

Job Description and Selection Criteria

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| Post | Rawlinson and Bosworth Professorship of Anglo-Saxon |
| Department/Faculty | English |
| Division | Humanities |
| College | Pembroke College |

Overview of the post

The University wishes to appoint a new Rawlinson and Bosworth Professor of Anglo-Saxon with effect from 1 October 2013 or as soon as possible thereafter.

The Rawlinson and Bosworth Professor will be characterized by intellectual drive, a vision for the future of the discipline, a record of outstanding research of international calibre, and a willingness to cooperate as part of a large team of medievalists in our desire to enhance the status and quality of our work in all aspects of Old English studies. The Professor will share the leadership of the medieval group with Vincent Gillespie (JRR Tolkien Professor of English Literature and Language); Heather O'Donoghue (Vigfusson-Rausing Reader in Old Norse and Old Icelandic); Daniel Wakelin (Jeremy Griffiths Professor of Medieval English Palaeography); and Simon Horobin (Professor of Medieval English Language). The duties of the professorship include research into the culture and literatures (vernacular and Latin) of the British Isles before about 1200, and lecturing and teaching both graduate and undergraduate students in all aspects of Anglo-Saxon and Old English literature and language, including the production, dissemination and reception of Old English texts in the centuries after the Conquest.

Old English studies have been part of the undergraduate course in English Language and Literature since its establishment, and will continue to be central to the Faculty's teaching and research in the twenty-first century. Medieval literature is compulsory for all single subject students in the first and second years, and a number of special options are also available. In addition, the Faculty offers a specialized pathway (Course II) for second and third year undergraduates wishing to specialize in medieval literature and language, including significant exposure to Old English literature and language. The Rawlinson and Bosworth Professor will play an essential role in undergraduate lecturing throughout the course, and in offering specialist tuition for Course II.

Oxford is one of the few UK and world universities capable of offering world class graduate teaching in Old English, and the Faculty wishes to enhance its strength in this research area. The professor will be expected to develop further our provision at graduate level. The professor will provide research leadership to both students and colleagues in the area of Old English language and literature, and its cultural interaction with Latin texts and with other European vernaculars.

The Rawlinson and Bosworth Professorship of Anglo-Saxon is associated with Pembroke College, a mixed college admitting female and male postgraduates and undergraduates. The

interdisciplinary community of Fellows in English, and in Medieval and Modern Languages at Pembroke will provide a vibrant intellectual community for the holder of this Chair. Further information on the College is provided below.

Queries about the post should be addressed to Professor Vincent Gillespie in the Faculty of English Language and Literature (vincent.gillespie@ell.ox.ac.uk, 01865 281141/284066).

All enquiries will be treated in strict confidence; they will not form part of the selection decision.

Duties of the post

The Rawlinson and Bosworth Professor of Anglo-Saxon will be a member of both the University and the College community. He or she will be part of a lively and intellectually stimulating research community which performs to the highest international levels in research and publications and will have access to the excellent research facilities which Oxford offers. He or she will have a role to play in the running of the College as a member and trustee of its Governing Body.

The main duties of the post are as follows:

- to promote Anglo-Saxon studies within Oxford and beyond;
- to undertake research into the culture and literatures (vernacular and Latin) of the British Isles before about 1200;
- to lead and encourage the research of other colleagues in the field;
- to obtain external research awards, and create and manage large collaborative research projects;
- under the direction of the Faculty Board of English Language and Literature, to give not fewer than 36 lectures or classes in each academic year on all aspects of Anglo-Saxon and Old English literature and language;
- actively to recruit doctoral students;
- to act as assessor for graduate applications;
- to act when required, as co-convenor for the MSt/MPhil in English 650-1500, and to contribute to teaching/dissertation supervision for this course;
- to supervise and advise research students working on Old English topics;
- to take part, when required, in University examining at undergraduate and graduate level;
- to organise, in collaboration with colleagues, national and international conferences on topics relating to Anglo-Saxon studies;
- to co-operate in the administrative work of the Faculty of English Language and Literature, in both term and vacation, under the direction of the Chair of the Faculty Board;

The Professor would be expected to accept nomination to serve as the Chair of the Faculty Board, if asked.

