PWO Publications:DESIGN STUDIO:*Design Assets:Logos:*Oxford Brand:Logo Positive versions:ox_brand_cmyk_pos.epsThe Vice-Chancellor’s   
Public Engagement with Research Awards

Case for Support – Projects Category

**Closing Date for Entry: 1700 hrs, Tuesday 02 April**

Please submit this document (in PDF format) as your ‘case for support’ via [IRAMs](https://irams.ox.ac.uk/LandingPage/LandingPage) by the closing date. If you encounter any problems with the online submission please contact [publicengagement@admin.ox.ac.uk](mailto:publicengagement@admin.ox.ac.uk).

These Awards recognise and reward individuals or teams that have developed and delivered high-quality Public Engagement with Research projects.

The winning entries will receive recognition for their achievements at the Vice-Chancellor's Public Engagement with Research Awards Ceremony that will take place on **10 July 2019**.

Please refer to the **VC PER Awards Guidelines** before completing this Case for Support.

1. **Project title - the Project must either be ongoing or have been completed within the last two years (i.e. since February 2017).**

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| --- | --- |
| **Project Title** |  |

1. **Lead Entrant details - please note that you must be a current member of research staff at the University of Oxford (including College-only). Additional project team members can be added on IRAMS.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Title** |  | **First Name** |  | **Surname** |  |
| **Post held** | |  | | | |
| **Department, Faculty or College** | |  | | | |
| **Role in the Project** | |  | | | |

1. **Please select which category of Project Award you would like to apply for:**

**Communications**: for activities that have informed and inspired the public about research.

**Consultation**: for activities that have engaged in two-way conversations about research and listened to public views.

**Collaboration**: for research activities that have involved collaboration with the public, including co-creation and co-production of knowledge and Citizen Science.

1. **Case for the Award - please refer to the judging criteria in the VC PER Awards Guidelines before completing this section.**

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| **Research (< 350 words)**  Provide a summary of the research upon which your public engagement entry is based; and the key source(s) of funding for this research. |
|  |
| **Public Engagement with Research Project Summary (<750 words)**  Please provide details on **each** of the following [where appropriate, bullet points are welcome]:  **a. What did you do**? [Provide a description of the Project including the activities that have taken place and the outputs produced]  **b. Why did you do it?** [What was the purpose/ objectives of engaging the public with your research?]  **c. Which publics did you engage with and why?** [Include numbers and type/demographic of publics engaged]  **d. Project start and end date**  **e. Details of how the Project was resourced** [Including any funding received and the source of the funding] |
|  |
| **Outcomes and impact (< 750 words)**  Please provide details on the outcomes and impacts that have occurred as a result of the Project [where appropriate, bullet point responses are welcome]:  **a. What were the benefits to you, your research and any other researchers involved?**  **b. What were the benefits to the public audiences/participants?**  **c. Were there other benefits, outcomes and impacts that occurred as a result of the Project?**  **d. How did you/the team evaluate the Project?**  **e. Will the Project be sustained in any way or leave a legacy?**  For a to c – please provide any evaluation data and evidence gathered to demonstrate these outcomes and impact (qualitative and/ or quantitative evidence welcomed). |
|  |
| **Public Engagement with Research Culture (< 250 words)**  Please describe your, the team’s or the Project’s contribution to creating a positive culture of Public Engagement with Research [e.g. shared learning with colleagues; raised awareness of the engagement activities; capacity building] |
|  |
| **Supporting materials (< 250 words)[Optional]**  Please use this section to include any additional information or links to supporting materials that could strengthen this entry for an award. This could include:  a. Up to 3 links to relevant films/film footage of the Project  b. Up to 3 quotes from project partners and/or public participants involved in the Project  c. Links to any other material in support of your application |
|  |
| **Additional information (<300 words)[Optional]**  Please use this space to include any key additional information that you were not able to include in other parts of the form. |
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1. **Please provide the details of your Head of Department or another relevant senior staff member, who will be invited to the Ceremony, in the event of an Award being made.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Title** |  | **First Name** |  | **Surname** |  |
| **Post Held** | |  | | | |
| **Department/ Faculty/ Unit** | |  | | | |
| **Email** | |  | | | |

**If available, please provide the personal / executive assistant contact details of the person you specified above.**

|  |  |
| --- | --- |
| **Email** |  |

**6. Departmental (or otherwise) Communications Officer Contact**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Title** |  | **First Name** |  | **Surname** |  | |
| **Post Held** | |  | | | |
| **Email** | |  | | | |

**7. Do you want to subscribe to the PER Digest - the monthly Public Engagement with Research Newsletter?**

|  |  |  |
| --- | --- | --- |
| Yes | No | Already subscribed |

**8. Privacy Notice**

Please check the relevant boxes below to state whether you consent to the Research Services Public Engagement with Research (PER) Team using the personal data and other information you have provided in this form and on IRAMS to process your entry to the VC’s PER Awards and for internal assessment and communications purposes regarding the scheme, the Awardees and the Awards ceremony.

If you wish to receive the PER Digest, please tick the relevant box below regarding the use of your personal data (email address only) provided in this form to be used for the management of your subscription. If you wish to unsubscribe from the mailing list at any time, email ‘STOP PER Digest’ to [publicengagement@admin.ox.ac.uk](mailto:publicengagement@admin.ox.ac.uk).

You can read the privacy notice associated with this application [here](https://www.ox.ac.uk/sites/files/oxford/Entry%20privacy%20notice.pdf).

**Vice Chancellor’s PER Awards**

I DO wish to submit my personal details and the information provided in this form for the purpose of processing my entry and for internal assessment and communications purposes.

I DO NOT wish to submit my personal details and the information provided in this form for the purpose of processing my entry and for internal assessment and communications purposes.

**PER Digest**

I DO wish to submit my personal details provided in this form for the purpose of subscribing to the PER Digest mailing list

I DO NOT wish to submit my personal details provided in this form for the purpose of subscribing to the PER Digest mailing list

Thank you for entering the Vice Chancellor’s Public Engagement with Research Awards.