Follow this link to view the web version of this email on the Oxford Students website



### **Student News**



### Week 10 - Michaelmas term 2014

Student News is emailed to you fortnightly during term from Week 0 and contains key information, including deadlines, reminders and events from the central University. Further information is available from the <a href="Oxford Students website">Oxford Students website</a>.

#### Mock examination information, dates and booking

Information regarding the 2015 Hilary term and Trinity term mock examinations is now available on the <u>Oxford Students website</u>. The mock examinations, examination orientation and alternative arrangement orientation sessions are your opportunity to familiarise yourself with the examination process at Oxford. Please read the instructions carefully before you reserve your place to attend via WebLearn.

# Student Self Service access between 19 December 2014 to 6 January 2015

Student Self Service is being upgraded. You will be unable to access the system from 18:00 Friday 19 December until 08:30 Monday 22 December. From Monday 22 December to Tuesday 6 January, Student Self Service will be available for you to view your details and results, print an enrolment certificate and access the admissions code, if applicable. You will not be able to update any details. (A second period of system unavailability is provisionally scheduled between Saturday 27 December to Monday 29 December). Student Self Service will re-open with update access, to include University registration for Hilary term students, from 09:00 Tuesday 6 January. A reminder will be emailed to those students who need to register at this time.

#### **Submissions Office closure**

The Examination Schools submission desk will close for Christmas and the New Year at 17:00 on Tuesday, 23 December 2014 and will reopen at 08:30 on Monday, 5 January 2014.

#### University buildings interactive map

An <u>interactive map</u> listing the buildings belonging to University departments and colleges is available, including images of building frontages, links to relevant websites and an access guide page, where applicable. Users can also find out information including bus and post box collections times.

#### Give your business ideas a boost

Whether you would like to reflect on your business plan or you would like to take the first step in imagining your start-up, appointments are available to meet with the Careers Service's business plan mentor, Maurice McCartney. Visit The <a href="Student">Student</a> <a href="Entrepreneurship webpage">Entrepreneurship webpage</a> or go to <a href="CareerConnect">CareerConnect</a> to book an appointment.

#### **Apply for the Social Impact Internship Scheme**

Student Hubs is offering passionate and socially-minded students the opportunity to spend part of the 2015 Long Vacation interning with an organisation which makes a positive social impact. You will gain invaluable experience and an insight into the workings of socially-impactful organisations in return for your input and dynamism. Visit the Oxford Hub website.

# Supervisor and Director of Graduate Studies reporting open

The Graduate Supervision System (GSS) is used to review, monitor and comment on student academic progress and assess skills and training needs. Following the student reporting window, which has now closed for Michaelmas term, supervisor and DGS reporting is now open. You will be notified by email when your report is available to view and/or print from your GSS homepage. You will be able to view your self-assessment report, the supervision report submitted by your supervisor, and any DGS comments that may have been submitted. For more information, visit the GSS website.

#### Booking your degree ceremony for 2015/16

If you are a Postgraduate Taught student due to complete your course in the current academic year, you will have received an invite to book your degree ceremony. You may amend your choice of booking date up to 17:00, Friday 19 December. The degree booking system will then be unavailable until 09:00 on Tuesday 6 January 2015. You may log back in to amend your choice of booking date between Tuesday 6 - Friday 31 January 2015, after which time you will be able to amend only your accessibility and college catering requirements. If you are a Research student, you will receive an invite upon being granted Leave to Supplicate. For details, visit the Oxford Students website.

Student News is produced by <u>Academic Administration Division Communications</u>, Examination Schools, 75-81 High Street, Oxford OX1 4BG.