Selection criteria

Applications will be judged only against the criteria which are set out below. Applicants should make sure that their application shows very clearly how they believe that their skills and experience meet these criteria.

Oxford is committed to fairness, consistency and transparency in selection decisions. Chairs of selection committees (known as electoral boards) will be aware of the principles of equality of opportunity and fair selection and there will be a member of each gender wherever possible.

The successful candidate will demonstrate the following.

| REQUIREMENTS <i>The postholder must be able to demonstrate:</i> | ESSENTIAL or DESIRABLE | ASSESSED BY: |
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| <i>Substantial international reputation in scholarship and research and an excellent publication record in the field of Old English literature and language</i> | <i>Essential</i> | <i>application, interview</i> |
| <i>The necessary linguistic, philological, and literary skills to be able to teach and guide research on texts written in Latin and in the main literary vernaculars of the British Isles before 1200</i> | <i>Essential</i> | <i>application, interview</i> |
| <i>The intellectual drive and vision effectively to contribute to the long-term development of Old English studies, and to maintaining and further developing interest in the subject in Oxford and its wide recognition outside</i> | <i>Essential</i> | <i>presentation, interview</i> |
| <i>Sufficient palaeographical competence to be able to guide advanced research on books produced in the literary languages (including Latin) of the British Isles before 1200</i> | <i>Essential</i> | <i>application, interview</i> |
| <i>The ability and enthusiasm to train, guide and motivate research students and junior colleagues</i> | <i>Essential</i> | <i>presentation, interview</i> |
| <i>Commitment to providing effective teaching at undergraduate and postgraduate level in the field of Old English.</i> | <i>Essential</i> | <i>presentation, interview</i> |
| <i>The ability to develop and present proposals for external research funding; to manage and collaborate with a research team; to enhance the status and quality of the work produced by research projects</i> | <i>Essential</i> | <i>application, interview</i> |
| <i>Experience in the organisation and running of academic conferences</i> | <i>Desirable</i> | <i>application, interview</i> |
| <i>Experience of university governance and management, and of academic administration</i> | <i>Desirable</i> | <i>application, interview</i> |

How to apply

There is no application form. Applications must include:

- your full contact details including email and full postal addresses, and a telephone number
- a covering letter or statement explaining how you meet the criteria set out above
- a full CV and publications list
- an indication of where you first heard about this post
- the names and contact details (postal and e-mail addresses and telephone number) of precisely **three** referees.

You should contact all three of your referees before applying, to ensure they are aware of your application and of the requirements for the post, and to ensure that they would be content to write a reference for you for this post, if they were asked to do so.

The University will assume that it is free to approach your referees at any stage unless your application specifies otherwise. Therefore if you would prefer a referee or referees to be approached only with your specific permission or if you would prefer them to be approached only if you are being called for interview on the final short list, then you must state this in your application, alongside the details of the relevant referee(s). You should provide the names and full contact details of three referees even if you do not wish them to be contacted yet.

If you are shortlisted but only Oxford references are available for you, you will be asked at a later stage to provide the name of an additional referee outside Oxford.

Applications should be sent by email to Dr Gwen Booth, Personnel Officer, Senior Appointments at professorships@admin.ox.ac.uk.

The deadline for applications is **Monday 19 November 2012**.

Should you have any queries about how to apply, please contact Mrs Elaine Eastgate at professorships@admin.ox.ac.uk or telephone: +44 (0) 1865 280189.

The full membership of the board of electors will be published in the University Gazette (<http://www.ox.ac.uk/gazette/>) when it is finalised. All applications will be acknowledged after receipt and will be considered by the board of electors as soon as possible after the closing date. The board is free to search for other candidates at this or any subsequent stage in its proceedings. All shortlisted candidates will be interviewed and will be asked to give a short presentation to the electors as part of the interview. The board's decision will be communicated as soon as possible after the interview but in some cases there may be a delay while deliberations are ongoing.

Essential Information for Applicants for the Rawlinson and Bosworth Professor of Anglo-Saxon

The University

The University of Oxford aims to sustain excellence in every area of its teaching and research, and to maintain and develop its position as a leader amongst world-class universities. Placing an equally high value on research and on teaching, the colleges, departments and faculties of Oxford aspire both to lead the international research agenda and to offer a unique and exceptional education to our undergraduate and graduate students.

