk/chefdepartie)

New College; Weekend Brunch Chef; 14 hours pw; £10.50 ph; [www.new.ox.ac.uk/weekend-brunch-chef](http://www.new.ox.ac.uk/weekend-brunch-chef)

Queen's; Junior Research Fellowship in Philosophy; £22,000 plus benefits and allowances; noon, 2 December; [www.queens.ox.ac.uk/vacancies](http://www.queens.ox.ac.uk/vacancies)

Queen's; College Career Development Fellow in Ancient Philosophy; £17,179 plus allowances; noon, 16 December; [www.queens.ox.ac.uk/vacancies](http://www.queens.ox.ac.uk/vacancies)

Queen's; fixed-term Resident Caretaker (ending on or before 30 June 2018); midnight, 18 November; [www.queens.ox.ac.uk/vacancies](http://www.queens.ox.ac.uk/vacancies)

St Catherine's; stipendiary Lecturership in History (January–March 2017); noon, 22 November; [www.stcatz.ox.ac.uk/node/951](http://www.stcatz.ox.ac.uk/node/951)

St Catherine's; stipendiary Lecturership in History (January–September 2018); noon, 22 November; [www.stcatz.ox.ac.uk/node/1167](http://www.stcatz.ox.ac.uk/node/1167)

Trinity; Junior Research Fellowship in Biochemistry/Biomedical Sciences/Chemistry; 24 January; [www.trinity.ox.ac.uk/vacancies](http://www.trinity.ox.ac.uk/vacancies)

Wolfson; Casual Meal Checker; 11 November; £7.66 ph; [www.wolfson.ox.ac.uk/vacancies](http://www.wolfson.ox.ac.uk/vacancies)

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## External Vacancies

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Murray Edwards College and Department of Mathematics, University of Cambridge; 6-year fixed-term College Lectureship and Fellowship in Mathematics in association with research post; 21 November; [www.murrayedwards.cam.ac.uk/about/work-us](http://www.murrayedwards.cam.ac.uk/about/work-us)

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### Editor:

DL Doohar, MA Oxf

### Deputy Editor:

RS Cuomo, AB Bryn Mawr, MA Massachusetts

*Gazette* copy must be received in the week before publication. Deadline: noon on Wednesday. Inclusion is subject to availability of space.

Certain sections in the *Gazette* include official announcements by the University but the University accepts no responsibility for the content of any other material in the *Gazette*.

**Next Gazette: Thursday, 17 November.**

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### Gazette Office,

University Offices,  
Wellington Square,  
Oxford OX1 2JD

tel: Oxford (2)80549

email: [gazette@admin.ox.ac.uk](mailto:gazette@admin.ox.ac.uk)

