

# OXFORD UNIVERSITY EXPEDITIONS COUNCIL

## Mandatory Medical Requirements for Recognised O.U. Expeditions

In order to meet its responsibility to ensure that all Oxford University Expeditions have been given adequate medical treatments and advice, and also first aid training, the University has made it a condition of its recognition that the following procedures be adopted.

1. One member of the Expedition must be nominated Medical Officer, whose responsibility is to organise the medical arrangements on behalf of all the Members of the Expedition.
2. The Expedition Medical Officer must make an appointment with Dr Chris Conlan through the University Occupational Health Service (tel: 2-82676) to discuss the Expedition's requirements and to make appointments for the other Members as required by Dr Conlan. To allow enough time for recommended immunisations, the appointment must be made *early in Hilary Term*.
3. The Expedition Medical Officer must also contact Dr Tariq Qureshi <training@oufau.org> to arrange times for all the Members of the Expedition who are not currently trained to undertake First Aid Training. If an Expedition includes members who are not resident in Oxford, these members can undertake equivalent training elsewhere. Such arrangements must be discussed in advance with Dr Qureshi and evidence of completion of the approved alternative training must be provided to him. Again, the initial contact must be made *early in Hilary Term* to ensure adequate time is available.
4. Written confirmation that all Members of the Expedition have received the recommended advice and medical treatment and that first aid training has been completed must be sent to the Secretary of the Expeditions Council *at least two clear weeks prior to departure*.

**The Expeditions Council will report to the Proctors any Expedition all of whose members have not complied with this procedure. At this point, the University will be obliged to withdraw its recognition and all moneys raised by the Expedition will have to be returned.**

The estimated costs of medical treatment, supplies and of any first aid training not provided by the Oxford University First Aid Unit must be included in the Expeditions Budget. The University will meet directly on behalf of each expedition the cost of training with OUFAU.

Chairman  
O.U. Expeditions Council  
November 2005

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## Confirmation of fulfilment of medical requirements

Oxford University Expedition to.....

Name of Expedition Medical Officer.....

*Part 1 (to be completed by OU Occupational Health Service)*

I certify that the Medical Officer of this expedition has attended the OU Occupational Health Service.

Recommended vaccinations:

Recommended antimalarial chemoprophylaxis:

Dr Chris Conlon                      Travel Physician, University Occupational Health Service

Signature

Date

*Part II (to be completed by all Expedition Members)*

We, the undersigned, have received all vaccinations and/or antimalarial chemoprophylaxis as recommended in Part 1 above

Name

Signature

Date

This form is to be returned to the Secretary of the Expeditions Council, International Student Advisory Service, Examination Schools, High Street, Oxford OX1 4BG