Oxford's self-governing community of scholars includes university professors, readers, and lecturers, college tutors, senior and junior research fellows and over 2,500 other university research staff. The University aims to provide facilities and support for colleagues to pursue innovative research and outstanding teaching, by responding to developments in the intellectual environment and society at large, and by forging close links with the wider academic world, the professions, industry and commerce. The Strategic Plan, detailing strategy for the period 2008-13, can be found at <http://www.admin.ox.ac.uk/praplanningcycle/stratplan.shtml>.

Research at Oxford combines disciplinary depth with an increasing focus on inter-disciplinary and multi-disciplinary activities addressing a rich and diverse range of issues, from deciphering ancient texts and inscriptions using modern scientific and computational methods developed in Oxford, through to global health, climate change, ageing, energy and the effects on our world of rapid technological change.

Oxford seeks to admit undergraduate students with the intellectual potential to benefit fully from the college tutorial system and small group learning to which Oxford is deeply committed. Meeting in small groups with their tutor, undergraduates are exposed to rigorous scholarly challenge and learn to develop their critical thinking, their ability to articulate their views with clarity, and their personal and intellectual confidence. They receive a high level of personal attention from leading academics.

Oxford has a strong postgraduate student body which now numbers about 7,000, well over a third of the full-time students. Postgraduates are attracted to Oxford by the international standing of the faculty, by the rigorous intellectual training on offer, by the excellent research and laboratory facilities available, and by the resources of the museums and libraries, including one of the world's greatest libraries, the Bodleian.

For more information please visit www.ox.ac.uk

The Humanities Division

The Humanities Division is one of four academic divisions in the University of Oxford, bringing together the faculties of Classics; English; History; Linguistics, Philology and Phonetics; Medieval and Modern Languages; Music; Oriental Studies; Philosophy; and Theology and Religion, as well as the Ruskin School of Drawing and Fine Art. The division has responsibility for over 500 members of academic staff, for over 4,000 undergraduates (more than a third of the total undergraduate population of the University), and for about 1,600 postgraduate students.

The Division offers world-class teaching and research, backed by the superb resources of the University's libraries and museums, including the famous Bodleian Library, with its 11 million volumes and priceless early book and manuscript collections, and the Ashmolean Museum of Art and Archaeology. Such historic resources are linked to cutting-edge agendas in research and teaching, with an increasing emphasis on interdisciplinary study.

The Division's faculties are among the largest in the world, enabling Oxford to offer an education in Arts and Humanities unparalleled in its range of subjects, from music and fine art to ancient and modern languages.

For more information please visit: www.humanities.ox.ac.uk

The Faculty of English

The Faculty was established in 1894 (though the study of English Literature in the university long predated the formal foundation of the Faculty) and has counted some of the most distinguished and influential scholars in the discipline among its members, including A.C. Bradley, John Carey, Douglas Gray, Terry Eagleton, Richard Ellmann, Helen Gardner, Anne Hudson, Katherine Duncan Jones, C.S. Lewis, J.R.R. Tolkien and many others. It is now by far the largest English department in the United Kingdom, with more senior members of Faculty and more graduate students than any other English department.

The Faculty has a very distinguished research record, awarded the top grade in every assessment exercise; and its teaching record is similarly excellent, with the top grade in every teaching quality assessment. Its coverage of the English language and its literatures encompasses the widest historical range, from 650 to the present day. There are at present nine statutory professorships as well as eighteen other professors, and 67 readers and lecturers holding University appointments: the total membership of the Faculty – including research appointments and college tutors – numbers more than 160. The Professor of Poetry, a chair within the Faculty, is elected every five years, and has brought internationally prestigious writers and scholars into the scholarly community: incumbents since WWII have included W.H. Auden, Robert Graves, Seamus Heaney, and Paul Muldoon. The current Professor of Poetry is Geoffrey Hill.

Within the Faculty of English, the detailed and informed study of material textual culture is a central plank of our taught graduate courses, underpins much of the work produced at doctoral level, and characterizes most of the publications by faculty members in the medieval period. The Faculty's commitment to this work was signalled by the recent appointment (2011) of Daniel Wakelin to be the first holder of the Jeremy Griffiths Professorship of Medieval English Palaeography. The Faculty also has a long tradition of editorial work, and looks to enhance its ability to train and develop the next generation of academic editors and critics by providing them with advanced linguistic, philological, textual-critical and analytical skills, and encouraging them to engage with and interpret the deep cultural and intellectual contexts of their texts.

With the extraordinary resources of the Bodleian and the college libraries, including world-class holdings of manuscripts and early printed books, and innovative developments in digitization, Oxford is an ideal location for research at the very highest level on medieval literature and language. The university's resources for the study of Old English are hard to match in the world, focussing on the Bodleian's collections of manuscripts from the period, but encompassing significant historical collections of books and papers from earlier scholars such as Tolkien and A. S. Napier, and the ongoing investment in digital resources at Faculty and university level. The Bodleian Library, one of the great libraries of the world, has a continuous history reaching back to the late sixteenth century. Its historical collections are outstanding, and as a legal deposit library it can claim a copy of every new title published in

the UK. The Bodleian is now second in size only to the British Library. The University's library service (now known as The Bodleian Libraries) includes among its staff experts within the field of medieval manuscripts and early printed books, several of whom are also members of the Faculty of English. The Taylorian Library (Modern Languages) offers extensive holdings in continental printed books. The University has recently invested heavily in on-line databases of e-books, journals and other research resources. Extensive IT provision is supported by the excellent facilities of the Oxford University Computing Service (whose Director, Stuart Lee, is himself a distinguished scholar of Old English).

The English Faculty also has its own library with over 100,000 volumes, including important holdings of pre-1800 material and several specialist collections, including the Turville-Petre and York Powell collections (Icelandic), the Napier collection (Old and Middle English), J.R.R. Tolkien's working collection of Celtic books, and the Wilfred Owen collection (which includes Owen's personal library, manuscripts, photographs, and other items). Palaeographical resources include many books donated from the libraries of Jeremy Griffiths and Ralph Hanna. Every college also has its own library, many of which (such as Balliol, Christ Church, Magdalen, Merton, New College, and St John's) have important holdings of manuscripts and early printed books, which are normally open to scholars.

Oxford has also developed innovative websites such as Project Woruldhord, which sets out to collect an online hoard of digital objects related to the teaching, study, or research of Old English and the Anglo-Saxon period of history (<http://projects.oucs.ox.ac.uk/woruldhord/>).

The English Faculty is presently housed in the St Cross Building, on Manor Road, fifteen minutes' walk from Pembroke College. The St Cross building contains lecture theatres, seminar rooms, administrative offices, as well as the English Faculty Library. The Rawlinson and Bosworth Professor will be allocated a room in the Faculty building. Most senior academic postholders also have a room in their respective colleges, as would be the case with this post. There are medium-term plans for the Faculty to move to a new, purposely designed home on the new Humanities site on the Radcliffe Observatory Quarter, along with the Faculties of History, Philosophy, and Theology and Religion.

Research activity in Medieval Studies in the Faculty and in the Humanities Division

Since its establishment in 1795 the Professorship has had a long and distinguished history, and has played a significant role in the development of the subject internationally. Previous holders of the Chair have included AS Napier, JRR Tolkien, CL Wrenn, Alistair Campbell, EG Stanley and, most recently, Malcolm Godden. Oxford remains one of the world's major centres of research in Old English Studies, and the holder of this chair is expected to contribute to the development of the subject at the highest national and international levels.

The Oxford English Faculty has the largest concentration of scholars working in the medieval period in the UK. With the current appointment, the Faculty has twenty permanent postholders in the period up to 1550; a sizeable number of other Faculty members working in this area hold college-only posts. Permanent postholders include: Laura Ashe; Mark Atherton; Helen Barr; Mishtooni Bose; Charlotte Brewer; Kantik Ghosh; Vincent Gillespie; Jane Griffiths; Mark Griffith; Sian Gronlie; Simon Horobin; Carolyne Larrington; Sally Mapstone; Helen Moore; Lynda Mugglestone; Heather O'Donoghue; Nicholas Perkins; Lucinda Rumsey; Helen Leith Spencer; Annie Sutherland; Marion Turner; and Daniel Wakelin. The Faculty has established research and teaching strengths in Old English, Old Norse, Chaucer, Langland, religious literature, Older Scots, and late medieval and early Tudor literature. It has emerging strengths in Romance, Early Middle English and Anglo-Norman, and literary language. The size and dynamism of the medieval group within the Faculty means that the appointee will be able to interact with specialists in all other areas of medieval English literature, ensuring the ongoing cross-fertilisation of ideas and encouraging collaborative work within and across faculties. The post-conquest (and indeed post-medieval)

reception of Old English literature, and the emergence of English literary culture in the later Middle Ages are areas of obvious intersection and synergy. Most colleagues with post-Conquest research interests also teach Old English materials to undergraduates.

The research environment for medieval studies in the English Faculty is unusually lively and rich, and focuses on the weekly Medieval English research seminar, which meets 22 times each academic year, with audiences averaging around 50 each week. James Simpson and David Wallace have delivered the prestigious Clarendon Lectures in recent years. David Lawton and James Carley have very successfully held Leverhulme Visiting Professorships in the Faculty within the last six years; Andrew Cole and Ardis Butterfield have recently held Visiting Fellowships at all Souls College; and every year the Faculty welcomes distinguished scholars as Academic Visitors during research visits to Oxford.

Recent externally funded research projects have included Malcolm Godden's two projects on the Old English and Latin Boethius; Simon Horobin's exploration (with Linne Mooney of York) of scribal hands in multiple copies; Ralph Hanna's study (with Thorlac Turville-Petre of Nottingham) of the Wollaton Manuscripts; and Anne Hudson and Elizabeth Solopova's project on medieval psalters. Sally Mapstone is President of the Scottish Text Society, while Vincent Gillespie is Executive Secretary and Helen Spencer is Editorial Secretary of the Early English Text Society, whose Council contains five other Faculty members.

The Faculty has recently supported four major Oxford conferences on aspects of medieval culture. *After Arundel: Religious Writing in Fifteenth-Century England* (2009) was run by Faculty postholders, and the Early English Text Society's *Editing Medieval Texts from Britain in the Twenty-First Century* (2010) received extensive support from the Faculty. The most recent conference of the International Piers Plowman Society was held in Oxford in 2011, and in 2012 we hosted the Middle English Romance conference. It is planned to continue this pattern of hosting major international conferences in future years.

It is particularly expected that the Rawlinson and Bosworth Professor will actively contribute to this research culture, and will seek to enhance and develop work in Old English studies through the recruitment of doctoral students, the acquisition of external research awards, the organisation of conferences, and the creation and management of large collaborative research projects.

The University also has a substantial cadre of medievalists in other humanities faculties, and the interdisciplinary M.St. in Medieval Studies recruits excellent students who wish to work across disciplinary boundaries. The interdisciplinary course also hosts an annual visiting lecturer of international distinction (recently including Caroline Walker Bynum, Kathryn Kerby-Fulton, Roberta Gilchrist, and Barbara Newman) and a series of linked seminars. The richness of the university's research culture in medieval studies is revealed by the stream of seminars and lectures listed at the Medieval Studies at Oxford webpage (<http://www.medieval.ox.ac.uk/>). A new inter-faculty Centre for Medieval Studies is at the planning stage, and will be integrated into The Oxford Research Centre for the Humanities (TORCH), which has recently been launched.. Finally, Oxford's important collection of Anglo-Saxon and medieval antiquities can be seen in the newly redeveloped Ashmolean Museum.

Research support facilities

The Board, advised by its Research Strategy Committee, offers a range of support for research, including:

- research leave on a regular basis (see further below);
- financial support for research expenses and conference attendance (currently £2,000 per annum);

- teaching relief for particular research needs;
- accommodation and equipment for research staff;
- IT equipment and resources.

In addition the University has funds which can be used to support pilot projects and other limited research schemes. The Humanities Division supports a team of research facilitators whose role is to assist academic staff in developing projects and applying for external funding.

Teaching activities of the Faculty

The Oxford English Faculty has the largest graduate school in the country. The admission and supervision of graduate students is under the control of the English Faculty Board, though each graduate student will also be a member of a college. The Faculty Board (through its Graduate Studies Committee) admits about 90 students a year to work in all areas of English Studies.

The Faculty runs a highly successful one-year taught-course MSt in English Literature 650-1550, one of six MSt strands currently on offer. (The others are English Literature 1550-1700, 1700-1830, 1830-1914, 1914-present, and English and American Literature; and some members of the Faculty also teach on the cross-disciplinary MSt in Women's Studies.)

The professor will offer teaching and supervision on the 650 – 1550 strand of the one-year taught MSt and two-year taught M. Phil. course, which together admit 15 students each year. In recent years typically over half of these students have taken options or offered dissertations in the Old English area. There has also been consistently strong demand for courses in Old English from students on the increasingly successful interdisciplinary MSt in Medieval Studies. The Faculty presently has 15-20 graduate students working on Old English language and literature, and this area offers the potential for considerable growth. Further details of recent doctoral projects are provided below.

The MSt in English Literature 650-1550 course, which, in its range and ambition, we consider to be one of the distinctive features of English medieval studies at Oxford. is convened by two members of Faculty; and all members of Faculty working within the period are invited to offer specialist six-week options in topics reflecting their own research interests, and to supervise 11,000 word dissertations that fall within their area of expertise. Recent special options have ranged from: 'King Alfred and his Circle: history, literature, and philosophy, and the Alfredian court' to 'Older Scots Literature'. Recent MSt dissertations in the period before 1200 have included: 'The Funerals of Beowulf in Translation'; 'Saints and the Devil in Old and Middle English Hagiography'; 'A metrical study of the Exeter Book Riddles'; 'Interpreting Textual Boundaries Within and Between Old English Poems'; 'Treatment of confession & penance in Old-English homilies'; 'Presentation of the Natural World in Beowulf'; 'The Translators and the Critics: Culture and Old English Poetry, in Translation'; 'The Play of Runic Traces in Old English Riddles'.

This is an intense and challenging Masters course designed to prepare its participants for research at an advanced level (in Oxford or elsewhere), encompassing within its curriculum a wide range of historical, linguistic, bibliographical, and palaeographical skills, as well as a thorough grounding in the literature of the period. Overwhelmingly, students across the period (including many working on Old English topics) opt to take the strand of work in palaeography and textual criticism, and are actively encouraged to integrate palaeographical, codicological, textual, linguistic, and book historical issues in their research and writing.

The Faculty also runs a popular two-year MPhil in the period 650-1550. The first year is identical to the first year of the 650-1550 MSt. In the second year students study three options plus a 15,000 word dissertation. Optional subjects cover a wide range of literary, linguistic, historical, and philosophical areas, including more advanced work on palaeography and book history, and allow candidates to take courses from the medieval provision of other faculties, and from the interdisciplinary Masters course.

Because of the excellence of the research skills training offered in the MSt and M.Phil., these courses recruit strongly from North America. The Rawlinson and Bosworth Professor will be expected to contribute to further raising the international profile of these courses.

Options taught on the 650-1550 MSt may also be offered on the interdisciplinary MSt in Medieval Studies, and Old English options have proved consistently popular with these students. This course regularly admits students who require instruction in insular palaeography and codicology, who are taught and examined alongside our own MSt students.

Many of our Masters students move into doctoral work here or elsewhere. The Faculty admits up to fifty doctoral students each year, typically recruiting a good proportion from our own Masters courses: at any one time the Faculty might have as many as 200 research students in place, with between twenty and thirty of those being in medieval studies. Oxford graduates in medieval studies have regularly gone onto jobs in this University, throughout the UK, in Europe, the USA, and Canada, and the Rawlinson and Bosworth Professor will be expected to continue a remarkable history of doctoral research. Students normally work under the supervision of an individual member of Faculty (though co-supervision arrangements are possible in special circumstances), and students will typically meet with their supervisors at least twice a term. Oxford D.Phil. theses are automatically considered for publication by the University Press as an Oxford English Monograph, and many volumes on topics in Old and Middle English have appeared in the series including Alexandra Gillespie, *Print Culture and the Medieval Author* (2007); Malcolm Hebron, *The Medieval Siege* (1997); Nigel Mortimer, *John Lydgate's Fall of Princes* (2005); Joanna Summers, *Late Medieval Prison Writing and the Politics of Autobiography* (2004); Marion Turner, *Chaucerian Conflict* (2007); Kenneth Clarke, *Chaucer and Italian Textuality* (2011); Sarah Wood, *Conscience and the Composition of Piers Plowman* (2012); Alexandra da Costa, *Reforming Printing: Syon Abbey's Defence of Orthodoxy 1525-1534* (2012).

The colleges, which control undergraduate admissions and undergraduate tutorial teaching, admit a total of over 300 students a year to read for the Honour School of English Language and Literature and its Joint Schools with Classics, Modern Languages, and History. The undergraduate courses offer teaching in all historical periods of writing in the English language, from Anglo-Saxon times to the present day. Tutorial teaching is not a part of the duties of a Professor, but Professors may apply to the Divisional Board for leave to undertake paid tutorial teaching for up to 4-6 hours a week, and the Professor will be required to examine at undergraduate level, as well as at graduate level. Undergraduate lectures (usually held in the St Cross Building) are provided centrally, for the benefit of students from all colleges. Typically postholders will divide their duties between undergraduate lecturing/teaching and graduate teaching in consultation with the Faculty Board and its relevant sub-committees. The Faculty teaching provided by the Rawlinson and Bosworth Professor is likely to be divided between lectures and seminars for undergraduates, work for the taught graduate courses, and the supervision of doctoral students.

More information about the faculty may be found at: www.english.ox.ac.uk.

Pembroke College

There are 38 self-governing and independent colleges at Oxford, giving both academic staff and students the benefits of belonging to a small, interdisciplinary community as well as to a large, internationally-renowned institution. The collegiate system fosters a strong sense of community, bringing together leading academics and students across subjects, and from different cultures and countries.

Pembroke is a welcoming College based in the heart of Oxford, with a strong identity, four centuries of history and a special sense of community for academic staff and students. It has a Governing Body (responsible for the governance of the college) of 47 Fellows (senior members), comprising 6 Professorial Fellows, 29 Tutorial Fellows, 6 other Fellows and 6 Officers. The academic members of the Governing Body are international scholars from a range of disciplines. The current Master of the College is Giles Henderson, who will be retiring at the end of the academic year 2012-13. The College is currently in the process of appointing a new Master.

The College embarked on a major expansion of its main site in 2010, and work was completed in the autumn of 2012, giving two new quadrangles, enhanced teaching space, a multi-purpose theatre, meeting rooms, student accommodation, and a café. These facilities are linked by a bridge to the current historic main College buildings in the centre of Oxford. The new facilities will be superb for conferences and workshops.

More information about the College may be found at www.pmb.ox.ac.uk.

English is one of Pembroke's most successful subjects, and teaching is strong at all levels. The college regularly has students following Course II (the specialised degree in medieval language and literature) as well as Course I (in which medieval options have also often been popular in the college). The two tutorial fellows in Pembroke are Professor Lynda Mugglestone, who works on the history of the English language and who is currently writing a book on Samuel Johnson, and Professor Helen Small who teaches literature from 1740 to the present and is currently writing a book about the value of the humanities. Early Modern Literature teaching is provided by the college lecturer, Dr Madeleine Forey. Around 8-9 undergraduates are admitted each year, reading for degrees in English, History and English, and English and Modern Languages. The college also has a range of students working at graduate level.

The Professor will have an office in the College and be a member of the Senior Common Room with full lunching and dining rights.

Standard Terms and Conditions

Standard duties

- (i) to lecture, or hold classes, in at least two of the three university terms and to give at least thirty-six lectures or classes in all and not less than twelve in each of two terms; and
- (ii) to undertake research and original work and the general supervision of research and advanced work in your subject and department, and to assist students in their studies by advice or informal instruction.

It is expected that professors will generally participate in the business and affairs of the relevant faculty or department.

Salary, benefits and pension

The salary of the person appointed will be determined by the Vice-Chancellor, after appropriate consultation. In addition the professor will be eligible for consideration, in regular reviews, for one of a number of additional salary awards which may be made in recognition of outstanding academic distinction and/or contribution to the academic work of the University (e.g. in leadership in, or in the development of, some field of study).

The salaries of professors at Oxford are generally above the average of those in other leading UK universities.

An additional pensionable allowance will be payable in respect of any period during which the professor is Head of Department/Faculty Board Chairman. (Any allowance payable for a period of less than three years will not, however, be pensionable.)

Eligible staff may join the Universities Superannuation Scheme. Details are available on the website at <http://www.admin.ox.ac.uk/finance/pensions/uss/>.

Length of appointment

The professorship is tenable until retirement. For all academic staff the University has adopted a retirement age of 30 September before the 68th birthday. There is a procedure for requesting an extension of employment beyond that date.

Sabbatical leave and outside commitments

All professors may apply for sabbatical leave to allow them to focus on their research. In general, one term of leave is available for each six terms worked. This leave may either be taken as one term of leave after 6 terms of service, or accumulated and taken as one year of leave after 6 years of service.

Professors may also spend up to 30 working days in each year on projects outside their employment duties, such as consultancy, spin-out activity and membership of research councils and other bodies. There is no limit to the amount of money which staff may earn from these activities. Full details are available on the university website at <http://www.admin.ox.ac.uk/personnel/staffinfo/academic/approvaltoholdoutsideappointments/>. Guidance on ownership of intellectual property (<http://www.admin.ox.ac.uk/statutes/regulations/182-052.shtml>) and managing conflicts of interest (<http://www.admin.ox.ac.uk/researchsupport/integrity/conflict/policy/>) is also available on the university website.

Residence

Professors are required to reside within the University (i.e. within twenty-five miles of Carfax, the central point of Oxford) during at least six months in each academic year, between 1 October and 1 August, and in particular during not less than six weeks of each term.

Relocation expenses

Subject to HMRC regulations and the availability of funding, a relocation allowance may be available. Further details are available on the website at <http://www.admin.ox.ac.uk/finance/expenses/relocationscheme/>.

Family support

The University has generous maternity and adoption leave arrangements, and also offers support leave to fathers and partners. Additional paternity leave of up to 26 weeks (for children born or placed for adoption after 3 April 2011) is available where parents decide to share the 52 week maternity leave entitlement. Details are available on the website at <http://www.admin.ox.ac.uk/personnel/during/family/>.

All staff are eligible to apply to use the University nurseries (although there is a long waiting list for nursery places), and the full range of tax and National Insurance savings scheme is in operation. Details are available on the University's childcare website at <http://www.admin.ox.ac.uk/eop/childcare/>.

The University will try to accommodate flexible working patterns as far as possible and there is considerable flexibility in the organisation of duties. More information on family support and flexible working policies is available on the website at <http://www.admin.ox.ac.uk/personnel/during/family/>.

Information for parents and carers is available at <http://www.admin.ox.ac.uk/eop/parentsandcarersinformation/>.

Facilities and services

The University has a range of facilities and benefits for its staff; more details are available on the website at <http://www.admin.ox.ac.uk/personnel/staffinfo/benefits/>.

The University Disability Office provides support to staff and students with a disability and may be contacted through its website at <http://www.admin.ox.ac.uk/eop/disab/>.

Equality of opportunity

The policy and practice of the University of Oxford require that all staff are offered equal opportunities within employment. Entry into employment with the University and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job will be the primary consideration. Subject to statutory provisions, no applicant or member of staff will be treated less favourably than another because of age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex, or sexual orientation.

Medical questionnaire and the right to work in the UK

The appointment will be subject to the satisfactory completion of a medical questionnaire and the provision of proof of the right to work in the UK.

Applicants who would need a work visa if appointed to the post are asked to note that they may need to enter the UK under the Tier 1 (Exceptional talent) category of the UK's points-

based system. Further information is available at:
<http://www.ind.homeoffice.gov.uk/workingintheuk/tier1/exceptional-talent/>.

Particular arrangements

Oxford welcomes applications from candidates who have a disability. These documents will be made available in large print, audio or other formats on request. Applicants invited for interview will be asked whether they require any particular arrangements to make the interview more convenient and effective for them.

Data Protection

All data supplied by candidates will be used only for the purposes of determining their suitability for the post¹ and will be held in accordance with the principles of the Data Protection Act 1998 and the University's Data Protection Policy (available on the website at <http://www.admin.ox.ac.uk/councilsec/dp/policy.shtml>).

¹ But NB if the person appointed to the post is a migrant sponsored under the UK's points-based migration system, we are required to retain the applications of all shortlisted candidates for one year or until a UK Border Agency compliance officer has examined and approved them, whichever is the longer period.